



Lisbon School Board
Lisbon Regional School
September 13, 2023
Board Meeting at 5:30 P.M.

Board Meeting Minutes - Draft

Present: Chairman Bob Adams, Principal Sam Natti, Superintendent Kate Segal, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Cathy Colby, Nina Brown, Scott Peterson Mo Chandler, Owen Clark

Public Attendees: Jesse Kochenderfer, Darcy Ashley, Matthew Culver

I. Call to Order: 5:30

II. Approval of the Minutes

MOTION MADE BY BOARD MEMBER OWEN CLARK TO APPROVE THE AUGUST 9, 2023 BOARD MINUTES, SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

III. Public Input

Any citizen wishing to speak before the Board must sign in with the board clerk prior to the opening of the meeting. The visitor will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board Policy BEDH.

Jesse Kochenderfer, parent, asked questions about the Boys' Varsity Sports program which were answered by Principal Sam Natti including conversation on lower school enrollment and NHIAA rules. The board thanked him for his input.

IV. New Business

Discussion to change the statement on agenda. The wording of the statement below was discussed.

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.

The statement was changed to:

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system during public session. Complaints may be conducted in non-public by a unanimous roll call vote by the Lisbon School Board. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agendas only.

V. Continuing Business

1. Review of ESSER Grants Funds: Principal Natti discussed continued use of ESSER funds which are being used to update the HVAC system.
2. Review of Federal Grants Funds: **N/A**
3. Enrollment Numbers for Opening Day, August 28, 2023

VI. Standing Reports

A. Principal Monthly Report

Principal Natti presented the Lisbon Regional School District Handbook for Students/Families, and Faculty/Staff. He gave updates on the Schools EOP (Emergency Operations Plan), which included procedures, phone lists, signed letter of agreement, and reunification site. A brochure for the Family Reunification process will soon be added to the Lisbon Regional School website. In addition, Principal Natti detailed graduation requirements and exit outcomes. Discussion, questions, and answers ensued.

Principal Natti and Darcy Ashley gave an update on the Lisbon Preschool Program and their collaboration with Christine Dotson from the NHDOE to transition from the current Title 1 Preschool program to a school wide Title 1 program which includes preschool. Discussion included enrollment, tuition, protocol for unpaid balances and the viability of the preschool program moving forward, which will continue to be discussed by the Budget/Finance Committee who is reviewing the transition from financing the program using Title 1 funds to the 24-25 budget, if deemed fiscally responsible. The board thanked her for her input.

B. Superintendent

1. Presentation of Summer Collaboration; Superintendent Segal gave a slide presentation of the three days of summer collaboration with the Principals, Toni Butterfield, SAU 35 Business Administrator, and Bryan Smith, the SAU Special Education Consultant on July 19th, and August 16th and 17th. Agenda items and collaboration included, but was not limited to the Seven Norms of Agreement, 4 agreements, Reaching Consensus, SOAR Activity (Strengths, Opportunities, Aspirations and Results), Assessing each meeting and determining next steps, updating Student/Family Handbooks and Faculty Handbooks, including required district policies, Veteran's Day and Memorial Day Tributes, Curriculum, Instruction, Assessment conversation and inclusion in Principal Reports, Academic Screenings, and Multi-Tiered Systems of Support for Behavior, including Social and Emotional and Multi-Tiered Systems of Support for Academics.

Conversation also included collaboration between Principal Natti, Lisbon faculty and Superintendent Segal which resulted in the purchasing the BIG IDEA MATH K-8, aligned to the N.H. College and Career Ready Mathematics Competencies; Amplify Science K-6, aligned to the N.H. Science College and Career Ready Competencies, referred to as Next Generation Science Standards, and Social Studies Alive, aligned to the K-8 College, Career and Civic Life C3 Social Studies framework, all paid for by ESSER funds.

2. August Bi-weekly Visit to Schools: Superintendent gave a slide presentation of her 9 visits to the five district schools during the first week of School, August 28-31. Her presentation, focused on the importance of the first days of school, included pictures of students, parents, community, teachers, administration, and Notchview Transportation during the first week of school and focused on welcoming back 742 students, families, and community. They also included districts' mission and vision statements, school wide behavior expectations, and beginning of the school year rolls outs of teaching and practicing expected behaviors. The focus for October will be School Safety.

C. Business Administrator Toni Butterfield presented the Year End Review. She and Chris Leavitt are working with Rymes Oil and Superior Oil to obtain bids.

VII. Committee Reports

A. Building and Grounds (RA, SS, OC)

Steve Sherry reported out on the following:

1. Primex Rep looking at the Multi-Purpose Room floor
2. Portland Glass looking at replacing classroom windows
3. Update from Mike Davey about the rooftop access ladders, port hold and the RTVs that may be changed out during the April break.
4. The compressor motor in the nurse's office shorted to the ground.
5. Gym/MPR roof and flooring. Carpet Connection looked at the flooring, loose flooring due the VCT lifting as a result of moisture. Still waiting for the ALVA Architect.
6. EEI reps and their pipe fitters went over the removal and installations of new boilers after recommendations from a Mechanical Engineer on boiler installation.
7. Received a quote for walk off rugs
8. 3 "Eye Rinsing stations" were installed

B. Budget (OC, MC, TC, AB) **N/A**

C. Executive Board (RA) SAU is moving to Franconia in October 2023.

D. Negotiations with Professional Staff (RA, AB, NB) **N/A**

E. Negotiations with Support Staff (RA, AB, NB) **N/A**

F. Transportation (SP,TC) **N/A**

G. Technology (SS, MC) **N/A**

H. Brown Fund (SP, -)

I. Lisbon Educational Foundation (SP, NB) Next meeting is September 20, 2023 at 3:15.

VIII. Policy Handbook (SS, CC, -)

1. BBB-R – Oath of Office – withdraw
2. GBA – Equal Opportunity – withdraw
3. GCAA – Highly Qualified Teachers – withdraw
4. IJNDB – School District Internet Access for Students – withdraw
5. BBBF – Student School Board Members – First Reading
6. EBCA – Crisis Prevention & Emergency Response Plans – First Reading
7. EEA – Student Transportation Services – First Reading

MOTION MADE BY BOARD MEMBER OWEN CLARK TO WITHDRAW POLICIES BBB-R, GBA, GCAA AND IJNDB, AS RECOMMENDED BY THE LISBON POLICY COMMITTEE, SECONDED BY BOARD MEMBER MO CHANDLER. ALL IN FAVOR, APPROVED.

MOTION MADE BY BOARD MEMBER OWEN CLARK FOR FIRST AND SECOND READINGS AND APPROVAL FOR POLICIES BBBF, EBCA, AND EEA, AS RECOMMENDED BY THE LISBON POLICY COMMITTEE, SECONDED BY BOARD MEMBER NINA BROWN. ALL IN FAVOR. APPROVED.

IX. School Staffing Notifications and Approvals **N/A**

IX. Non Public Session as per RSA 91A:3, I, II if required **N/A**

Before adjournment the board discussed Mr. Kochenderfer's input on school athletics. Principal Natti said that he and the Lisbon Athletic Director will continue to move forward with decisions based on what is best for middle and high school athletes.

X. Adjournment

MOTION MADE BY BOARD MEMBER OWEN CLARK TO ADJOURN, SECONDED BY BOARD MEMBER NINA BROWN. ALL IN FAVOR. APPROVED AT 6:54 p.m.

Next Board Meeting: October 11, 2023