

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

April 12, 2023
5:30 PM

MINUTES

PRESENT: Vice Chairman Bob Adams, Principal Sam Natti, Superintendent Kate Segal, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Mo Chandler, Scott Peterson, Tucker Clark

Public attendees: Jesse Kochenderfer, Azaria Eathorne, Merrick Houston, Tayler Clark, Kora Sibley, Tori Jellison

I. Call to Order

Superintendent Kate Segal called the meeting to order at: 5:31 pm.

Superintendent Segal opened discussion for a member nominations of Chairman or Vice Chairman of the board.

Board Member Nina Brown nominated Board Member Bob Adams for Chairman of the Board, seconded by Board Member Scott Peterson. All in favor. Bob Adams accepted the Chairman of the Board seat.

Board Member Nina Brown nominated Board Member Tucker Clark for Vice Chairman of the Board, seconded by Board Member Steve Sherry. All in favor. Tucker Clark accepted the Vice Chairman seat.

Superintendent Segal handed the meeting responsibilities to Chairman Bob Adams at 5:35 pm

II. Approval of the Minutes

MOTION MADE BY BOARD MEMBER NINA BROWN TO APPROVE THE MARCH, 15 '23 PUBLIC AND NON PUBLIC BOARD MINUTES, SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

III. Public Input

Senior students present proposed their senior trip to the board.

MOTION MADE BY BOARD MEMBER NINA BROWN TO ALLOW SENIORS TO BE OUT OF SCHOOL WEDNESDAY, MAY 24TH AND THURSDAY, MAY 25TH, SECONDED BY BOARD MEMBER TUCKER CLARK. ALL IN FAVOR. APPROVED.

IV. New Business

Principal Natti shared he will be meeting with the NH School Funding Fairness Project tomorrow morning. Members of the board are invited to attend the May 11th meeting at Lisbon Regional at 6:00 PM. Principal Natti will be meeting with other New Hampshire schools in the coming weeks to spread awareness about the meeting and invite other board members of school districts.

V. Continuing Business

A. Review of ESSER Grants Funds

Superintendent Segal shared \$229,000 of the ESSER II money will go towards the HVAC system. The rest of the HVAC system will be paid through the ESSER III funds. ESSER monies require specific steps a school must follow to use this money. Lisbon ESSER grants were audited and came out fine. The ESSER grants are to be used to mitigate COVID-19.

Superintendent Segal shared Homeland Security said our building is an extremely safe building.

B. Review of Federal Grants Funds

Superintendent Segal shared there was an additional \$6,200 that came from the Promising Futures grant through carryover funds and thanked Anne Huddleston, Laura Clark, and Alexis Blowey for getting these funds available to the school.

Superintendent Segal shared the Landaff School Board meeting is April 18th at 5:30. Lisbon board members are invited to attend. Lisbon board members should include in the conversation the tuition agreement, 4th grade, and contract with the Lisbon specials that go to Landaff. Board members discussed which members should attend and which members should speak on the topics. Board members discussed the tuition agreement in regards to the 4th grade addition and their voucher system changes. Kate informed board members that she will remain neutral.

Board members discussed the specials teachers that go to Landaff during the week to teach specials. Currently Landaff is being bussed to Lisbon on Friday afternoons for PE and to integrate into their grade level classroom. Elementary Guidance is traveling to Landaff for guidance class one day a week. Music is traveling to Landaff for music class one day a week. Board members would like to see that special teachers are not to be paid by Landaff if they are teaching during contracted Lisbon hours. Board members would like to see that if the special teachers were to continue teaching Landaff students then Landaff should be paying Lisbon Regional as a contracted service. The idea of the Landaff students traveling to Lisbon for PE was discussed in an August meeting. The final PE decision of the Landaff students attending Lisbon for PE was made between the two Principals. Board members discussed what is written in the Lisbon teachers contracts. Board members discussed sharing the services of the specials teachers,

but Lisbon should be compensated if done during Lisbon contracted hours. Kate explained that this arrangement of Lisbon special teachers going to Landaff is something that has happened for many years. Chairman Clark would like legal counsel to be able to answer if a Lisbon teacher can sign another contract while under a Lisbon teaching contract. Board members expressed their frustrations and disagreements with the tuition agreement with Landaff. Board members discussed how they should approach the meeting with Landaff.

VI. Standing Reports

Principals Report:

Principal Natti shared there have been quite a few grant funded field trips. On April 3, grades 1 and 2 went to a sugarhouse to learn about how maple syrup is made. On April 6, grades K-4, as well as the Blue School, went to the Lebanon Opera House for 'A Dance of Hope', a performance of traditional music and dance by children from Uganda. Following the performance we had a picnic lunch at the Lebanon Rec Center park. On the same day, high school Spanish students went to Concord to view a Latin ballet. On April 10, the 8th graders went to the Capitol Center for the Arts to see a series of short plays that had been adapted from stories that they had read in class.

Baseball and softball have started. The season opener was on Monday vs Pittsburg. There ended up being no middle school teams this year, with the 8th graders playing varsity and 7th graders playing in the Lions Club program. This should not be an issue after next year, as there are over 100 kids signed up between PreK and 7th grade.

The 8th grade celebration is going to be held on June 12th this year, with the following schedule:
12:00-1:00pm = BBQ for 8th grade students and family

1:00-2:00pm = 8th Grade Celebration

On the 13th the Ed Foundation approved to take the students 8-11 (kids pay \$25) to Boston to visit various museum attractions and end the field trip with a Red Sox game.

Lisbon Regional High will be holding a mock crash event to bring awareness to our high school students about the dangers of drunk driving, we will be hosting the events on May 3rd and 4th. This event is modeled after the mock crash programming that Woodsville High School has been doing for years, and has had a positive impact on students. We are doing this in conjunction with Lisbon EMS, Woodsville EMS, Lisbon PD, Lisbon FD, County Attorney, Public Defender, and Ricker Funeral Home. Reagan Hubbard had participated as a student in Woodsville and found the experience to be very impactful.

Principal Natti talked about guidelines for Vocational classes. If you do not pass sophomore project you do not become a junior meaning you may not be in vocational classes. If a student is not doing well at the end of a quarter a discussion will be had with them of whether they should continue with the program or not. Has discussed with other schools around the state about sophomore/senior projects. Many other schools incorporate projects, but vary for the year they are done or the way they are done.

Principal Natti shared the school is working on streamlining data to get to board. Improvement from 10th grade SAT scores to SAT scores. Significant improvement from 9th grade PSAT to 10th grade PSAT. Middle school does SAS state testing English, Math and Science, increasing NWEA testing to fall, winter, and spring in the next school year to get better data on students. Classroom teachers store this data currently and the school would like to create a system that would allow teachers to store and share this data throughout the years so students can be tracked better regarding their progress. Kate explained having better data throughout the year would allow teachers to tailor their curriculum towards areas that need to be focused on.

Superintendent Report:

1. NH Department of Education, Bureau of Special Education local education agency determination letter

The determination letter states Lisbon Regional School District meets requirements on Special Ed criteria, giving kudos to our Special Education department, administrators, and teachers.

2. SMART Goals

Superintendent Segal shared her goals with Board Members. These goals are the same as the goals from August and September, but now in the SMART format. Will give a report in June of whether these goals are met.

3. District Climate Survey Result

In September Superintendent Segal gave a report on school climate. Sam invited Kate into the December staff meeting to do a staff survey of the of 12 areas broken into 4 domains. Kate discussed results from the staff survey.

Principal Natti shared The Department of Homeland Security came for professional development earlier in the day. Also present for the professional development was a representative from NH State Police, Lisbon Fire/EMS, and Lisbon Police Department. School staff participated in tabletop exercises regarding school safety including discussions about active shooter processes and protocols. The Department of Homeland Security had expressed how impressed they were with the physical security of the building including our door locks and camera additions. We learned there are areas we do need to fine tune such as the incident command roster and designating who would be next in line for command if Principal Natti were unable to fulfill the duties. Due to the added funds from the safety grant, we will be adding full perimeter coverage of the building, a camera in the 4th grade hallway, and 2 cameras in the parking lot. All doors that do not have electronic locks will be upgraded to the electronic locks.

Business Manager's Surplus/Deficit Report:

Business Administrator Butterfield shared \$13,000 is the estimated ending balance. Any additional costs will be kept to a minimum and taken out of a grant if possible. Business Administrator Butterfield shared that Principal Natti has done a great job at keeping things tight. The budget will be watched really closely. There is a fund balance estimated for the end of the year for the food. Board members were given the expenditure report.

Business Administrator Butterfield asked if Board Members could discuss their current complaints with docuSign. The consensus of Board Members was that excessive notifications is the biggest complaint. Business Administrator Butterfield shared the other option could be that 2 board members could come into the SAU office every 2 weeks to sign payroll and the AP then the manifest could be brought to the board meetings for Board Members to look through. Chairman Tucker Clark asked if notifications can be turned off. Toni believes this can be done and will be looking at that. Currently only Owen and Bob have to sign it, if Bob does not sign it then the other members receive a notification to sign the document. It will be sent out to everyone and once there are 5 signatures the document will be complete.

House Bill being sponsored to increase the amounts for free and reduced lunch. 1.3 times the poverty level, reduced lunch at 1.8 times the poverty level. Bill would change it to 3 times the poverty level which would increase the numbers of students who would qualify for free and reduced lunch. Board members agreed this would be a great bill to pass. Maine, Massachusetts, and Vermont are free for all lunches.

Had to bid on food service for this year. Have been with Abby Group for 5 years. Looked at bids from Abby Group and Fresh Picks. Would like more time to look over the bids. The bids are pretty close, Abby group seems to be a little less, but unsure. Will meet with BA group on Friday. Board members can vote next meeting on the food service.

Students present expressed their thoughts on the food. Students expressed their dislike for the food that is served and mentioned they have run out of food before. Students explained their food options they get each day.

Profile, Lafayette, and Bethlehem have Fresh Picks.

VII. Committee Reports

A. Building and Grounds

Recoat gym on June 28th. Gym inspection was held 2 days before the recoat of the floor. Sprinkler inspection went well on April 5th. The generator is being serviced on April 18th with a minor pressure sensor. Water bottle fill station in the Gym will be fixed on April 24th. April 25th the elevator smoke test will happen, this is required by the state. Electrician will change the emergency exit lighting. Asbestos inspector will come in. Round 3 of lead testing coming and should say we are safe. Leaks in the roof of the elementary, stage, and gym. Board members

discussed the idea of getting some type of slanted roof thinking that would be ideal. Would like to call the architect, if they come after June 30th it could be put into next year's budget.

B. Budget

N/A

C. Executive Board

The Executive Board discussed the surveys Kate received, Kate signed a 2 year contract from the EBoard. Went over SAU climate surveys. May 3rd will be an EBoard meeting. Full board meeting Tuesday, June 6th in Profile. Looking for 1 board member from each district to be on a committee/board for SAU policy. Not all districts within the SAU have the same policies. There were many policies that were not up to date when Kate signed on. Every district does their policies differently. Toni explained the intent of this committee would be to create an SAU policy that all districts follow, each district would also be able to have their own added policies if needed. Board members expressed hesitation having all districts under the same policies. Board members discussed the logistics of policy within a district and whether it is the school board's responsibility or the SAU's responsibility. The New Hampshire School Board Association posts the required and recommended policies. Kate: would like to show what the New Hampshire School Board Association has to offer for policies in June.

D. Negotiations with Professional Staff

N/A

E. Negotiations with Support Staff

N/A

F. Transportation

N/A

G. Technology

N/A

H. Brown Fund

N/A

I. Lisbon Educational Foundation

Board Member Scott Peterson spoke on the Lisbon Education Foundation sharing they are looking for an alumni to join. So far this year they have awarded \$26,000+ out for grants. Approved \$18,750 last meeting for multiple field trips, experiences, and equipment. This

included a full high school trip to Boston in June to visit various museums and a Redsox game, Recycled Percussion to perform in May, wireless microphones for Drama Club, and equipment for the Academic Team, and more.

VIII. Policy Handbook

n/a

MOTION MADE BY ARTHUR BOUTIN. NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 7:22 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL NATTI AND SUPERINTENDENT SEGAL. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.

MOTION MADE BY CHAIRMAN TUCKER CLARK TO RETURN TO PUBLIC SESSION AT 8:34 PM. SECONDED BY BOARD MEMBER MO CHANDLER. ALL IN FAVOR. APPROVED.

MOTION MADE BY CHAIRMAN TUCKER CLARK FOR LANDAFF CONTRACTED SERVICES FROM LISBON EMPLOYEES TO BE BILLED TO LISBON REGIONAL IN THE NEXT CALENDAR SCHOOL YEAR. SECONDED BY BOARD MEMBER MO CHANDLER. ALL IN FAVOR. APPROVED.

THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD, MOTION MADE BY BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD MEMBER ARTHUR BOUTIN TO ADJOURN THE MEETING AT 8:35 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Alexis Blowey
Board Clerk