



Lisbon School Board
Lisbon Regional School
November 8, 2023
Board Meeting at 5:30 P.M.

Present: Chairman: Bob Adams Principal: Sam Natti Superintendent: Kate Segal Business Administrator: Toni Butterfield Board Members: Arthur Boutin, Steve Sherry, Scott Peterson, Nina Brown, Mo Chandler, Cathy Colby, Owen Clark, Tucker Clark Student Rep: Rachel Kociban

Public Attendees: Jesse Kochenderfer

I. Call to Order: Robert Adams calls meeting to order at 5:33

II. Approval of the Minutes: Motion made by board member Arthur Boutin to approve the October 11 '23 board minutes, seconded by board member Cathy Colby. All in favor. Approved.

III. Public Input

Police interacting with students in the morning instead of having to act as crossing guards. Discussion regarding possible crossing guards, credentialing is needed for anyone that is potentially interested. Sam will discuss with Police department.

IV. New Business

Update on SB272/Defeated Parental Bill of Rights

The house voted to indefinitely postpone the parental bill of rights for the rest of 23 and 2024. Superintendent Segal read article regarding Parental Bill of Rights.

V. Continuing Business

1. Review of ESSER Grants Funds

We are using the rest of the ESSER 3 grants. We are down to within a few hundred dollars. We put in for curriculum materials.

2. Review of Federal Grants Funds

We are putting teachers through classes that are coming out of Title II and we still have the Title IV grants. Classes or professional development should not come out of the budget as the grants should cover what should be needed. Teachers are interested in taking some more classes.

3. Retaining Funds: Looking to retain about \$85,000, we can do about 2.5% of the appropriation. The funds do not go back to the tax payers, this year, but if not used will go back next year to the tax payers. Nina Brown motions, Arthur Boutin seconded. No discussion, all approved, motion passed.

VI. Standing Reports

A. Principal

- Tomorrow, 11/09/23, they will be holding a Veterans breakfast for any Veterans in the area. Town members and any Veterans are invited. At 10:00am is the monthly meeting and Veterans Day activities are included. About 25 people are invited.
- Student Council discussed how they would like the school improved. They are doing Positive Behavior videos for the younger students to improve being cleanliness. New salad bar is in place, but students have not been happy with it, as the dressings are not all there. Portion sizes have been a complaint for high school portions being too small. Discussion ensued. Rachel will work on examples and letter for the company.

Principal Natti distributed a report regarding the following:

- Student Learning: Seniors take NH State Civics Exam 11/16/23 which is requirement for graduation throughout the state starting this year. The test can be taken multiple times, results from this year will determine how often we will administer in the future.
- Parent Advisory group meets on the first Monday of each month to provide parent perspective on various topics. November meeting discussed ways to increase the effectiveness of communication, possibly creating a video newsletter instead of written.
- LRS Education Foundation sponsored trips for Anatomy and Physiology class to Boston to view the Body Worlds exhibit as well as middle school trip to Concord to watch collection of short stories present on stage after reading them in class. Foods 101 class went to White Mountain Community College in Berlin to view their culinary program.

- Student Support Cent created this year for K-12, located in room 103 manned by Alexis Blowey (SAP Counselor) and Stephanie Eastman (System of Care Grant Coordinator). SCC acts as a location for students to use to process behavior before it reaches the level of administrative referral so they can return to the classroom. Students talk to either supervisor and the supervisor evaluates what the student needs. If there is a larger issue in play, they will help the student take the necessary steps to meet with whom they need to to get back in the classroom, otherwise they will meet with the supervisor shortly and head back to the classroom.
- State safety inspection with Marlon Austin of the DOE. Minor issues were brought up, but resolved the day of inspection. Next inspection will be in 6 years.
- Basketball starts November 13, with first regular-season game on December 5th. Boys and girls middle school teams are anticipated, with girls team of 6,7,8 graders. Boys middle school will mostly be 6 and 7 with a few 8th graders.

B. Superintendent

Superintendent Report

- Bi-weekly School Visits

Meeting minimal standards. Superintendent Segal will be attending the veteran's day event.

- Update on Licensing

16 SAU 35 teachers working on their licensing. Superintendent has been meeting with all teachers and working on their education plans. Landaff has asked her to work on an Innovation Plan for the Landaff Blue School. If teachers are not certified they must have a licensing plan in place.

- Update SAU Central Office

Office has moved to Franconia. She would like to thank Toni Butterfield, Dawn Aldrich Ben Jellison, Mark Butterfield, Hannah Butterfield, Gordie Johnk, Steve Segal Bob Segal, and Jeep Houston for all of their help moving, packing, and volunteering. All furniture that was not needed was donated to Veterans and Houston's Furniture. She would also like to thank Presby Construction team.

C. Business Administrator

Budget to Actual Report

- Expenditure Short Report was distributed and discussed. Grants were subtracted. Special Ed Aid will be getting some money back this year. Adjustments are still being made. Still waiting on the Department of Revenue's calculations.

- Annual Budget Meeting will be 03/20. First budget hearing 01/10, possible working meeting on 02/07. Discussion ensued regarding start time of the school board meeting and Budget Hearing. 01/10 will be school board at 5:30pm and budget hearing at 7:00pm. 02/07 school board will meet at 5:30pm and the budget hearing at 7:00pm. 03/20 will have school board meeting at 5:00pm and Budget hearing at 7, town meeting starting at 7:30pm.

VII. Committee Reports

A. Building and Grounds (RA, SS, OC)

Chris met with DG Roofing, pictures were taken of Section one and Section two of the roof. TPO system is the way to go. Core samples were taken 10/31 and the TPO has a 20-year warrantee. Perimeter maintenance was done. Sprinkler inspection was done and they need \$3,900 for the repairs. Windows are waiting on some grant money that will help fund the new windows. Final equipment review was done. EEI boilers have been received. Gym roof was leaking again in multiple spots and repaired. Chris is taking UST training and test on 11/08.

B. Budget (OC, MC, TC, AB)

Budget is meeting Monday, 11/13 at 5:00pm.

C. Executive Board (RA)

Full board meeting is December 5th at Profile High School at 5:30pm. SAU is looking at 18% increase. The SAU currently has no procedures in place regarding work standards and financing, auditors are requiring it to be done. They are requesting an additional staff member. 45,000\$ position plus benefits, this will be another full-time employee for the SAU. Discussion ensued. Needs assessment is being done of the SAU to determine what all the roles and responsibilities of the SAU employees are. Discussion ensued regarding withdrawing from the SAU as it may be cost effective, Lisbon would need Superintendent and Business manager. 7 employees are currently employed by the SAU. Discussion ensued regarding Special Education Director for the SAU. Superintendent Segal will look into withdrawing from SAU 35.

D. Negotiations with Professional Staff (RA, AB, NB, OC)

Teachers Negotiations chair reached out to request a meeting to discuss the existing contract language to be sure there is no confusion in future negotiation. They should reach out to the committee members.

Bob would like another member as part of the team. Owen Clark has volunteered to be on the committee.

E. Negotiations with Support Staff (RA, AB, NB)

F. Transportation (SP, TC)

G. Brown Fund (SP, –)

H. Lisbon Educational Foundation (SP, NB, CC)

VIII. Policy Handbook (SS, CC, –)

Laptop has been dedicated for the policies. Any changes can be added at the time of the meeting. Policy committee is going to review the NHSBA recommendations.

IX. School Staffing Notifications and Approvals

Motion needed to accept retirement of Greg Superchi. Owen Clark motion to accept, Nina Brown, seconded. All in favor. Motion Passed.

Question regarding notice of retirement and how long the notice lasts. Discussion ensued. Letter of Intent needs to get rescinded and voted on by the board. Anticipated opening will be posted. North Country Superintendents Association is working on possibly offering AP classes within the areas.

IX. Non Public Session as per RSA 91A:3, I, II if required

RSA91A:32E

Entered at 7:15pm and closed at 7:23pm

General Discussion:

- Earlier school year release, changing in region school's calendars.
- April 8th Eclipse Discussion: Eclipse happens at 2:30. White Mountain Regional is having early release, Linwood is early release. Commissioner is discussing making it a state-wide No-school. Superintendent asked the board to consider an early release the day of.
- Discussion regarding Docusign charges. Superintendent Segal will bring this up again in December.

X. Adjournment: Motion to adjourn: Tucker Clark, Nina Brown seconded.

Next Board Meeting: December 13, 2023

Respectfully Submitted,

Emma Champagne