

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

December 11, 2019  
5:30 PM

## **MINUTES**

**PRESENT:** Chairman Owen Clark, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Steve Sherry, Mike King, Lori Williams, Nina Brown and Scott Peterson.

Chairman Clark called the meeting to order at: 5:30 pm

**MOTION MADE BY MIKE KING TO ACCEPT THE NOVEMBER 2019 MINUTES, SECONDED BY LORI WILLIAMS. ALL IN FAVOR. APPROVED.**

### **FINANCIAL:**

Manifest were passed around and signed. Jackie identified \$21,000 in places she can cut. We still have a budget deficit of \$17,000. We still have a Technology Capitol Reserve with \$55.68 balance. Kristin recommends we open a warrant article to close that out and add it to our general fund. Kristin passed around a draft of the budget report. The projects that Chris Leavitt put in added a good chunk to the bottom line. We also added another position. The SAU budget has a separate line item for speech services for next year. The budget committee is going to meet with Mrs. Daniels before the January board meeting. The projects Chris put in are: the solarium window replacement \$8,000, locker painting \$8,500, replace carpets in 6 rooms \$19,000, paint elementary fascia trim \$6,000, replace elementary windows \$176,000, general repairs including those with Royal Electric, ENE, etc. \$15,400 and the solarium removal \$50,000. Special Ed has a 75% increase in the budget.

### **BUILDING AND GROUNDS:**

The P-9 OEM motor (the elementary pump) is \$1,021 and was replaced on 11/15. Chris had an aftermarket motor that was \$275. RTU 1 A & B in the gym had no heat - replaced. The RTU1A coupler is worn out. We ordered the replacement for \$75, so the gym has heat now. We called Rymes to investigate a propane smell - the vent may come through the air handler. ENE was called in to look at the boilers for an unusual snapping noise. The lead boiler is not running first. They can't find the problem. ENE also fixed a failed controller was replaced. Royal Electric scheduled February break to upgrade the electrical in the elementary. Two controllers for emergency lighting will be upgraded during February break. The tube slide is out of order. On 12/5 Stuart (Architect) toured the Annex building. The bleachers had a blown control circuit fuse (x 2). That was fixed today, 12/11. UST recert. We are losing 5-10 desks and chairs each year due to breakage. Those are the 1993 ones.

**BUDGET:**

The budget committee will talk right after tonight's board meeting to decide on a meeting date.

**POLICY HANDBOOK:**

The second readings for policies: GBEAB - Mandatory Code Of Conduct Reporting (All Employees), GBEA - Staff Ethics and GBEB - Staff Conduct, were done.

MOTION MADE BY ARTHUR BOUTIN TO ACCEPT THE SECOND READINGS OF POLICIES: GBEAB, GBEA, and GBEB. SECONDED BY LORI WILLIAMS. ALL IN FAVOR. APPROVED.

**EXECUTIVE BOARD:**

The full board met and had a great turnout. The SAU budget passed.

**NEGOTIATIONS (PROFESSIONAL STAFF):**

Tentative agreement

**NEGOTIATIONS (SUPPORT STAFF):**

No Report

**TRANSPORTATION:**

Chairman Clark spoke to Superintendent Couture in regards to a bus stop. There is a family that lives on the River Rd. and has a student in Kindergarten. They wanted the bus to go right to their house, however, due to the danger of where the bus would have to turn around, Chairman Clark and Superintendent Couture decided on a different stop. Instead of just stopping on Route 117, the bus will go down to the Locke Farm and turn around there.

**TECHNOLOGY:**

No Report

**BROWN FUND:**

No Report

**LISBON EDUCATION FOUNDATION:**

Will meet in January

**PRINCIPAL'S REPORT:**

As we head into the holiday season there is a lot of stress and excitement. We find that some of the children are more anxious as the holiday break gets closer. The teachers work hard to keep the schedule as close to normal as possible.

PALS will be sponsoring a food drive early in the new year to restock the food pantry. We've had several donations, food and monetary donations to our food pantry already. We can always use crackers, granola bars, and fruit cups for snacks for students to get through the school day if you know of anyone who is looking to donate to children. We have several families that we are providing food to.

The basketball schedules are available at <https://lisbonregionalschool.bigteams.com/>  
We applied for the NH Robotics Grant for each of the three levels and received notification that we have received the grants. Mr. McKeever has robotics teams at each level that will be competing in the new year.

**IMPORTANT DATES:**

- December 9 – Advisory meetings - 10:50-11:15
  - New Teacher Meeting - 2:45
  - The Role of the Paraprofessional in Trauma Sensitive Schools – 3:30-6:30
- December 10 – Grade 8 Capitol Center for the Arts field trip – 8:00-2:30
  - Pep Rally for winter sports – 2:00
  - Elementary Winter Concert – 6:00
- December 11 – High School faculty meeting 2:45
  - School Board Meeting – 5:30
- December 12 – Ugly Sweater/Outfit Contest
  - Middle and High School Choral and Instrumental Concert – 6:00
- December 13 – Bath early release
  - Culinary Arts field trip to King Arthur Flour
- December 17 – Girls in Technology field trip to WMCC – 7:00-2:15
  - PALS meeting – 6:30
- December 20 – Middle School to the Movies in Littleton – 11:30-2:30
- December 23 – to January 3 – VACATION ...enjoy a relaxing break
- January 2 – Team Handball Tournament 5th and 6th grade – 4:30-7:00
- January 8 – High School Staff Meeting 2:45
  - School Board Meeting – 5:30
- January 13 - The Role of the Paraprofessional in Trauma Sensitive Schools – 3:30-6:30

**SUPERINTENDENT:**

Tonight Superintendent Couture is recommending an increase in substitute pay. Right now it's \$75 a day if the teachers have a bachelor's degree. He suggests that we increase the pay to \$90 (Bachelor's Degree) and \$80 for the current year.

MOTION MADE BY STEVE SHERRY TO INCREASE THE SUBSTITUTE PAY, SECONDED BY LORI WILLIAMS. ALL IN FAVOR. APPROVED.

Janet Chickering handed in her retirement letter. She will work until the end of the 2020-2021 school year. Janet works here part time as our French Teacher and began teaching here in 1992.

MOTION MADE BY NINA BROWN TO ACCEPT JANET CHICKERINGS RETIREMENT AFTER THE 2020-2021 SCHOOL YEAR, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

We have three nominations for new paraprofessionals. They are:

JAMIE CURRIER

TAMI GOFF

HAYLEY FISHER - Part time for Lisbon and part time at the Landaff Blue School

MOTION MADE BY STEVE SHERRY TO ACCEPT THE THREE PARAPROFESSIONAL NOMINATIONS, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

The architect for the Annex Project is on course. He thinks we are going to have to tear the building down and build new. He didn't think the current building has the space we need. We need the estimate on the cost of the project by December 20th.

Our teachers and staff who are non-residents are allowed to bring their children to school here tuition free. We have 6 of those students and we are not getting adequacy aid for them. Our lawyer looked at the RSA and said that we should be getting adequacy aid for those students. Superintendent Couture has been in contact with the DOE.

MOTION MADE BY BOB ADAMS TO ENTER INTO NON-PUBLIC SESSION PER NH RSA 91A:3, 1, II; SECONDED BY NINA BROWN. ALL IN FAVOR. FOLLOWING A ROLL CALL VOTE.

Roll call taken and non-public session entered into at 6:27 p.m.

Issues regarding student discipline and school safety were discussed. Discussion included having a warrant article regarding hiring of a school resource officer. Teacher negotiations were discussed.

MOTION BY STEVE SHERRY TO EXIT NON-PUBLIC SESSION; ARTHUR BOUTIN SECONDED. ALL IN FAVOR. APPROVED.

Roll call taken and non-public session exited at 7:28 p.m.

MOTION MADE BY NINA BROWN TO RATIFY THE COLLECTIVE BARGAINING AGREEMENT NEGOTIATED WITH THE LISBON TEACHERS' ASSOCIATION FOR THE 2020-2021 THROUGH 2024-2025 SCHOOL YEARS, SECONDED BY STEVE SHERRY.

ALL IN FAVOR. APPROVED.

There being no additional business to come before the Board, MOTION MADE BY NINA BROWN, SECONDED BY STEVE SHERRY TO ADJOURN THE MEETING AT 7:30 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey  
Board Clerk