



Lisbon School Board
Lisbon Regional School
December 13, 2023
Board Meeting at 5:30 P.M.

Present: Chairman: Bob Adams Superintendent: Kate Segal Business Administrator: Toni Butterfield Vice Principal: Paula Frank Board Members: Arthur Boutin, Steve Sherry, Cathy Colby, Owen Clark, Scott Peterson, Nina Brown Student Rep: Rachel Kociban

Public Attendees: Jesse Kochenderfer, Damian McDonald, Darian McDonald, Deena Trombley

I. Call to Order: Robert Adams calls meeting to order at 5:36PM.

II. Approval of the Minutes: Motion made by board member Tucker Clark to approve the November 8 '23 board minutes, seconded by board member Arthur Boutin. All in favor. Approved.

III. Public Input

IV. New Business

Solar Eclipse April 8, 2024: Student's will all be given eclipse glasses from North Country Education Board. Solar Eclipse is 90% in Lisbon and will take place at 3:28-3:31PM. Superintendent Segal suggests an early release. DOE may be releasing new information. Decision made for regular school day, unless more information is released.

V. Continuing Business

1. Review of ESSER Grants Funds
ESSER money has been used up.
2. Review of Federal Grants Funds
Funds are still being discussed and distributed.

3. December 1, 2023 Enrollment Report

Update on numbers from previous numbers. Handout given.

4. Discussion on Withdrawal from SAU 35

Superintendent Segal gave handout on the statues regarding withdrawal from SAU 35. It would be a 2-year process, first step would be putting a warrant article out. Discussion regarding putting the warrant article out this year to hear from town members. If the warrant passes, a withdrawal study would review the cost breakdown and organization. Toni and Superintendent Segal will look into warrant article phrasing.

Motion to put warrant article out in 2024. Arthur Boutin motions, seconded Nina Brown. All approved

VI. Standing Reports

A. Principal

Monthly Report- Given by Vice Principal, Paula Frank
Principal Natti's report was handed out and reviewed.

- Civics exam was taken by 13 senior students, 11 passed and two still must take the exam, a score of 70 is required. New national standard.
- Survey was sent out regarding school lunches on December 8th, 2023. Rachel is waiting on responses, only a few have been sent in. Rachel will keep track of menu changes and continue take notes. Food services is out for bid this coming year. Portion sizes discussed.
- School-wide grading system is being developed for 5-12. Working with Michael McSheehan and Bridges Foundation, CMF grant, to develop support for our most challenging students.
- Different initiatives are being developed for a more systems-based approached. Diagram was shared with the LRH staff at last staff meeting.
- Handout was given on Referrals averages for disciplinary actions. Discussion ensued.

B. Superintendent

Superintendent Report- Presentation given to all board members

- Biweekly School Visit- Superintendent Segal did make it to Lisbon 3 times this month. Office of Civil Rights complaint is being worked on with Principal Natti and Attorney Loughman and should be resolved.
- Licensing and Minimum Standards- Mentoring SAU 35 teachers and she had 6 certification meetings this month.

- Landaff's Innovation Plan- Plan will be present to the department of ED tomorrow.
- Multi-Tiered System of Support for Behavioral, Social, and Emotional Learning- Presentation was given regarding system.
- SAU 35 Community- Presentation given regarding SAU 35 communities and their projects.
- Happy Holidays from SAU 35 Central office

C. Business Administrator

1. Budget to Actual Report

Handout given regarding budget. Handout reviewed and discussed.

2. Audit Discussion- 2021 audit has come back. Handout given discussing the weaknesses and deficiencies.

3. 2024-2025 Budget- Budget looking at about a 6% increase, looking to decrease down to 3% increase. Estimated budget discussed.

Motion made by Owen Clark, seconded by Arthur Boutin to have EEI do a Statement of Savings breakdown yearly, needs to be done from 2019-2020 year and on. Discussion regarding bidding for laptops.

VII. Committee Reports

A. Building and Grounds (RA, SS, OC)

- Exercised Oil boiler in preparation for the new boilers
- New boilers will be installed week of Christmas Break, boilers will be powered down 12/21 and tear down start 12/22.
- MPR relative humidity is 60-70%
- Chris is a recertified UST Class A+B Operator as of 11/08/23
- Sprinkler Inspection deficiencies, about \$3,900 in repairs
- Generator Block Heater failed, service was called to fix, no bill yet.
- Lead and Copper water lines rules have been revised and will need to be reevaluated. Inventory of piping needs to be done by 10/2024.
- Bleachers needed pendant repair and was fixed.
- Oil delivery will take place 12/14 and 2,700 gallons are expected.

B. Budget (OC, MC, TC, AB)

C. Executive Board (RA)

D. Negotiations with Professional Staff (RA, AB, NB)- Committee to meet after tonight's meeting.

E. Negotiations with Support Staff (RA, AB, NB)

F. Transportation (SP, TC)

G. Brown Fund (SP, -) – Brown Fund is increasing.

H. Lisbon Educational Foundation (SP, NB)- Letters have gone out.

VIII. Policy Handbook (SS, CC)

All new policies are required.

Owen Clark makes motion for 1st, 2nd, and approval, Tucker Clark seconds. All approved.

1. ACN – Nursing Mothers Accommodation
2. EHAB – Data Governance and Security
3. GBCD – Background Investigation and Criminal History Records Check
4. JCA – Change of Class or School Assignment Best Interests and Manifest Hardship
5. JKAA – Use of Restraints and Seclusion

IX. School Staffing Notifications and Approvals

Mo Chandler has resigned from the board.

Owen Clark makes motion to accept middle school boys coach, Corey Anthony. Tucker Clark seconded. All in favor.

IX. Non-Public Session as per RSA 91A:3, II A and C

Entered at 5:38 P.M. exit at 6:24P.M. Motion made by Tucker Clark to vote on non-public session matters, seconded by Nina Brown. All approve. Entered at 8:05 P.M. and exit at 8:23 P.M.

X. Adjournment: Motion to adjourn: Tucker Clark, Nina Brown Adjourned at 8:24pm.

Next Board Meeting: January 10, 2023 at 5:30 PM, 1st Budget Hearing at 7:00 PM

Respectfully submitted,

Emma Champagne