

**Lisbon School Board
Meeting Minutes
September 10, 2025**

School Board Members: Arthur Boutin, Chair; Owen Clark (5:55pm), Vice Chair; Robert Adams; Dylan Blowey; Nina Brown; Tucker Clark; Cathy Colby; Brian Hubbard; Scott Peterson

Administration: C.J. Watson, Superintendent; Sam Natti, Principal

The School Board Meeting was called to order by Arthur Boutin at 5:31pm

Approval of Board Minutes

Nina Brown motioned to accept the public minutes of August 13, 2025. Tucker Clark second the motion. Motion carried 8-0.

Nina Brown motioned to accept the non-public minutes of August 13, 2025. Tucker Clark second the motion. Motion carried 8-0.

Public Input: no input

New Business

Stairs: Tucker Clark stated a citizen asked for an update on the stairs going to the fields. The board discussed the process for fixing the stairs. The Board agreed that Robert Adams will review the stairs and decide on next steps. For now the Board decided to close the gate to block off the stairs.

Continuing Business

Grant Funds: An update of the grant funds sheet was shared with the Board.

Active Shooter Procedure: Principal, Sam Natti, and the board discussed active shooter preparation.

Standing Reports

Principal: Sam Natti explained that the SAU transition team met on September 8th and they determined the transition is at 10%, but will quickly be at 80%. The operation manual is being created, along with the business administrator job description. Besides hiring the business administrator, they should have enough pieces in place for the budget committee process.

Mr. Natti then shared the business administrator job description that was created. Some key pieces of the job description: part of the leadership team, managing finances, human resources, and overseeing anything that involves money in the school. Mr. Natti suggested that the position be open to part-time remote work. Tucker Clark agreed with a 3-2 model. The board discussed

further determining that a final decision will be made in the hiring process. They also discussed a hiring committee. Tucker Clark and Nina Brown are both interested in hiring a qualified candidate and not having the job open for an extended period of time.

Tucker Clark made a motion to accept the job description for business administrator as written. Brian Hubbard seconded the motion. Motion carried 8-0.

The Board had a short discussion on Claremont, then discussed legal representation and audit companies.

Nina Brown made a motion to accept Plodzik & Sanderson as the auditors. Tucker Clark seconded the motion. Motion carried 8-0.

Tucker Clark made a motion to stay with the current legal representation, Soule, Leslie, Kidder, Sayward & Loughman, Nina Brown seconded the motion. Motion carried 8-0.

Sam Natti updated the board on the bell to bell rule. Mr. Natti stated that so far it is going well and there have been no issues around cell phones being used in classrooms or hallways. John Woods, math/science teacher, position has been advertised. Mr. Natti stated that the transition with a vice principal is going very well and that the support for teachers seems to be well accepted. The Board discussed the SAU 110 logo competition, and the idea to present the winning design at the grand opening in August.

Superintendent: CJ Watson explained the SAU IT breakdown and how the SAU will pay for Lisbon's IT support to do work on an as needed service for the SAU. Mr. Watson presented the DOE 25 paperwork. The Board proceeded to sign the DOE 25 forms.

Committee Reports

Building & Grounds: Robert Adams updated on multiple things that are being fixed around the building and grounds. Mr. Adams stated that the water mixing valve needs to be fixed with an expected cost of \$6,500. The board discussed the playground and the substrate and what is ADA compliant. They also discussed how they can't replace anything yet because they will have to bring everything up to current standards. The school is currently looking into options for the playground and substrate.

Budget: Arthur Boutin explained the health care buy out for teachers. The school saved \$100,000 on teachers using different healthcare, the school agreed to pay the teachers \$40,000 that will be divided between the teachers that used the buyout option. Mr. Boutin explained that the new premiums will be announced in October, this time it will be with SAU35 but not at the following round.

Executive Board: Arthur Boutin stated that Lisbon will be working with the whole SAU for tightening up policies.

Transportation: Tucker Clark stated that the new bus is electric, Notchview will be in charge of all maintenance, but Lisbon will have access to it for daily use. The Board had more discussion on the bus. The Board then discussed the bus placement and the connex boxes and dry storage

placement. Sam Natti is going to look into a different placement and the Board suggested having it figured out before winter.

Arthur Boutin asked about a discount on the bus contract since the bus is electric. The Board agreed that a conversation would be good. Sam Natti will set up a meeting with Notchview and two of the board members.

Lisbon Educational Foundation: A check was given to Scott Perterson for the foundation.

Policy Handbook

First Reading:

- ***IKB: Homework: Nina Brown made a motion for first and second reading to adopt policy IKB. Tucker Clark seconded this motion. Motion carried 9-0.***

Second Reading:

- ***AB: Parent Bill of Rights: Owen Clark made a motion to adopt policy AB. Nina Brown seconded this motion. Motion carried 9-0.***
- ***EHAG: Use of Generative Artificial Intelligence: Owen Clark made a motion to adopt policy EHAG. Nina Brown seconded this motion. Motion carried 9-0.***
- ***JICJ: Unauthorized Communication Devices: Owen Clark made a motion to adopt policy JICJ. Nina Brown seconded this motion. Motion carried 9-0.***

Revision:

- ***BEDG: meeting Minutes: Owen Clark made a motion to accept policy BEDG. Nina Brown seconded this motion. Motion carried 9-0.***

Withdrawn:

- ***BBA-R(1) - school board powers and duties: Tucker Clark motioned to withdraw policy BBA-R(1). Owen Clark seconded the motion. Motion carried 9-0.***
- ***IKAA - interdisciplinary credit: Tucker Clark motioned to withdraw policy IKAA. Owen Clark seconded the motion. Motion carried 9-0.***
- ***ILBAA - high school graduation competencies: Tucker Clark motioned to withdraw policy ILBAA. Owen Clark seconded the motion. Motion carried 9-0.***
- ***IMBC - alternative credit options: Tucker Clark motioned to withdraw policy IMBC. Owen Clark seconded the motion. Motion carried 9-0.***
- ***JICJ- R(1) - unauthorized communication devices: Tucker Clark motioned to withdraw policy JICJ-R(1). Owen Clark seconded the motion. Motion carried 9-0.***

School Staffing Notifications & Approvals

Approval: *Owen Clark motioned to accept five paras. Tucker Clark seconded the motion. Motion carried 9-0.*

Resignation: *Owen Clark motioned to accept Emma Champagne's resignation as Board Clerk. Tucker Clark seconded the motion. Motion carried 9-0.*

Adjournment

Nina Brown motioned to adjourn the meeting at 6:53pm. Tucker Clark seconded the motion. Motion carried 9-0.

Respectfully submitted,

Molley Gilley
Administrative Assistant