

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

November 13, 2019
5:30 PM

MINUTES

PRESENT: Chairman Owen Clark, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Steve Sherry, Mike King, Lori Williams and Nina Brown.

Public attendees: Diane Lafond

Chairman Clark called the meeting to order at: 5:35 pm

MOTION MADE BY ARTHUR BOUTIN TO ACCEPT THE OCTOBER 2019 MINUTES, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

FINANCIAL:

Manifest were passed around and signed. Kristin discussed the financial reports. She stated that the only place we have any wiggle room in the budget would be in supplies, maybe. We have 11 students in placements and six preschool students that we pay for. If the court places a student into a placement, we only pay for the education part of the cost. If it is the school's choice to place the student, then we pay for the room and board, as well as, their education. Our projected year-end budget surplus (deficit) is \$ (57,942) and our projected year-end unrestricted fund balance is \$135,562. The SAU budget - There is going to be a hearing on Monday at the SAU building. This will be the fourth year in our contract with Landaff. We have some federal grant money that will pay for professional development courses.

MOTION MADE BY ARTHUR BOUTIN TO INCREASE THE LANDAFF TUITION BY 1%, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

The undiscounted cost for Landaff tuition will be \$16,832.

BUILDING AND GROUNDS:

We had two architects do a walkthrough of the Annex - Banwell, and Samyn - D'Elia. ASNE will be back with another relay. This relay chattered due to residual power from other legs (phases). Chris has used 24 batteries for emergency lighting, and also changes various bulbs. We will need an electrician to change control boxes. The quote for six new circuits is \$4,980. The quote to replace the solarium windows came in at \$7,500. All of the preventative maintenance is complete. The library circulator pump/motor has been replaced. P2 has been installed. The

RTU1A pump motor was changed. Replaced spare motor \$154.00. We had the oil tank filled by Irving.

BUDGET:

Mrs. Daniels will be getting the spreadsheet out as soon as the numbers are complete.

POLICY HANDBOOK:

We have three new policies that were recommended we update. The policies are: GBEB Staff Conduct, GBEA Staff Ethics and GBEAB Mandatory Code of Conduct Reporting - All Employees. These ethics policies were all passed at the state level. First reading complete.

EXECUTIVE BOARD:

The SAU budget hearing will be on Monday at the SAU office.

NEGOTIATIONS (PROFESSIONAL STAFF):

No Report

NEGOTIATIONS (SUPPORT STAFF):

No Report

TRANSPORTATION:

No Report

TECHNOLOGY:

No Report

BROWN FUND:

No Report

LISBON EDUCATION FOUNDATION:

Stuffing envelopes tomorrow at 4:30.

PRINCIPAL'S REPORT:

We have completed the first quarter of the year. Mid-semester Habits of Learning are available for parents to see on PowerSchool. This gives the students and parents an idea of how they are doing before Honor Roll in January. Our varsity soccer teams played well this year and qualified for the first round of the NHIAA tournaments. Many of our

paraprofessionals are participating in a monthly workshop: The Role of the Paraprofessional in Trauma-Sensitive Schools: 4-evening series with Cassie Yackley. The scarecrows added a festive touch to October. Next year we will have them all out to be judged on the same day. The wind and rain damaged some of the scarecrows that got put out early and the judging wouldn't have been fair. All of the groups that participated enjoyed Dunkin munchkins and juice.

IMPORTANT DATES:

- November 13 – High School Staff Meeting 2:45-3:45 S
 - School Board Meeting – 5:30
 - Nature's Classroom/Camp Cody Presentation – 6:00
- November 14 – Student Flu Clinic – 9:00-11:00
 - Class meetings 1:00-1:20
- November 15 – World Language field trip to Hood Museum - 8:15-4:00
- November 15-16 – PAWS field trip to Carter Notch Hut with the AMC - 7:30-5:00
- November 16 – Lions Club Turkey Dinner
- November 18 – First day of basketball practices
 - Advisory meetings - 10:50-11:15
- November 19 – GEAR UP regional meeting at WMCC - 10:00-2:00
- November 20 – St. Paul's representative to meet with juniors – 10:00
 - Elementary staff meeting 2:45
- November 22 – CHAT club field trip to Mt. View Farm - 8:00-2:30
- November 27 – Elementary Community Meeting – 8:00
 - Alumni Day - 10:00-12:00
 - Early Dismissal – 12:00
- November 28-29 – Thanksgiving Break
- November 30 – Lisbon Main Street Craft Fair and visit with Santa – 8:00-3:00
- December 5 – File a FASFA day for parent appointments
 - Class meetings – 10:20-10:50
- December 6 – PAWS field trip to Vertical Dreams
- December 9 – Advisory meetings 10:50-11:15
- December 10 – Elementary Winter Concert – 6:00
- December 11 – High School faculty meeting 2:45
 - School Board Meeting – 5:30
- December 12 – Middle and High School Choral and Instrumental Concert – 6:00
- December 13 – Bath early release
 - Culinary Arts field trip to King Arthur Flour

SUPERINTENDENT:

We went out to bid for architects to give us an idea as to whether the Annex is going to be usable or not usable. These quotes are to come up with concept drawings. If the architect recommends tearing the building down, they will come up with a conceptual drawing with a new building, and if they say the Annex is usable, they will show us a drawing with using the current building.

The bids are as follows:

Alba Architects (Stuart Anderson) -The Company that just designed our new roof - \$14,800
Samyn and D'Elia - \$18,000
Banwell - \$20,000

MOTION MADE BY MIKE KING TO USE ALBA ARCHITECTS LLP (Stuart Anderson) TO DO THE CONCEPT DRAWINGS FOR THE ANNEX PROJECT, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

Our next big step will be in January, when the board will decide whether or not to continue moving forward with the Annex Project. In January if the board decides to go forward we will need to form a building committee. This committee would include the principal, facilities manager, a couple of board members, and at least one community member.

There is money out there to help schools fund projects like our Annex project. The criteria for selection is: free and reduced lunch rate (an indicator of poverty), the need for the project, the fact that we could pitch this as a regional type special ed - maybe students from Woodsville and other surrounding towns.

Board seat vacancy - we are going to leave the current open seat vacant, because in March 2020 there will be an additional Lyman seat added.

Retirement notice from Beth Johnson - Kindergarten teacher, will be retiring at the end of next year (2020/21)

MOTION MADE BY STEVE SHERRY TO ACCEPT BETH JOHNSONS RETIREMENT AT THE END OF NEXT YEAR, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

There being no additional business to come before the Board, **MOTION MADE BY STEVE SHERRY, SECONDED BY LORI WILLIAMS TO ADJOURN THE MEETING AT 6:23 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Amanda Bailey
Board Clerk