**Rough Draft Rubric**  Name\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Title\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_\_Date\_\_\_\_\_\_\_\_\_\_\_

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| --- | --- | --- | --- | --- |
| Criteria | Proficient w/ Distinction (4) | Proficient (3) | Basically Proficient (2) | Incomplete/No Evidence (1/0) |
| \*Meeting Deadline and Word Count | Paper is emailed to Mrs. Locke and advisor on time and is the appropriate length:  Sophomores: 1700-2000 words  Seniors: 2000-2500 words | Paper is emailed on time, but is short of the required length for a 4.  Sophomores: 1200-1699 words  Seniors: 1500-1999 words | Paper is emailed no more than four days late (by Friday, March 8) and meets required word count.  Sophomores: 1700-2000  Seniors: 2000-2500 | Paper that meets required word count is not submitted by Friday, March 8.  Sophomores: 1700-2000  Seniors: 2000-2500 |
| Format | Paper is done in proper MLA format. | Paper is done in proper MLA format, but has a few minor errors. | Paper is done in MLA format, but has major formatting errors. | Paper is not done in MLA format. |
| Number of Sources | Includes a minimum of:  Sophomores: 5 sources  Seniors: 7 sources |  |  | Does not include a minimum of:  Sophomores: 5 sources  Seniors: 7 sources |
| Use of Source Material | All source material is properly cited. Every in-text citation has a corresponding entry on the Works Cited page and every entry on the Works Cited page has a corresponding in-text citation. | There are minor errors with citations. | May have in-text citations that lack a corresponding entry on the Works Cited page or may have sources on the Works Cited page that are not cited in the paper. | \*\*Incomplete / evidence of plagiarism |

**\*Word count does not include headings and Works Cited page.**

**\*\*Plagiarism is not tolerated. Please refer to Lisbon’s plagiarism policy.**

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| --- | --- | --- | --- |
| 16=4 | 12=3 | 8=2 | 4=1 |
| 15=3.75 | 11=2.75 | 7=1.75 | <4=0 |
| 14=3.5 | 10=2.5 | 6=1.5 |  |
| 13=3.25 | 9=2.25 | 5=1.25 |  |