LISBON BOARD OF EDUCATION SEPTEMBER 11, 2013

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, members - Bob Adams, Rob Bruce, Rochelle Cacio, Audrey Champagne, Scott Champagne, Owen Clark, Wendy Ho-Sing-Loy, Beth Hubbard, Principal Steve Sexton, Dean of Students Ben Jellison, Superintendent Pierre Couture, Business Administrator Sandy Stone

Chairman Morrison called the meeting to order at 7:00 PM.

MOTION BY BETH HUBBARD, SECONDED BY OWEN CLARK TO ADD ROCHELLE CACIO TO MEMBERS IN ATTENDANCE AND APPROVE THE MINUTES OF THE AUGUST 21, 2013 AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Bills were circulated for approval.

Sandy distributed an engineering study proposal from Christopher Williams for the replacement of the underground oil storage tank. The proposal includes design, plan submittal, and bidding/contract support. After a discussion, the Board decided to send the proposal to the Building and Grounds Committee for review.

Sandy presented a proposal from Primex for our Property & Liability Contribution Assurance Program. They have guaranteed a maximum of 7% increase for a period of three years.

MOTION BY OWEN CLARK, SECONDED BY AUDREY CHAMPAGNE TO ACCEPT THE PRIMEX BID FOR THE NEXT THREE YEARS. ALL IN FAVOR, MOTION CARRIED.

Sandy read the following resolution: To hereby accept the offer of the New Hampshire Public Risk Management Exchange (Primex) to enter into its Property & Liability Contribution Assurance Program (CAP) as of the date of the adoption of this resolution, and to be contractually bound to all of the terms and conditions of Primex risk management pool membership during the term of the Property & Liability Contribution Assurance Program (CAP). The coverage provided by Primex in each year of membership shall be as then set forth in the Coverage Documents of Primex.

I attest that the foregoing is a true copy of the Resolution of the Governing Board of the Lisbon School District adopted on 9/11/13.

MOTION BY OWEN CLARK, SECONDED BY BETH HUBBARD TO ACCEPT THE RESOLUTION AS READ. ALL IN FAVOR, MOTION CARRIED.

Sandy said an addendum to the Special Education Transportation Contract for September 2013 – June 2018 is in place. The change will add $75.00/day for a total of $13,500. for two years and $85.00/day for a total of $15,300. for the last three years of the contract. The addendum can be amended by either party.

Tuition revenue is up $86,818.00 from what was budgeted. In grades 7-12, we have more Bath students than Landaff students. The monthly statement shows a decrease in CAT Aid revenue. This is due to the Lakeview placement change, one half of which is going to Littleton. We will not be receiving any e-rate revenue. Pierre has discussed this with the Executive Board. The SAU will be farming it out. Sandy doesn’t have time to work on it. The Reserve Accounts have been updated.

The Local Government Center has returned $18,124.00 for health and $2006.00 for dental premiums from 2011. $3644.00 was returned to employees. This will show on the statement next month.

BUILDINGS AND GROUNDS:

Bob reported on the Committee’s recent meeting. Two tires were purchased for the truck. A fire extinguisher was repaired. We were required to install a drop tube in the oil tank after a recent tank inspection. A relay in the boiler burned out again and will be replaced soon. The elementary roof repair is complete. We are waiting for the guarantee letter. Once Control Tech changes a sensor in the heating control system, the job will be complete. The Committee is waiting to hear if NEWT will let us use their lift to install an access door on the air handlers in the gyms. This door will be used for cleaning out the system.

BUDGET:

No report

POLICY HANDBOOK:

No report

EXECUTIVE BOARD:

No report

NEGOTIATIONS (PROFESSIONAL STAFF):

The Committee received a letter from the LTA requesting a date be set to start contract negotiations.

NEGOTIATIONS (SUPPORT STAFF):

Bob would like to do salary and contract comparisons for Lisbon and other districts.

STEERING COMMITTEE:

No report

TRANSPORTATION:

No report

TECHNOLOGY:

No report

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:

The next meeting is scheduled for September 25th.

PRINCIPAL’S REPORT:

Steve discussed the enrollment in grades K-3. Kindergarten gained 3 students since last month and now has a total of 20. The Elementary teachers and Steve have been looking at creative solutions and decided to split Kindergarten into two classes. Grades 2 and 3 will be combined and the students will work in a non-graded competency based program. In this room will be two teachers, two paraprofessionals, and a one on one paraprofessional. Beth Johnson will move to Kindergarten and work with the Grade 2/3 class in the afternoon. Steve said this group of students is academically strong and he expects the arrangement to work well.

There is a student in Kindergarten who may need a one on one paraprofessional. If an additional paraprofessional is needed, it won’t impact the budget as Special Education is down one. An IEP meeting was held today but Steve hasn’t heard the outcome.

The following individuals were recommended for winter coaching positions:

Sam Natti Varsity boys’ basketball

Jamie Myers Varsity girls’ basketball

Nikki Woods JV girls’ basketball

Kate Richey Middle school girls’ basketball

Chris Ness Middle school boys’ basketball

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO APPROVE THE RECOMMENDED WINTER COACHING POSITIONS. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT’S REPORT:

A SWOT (strengths, weakness, opportunity, threats) analysis was done for the SAU and individual schools. Pierre thinks that Lisbon is a leader within the state. Our strengths are competency based education and the leadership team. He said that Steve and Ben work well together and have a collaborative approach.

Pierre will bring the SAU goals to the next meeting. He is impressed with the number one goal of improving collaboration as a team across the SAU.

Pierre was in touch with our attorney regarding the Lakeview litigation. She hasn’t heard anything and is confident Lisbon will not be responsible for further payment.

Pierre was told the Professional Development Plan will be approved by the state but hasn’t received anything yet.

Opening day enrollment numbers for the five districts were distributed to the Board. Lisbon’s enrollment has changed little since last year.

The Administrative Team will meet twice a month. They will alternate the day and time. Paul said they will focus on their goals.

Steve informed the Board of an upcoming French Class trip to Quebec City.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO GO INTO NON-PUBLIC SESSION AT 7:45 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS AN ADMINISTRATIVE REQUEST TAKING PRINCIPAL SEXTON, DEAN OF STUDENTS BEN JELLISON, SUPERINTENDENT COUTURE, AND BUSINESS ADMINISTRATOR STONE WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY WENDY HO-SING-LOY TO RETURN TO PUBLIC SESSION AT 8:22 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

The Board discussed a reorganization of the office after Alice Moulton retires in December.

Christine is moving forward with Impact training and will try to have baseline data for all students in place this year.

MOTION BY WENDY HO-SING-LOY, SECONDED BY BETH HUBBARD TO PAYBACK ALICE MOULTON FOR 50 SICK DAYS AT $50.00/DAY SINCE SHE HAS OVER 30 YEARS OF SERVICE. ALL IN FAVOR, MOTION CARRIED.

MOTION BY WENDY HO-SING-LOY, SECONDED BY OWEN CLARK TO REINSTATE BEN JELLISON’S 90 DAYS OF ACCRUED SICK TIME. ALL IN FAVOR, MOTION CARRIED.

MOTION BY OWEN CLARK, SECONDED BY BETH HUBBARD TO INCREASE JODY OLIVER’S PAY RATE BY $.50/HOUR. ALL IN FAVOR, MOTION CARRIED.

Long time Lisbon resident and educator, Rita Besaw passed away on Monday.

There being no further business to come before the Board, MOTION BY WENDY HO-SING-LOY, SECONDED BY BETH HUBBARD TO ADJOURN AT 8:30 PM. ALL IN FAVOR, MOTION CARRIED

Respectfully submitted,

Cindy Derosia

Clerk

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LISBON REGIONAL SCHOOL 7:45 PM

NON PUBLIC MINUTES

PRESENT: Chairman Steve Morrison, members - Bob Adams, Rob Bruce, Rochelle Cacio, Audrey Champagne, Scott Champagne, Owen Clark, Wendy Ho-Sing-Loy, Beth Hubbard, Principal Steve Sexton, Dean of Students Ben Jellison, Superintendent Pierre Couture, Business Administrator Sandy Stone

The Board discussed an administrative request.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY WENDY HO-SING-LOY TO RETURN TO PUBLIC SESSION AT 8:22 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk