

**Lisbon School Board  
Meeting Minutes  
December 10, 2025**

School Board Members: Arthur Boutin, Chair; Robert Adams; Nina Brown; Tucker Clark; Cathy Colby; Brian Hubbard (absent); Owen Clark; Dylan Blowey; Scott Peterson

Administration: C.J. Watson (absent), Superintendent; Sam Natti, Principal; Toni Butterfield (absent), Business Manager

The School Board Meeting was called to order by Arthur Boutin at 5:30pm

**Approval of Board Minutes**

**Tucker Clark motioned to accept the public minutes of November 12, 2025. Scott Peterson second the motion. Motion carried 8-0.**

**Tucker Clark motioned to accept the non-public minutes of November 12, 2025. Scott Peterson second the motion. Motion carried 8-0.**

Public Input: no public input

**New Business**

**Tuitioning non union staff children:** Landaff will pay starting at 5th grade.

**EFA/open enrollment budget:** Superintendent Watson suggested that SAU 110 will need a plan of which staff or items to eliminate if for some reason enough students leave and/or current homeschool kids tuition elsewhere to where there needs to be a reduction in force. There does not need to be a separate budget, but a plan to be ready if the budget takes a big hit. For students coming in, there should be a policy in place for capping class sizes so there are not too many kids in classrooms either.

**Review 26/27 budget:** Update was given on the budget process for 26-27, reflecting SAU 110 costs and increases in staff compensation.

**Continuing Business**

**Board Report:** Tabled until next meeting

**Standing Reports**

**Principal:** The written report was reviewed. Principal Natti requested allocating money to purchase new handheld radios. The current radios have reached the end of life and the cost of purchasing new batteries and replacing out of date radios would be more expensive than the purchase of new radios.

**Superintendent:** Principal Natti reviewed correspondence shared by Superintendent Watson.

**Business Manager:** Principal Natti reviewed the work that has been done with the SAU 35 office in preparation of the budget.

### **Committee Reports**

**Building & Grounds:** Drains in the art room will be replaced with PVC, the current pipes are black iron. Heat issues are being addressed in a couple of classrooms. Preschool and kindergarten exterior doors need to be replaced as well as the exterior door in the kitchen. The Board chose the \$3,000 annual service plan for the generator, this cost is split with the town. The Board signed the contract for the service plan.

**Budget:** Discussion regarding 2025/2026 budget ensued

**Transportation:** Tucker Clark made a motion to accept the transportation contract as written. Motion seconded by Owen Clark. Motion carried 8-0.

### **Policy Handbook**

#### **First Reading (new):**

- **BBAB: Roles and Duties of the Board Chairperson: Tucker Clark made a motion to move policy BBAB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BBB-F: Certificate of Oath of Office: Tucker Clark made a motion to move policy BBB-F to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BCA: School Board Member Ethics: Tucker Clark made a motion to move policy BCA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDC: Appointed Board Officials: tabled for further discussion**
- **BDE-R: Committees List: Tucker Clark made a motion to move policy DE-R to second reading. Owen Clark seconded this motion. Motion carried 8-0.**

#### **Second Reading (new)**

- **ACA - Discrimination and Harassment Grievance Procedure: Owen Clark made a motion to adopt policy ACA. Tucker Clark seconded this motion. Motion carried 8-0.**
- **ACF - Food and Nutrition Services Anti-Discrimination and Civil Rights Complaints: Owen Clark made a motion to adopt policy ACF. Tucker Clark seconded this motion. Motion carried 8-0.**
- **ACN - Accommodation of Nursing Mothers: Owen Clark made a motion to adopt policy ACN. Tucker Clark seconded this motion. Motion carried 8-0.**
- **AD- Philosophy of the School District: Owen Clark made a motion to adopt policy AD. Tucker Clark seconded this motion. Motion carried 8-0.**

- **DFGA - Crowdfunding: Owen Clark made a motion to adopt policy DFGA. Tucker Clark seconded this motion. Motion carried 8-0.**

**First Reading (Revision):**

- **BA: School Board Self Evaluation and Goal Setting: Tucker Clark made a motion to move policy BA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BBA: School Board Powers and Duties: Tucker Clark made a motion to move policy BBA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BBAA: School Board Member Authority: Tucker Clark made a motion to move policy BBAA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BBB: School Board Elections: Tucker Clark made a motion to move policy BBB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BBBA: Board Member Qualifications: Tucker Clark made a motion to move policy BBBA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BBBE: Vacancies and Unexpired Term Fulfillment: tabled for further discussion.**
- **BCB: Board Member Conflict of Interest: Tucker Clark made a motion to move policy BCB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDA: Board Organizational Meeting: Tucker Clark made a motion to move policy BDA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDB: Board Officers: Tucker Clark made a motion to move policy BDB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDD: Board-Superintendent Relationship: Tucker Clark made a motion to move policy BDD to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDE: Committees and Delegates: Tucker Clark made a motion to move policy BDE to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDF: Advisory Committees to the Board: Tucker Clark made a motion to move policy BDF to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BDG: School Attorney: Tucker Clark made a motion to move policy BDG to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
- **BEA: Regular Board Meetings: Tucker Clark made a motion to move policy BEA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**

- 
- **BEAA: School Board Meeting Preparation: Tucker Clark made a motion to move policy BEAA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BEAB: School Board Member Use of Electronic Communication Devices During School Board Meeting: Tucker Clark made a motion to move policy BEAB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BEB: Emergency Board Meetings: Tucker Clark made a motion to move policy BEB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BEC: Non-Public Sessions: Tucker Clark made a motion to move policy BEC to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BEDA: Public Notification of School Board Meetings: Tucker Clark made a motion to move policy BEDA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BEDB: Agenda Preparation and Dissemination: Tucker Clark made a motion to move policy BEDB to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BEDG: Meeting Minutes: tabled for further discussion**
  - **BEDH: Public Comment and Participation at Board Meetings: Tucker Clark made a motion to move policy BEDH to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BFE: Administration in Policy Absence: Tucker Clark made a motion to move policy BFE to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BGAA: Policy Development, Adoption, and Review: Tucker Clark made a motion to move policy BGAA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BGF: Suspension of Policies: Tucker Clark made a motion to move policy BGF to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BHE: School Board Use of Email and Other Electronic Communications: Tucker Clark made a motion to move policy BHE to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BIA: New Board Member Orientation: Tucker Clark made a motion to move policy BIA to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BIE: Board Member Indemnification: Tucker Clark made a motion to move policy BIE to second reading. Owen Clark seconded this motion. Motion carried 8-0.**
  - **BK: School Board Memberships: Tucker Clark made a motion to move policy BK to second reading. Owen Clark seconded this motion. Motion carried 8-0.**

Revision

- 
- ABA - Volunteer Involvement: **Owen Clark made a motion to accept policy ABA. Tucker Clark seconded this motion. Motion carried 8-0.**
  - AC - Nondiscrimination, Equal Opportunity Employment, and Anti-Discrimination Plan: **Owen Clark made a motion to accept policy AC. Tucker Clark seconded this motion. Motion carried 8-0.**
  - ACAC - Title IX Sexual Harassment Policy and Grievance Process: **Owen Clark made a motion to accept policy ACAC. Tucker Clark seconded this motion. Motion carried 8-0.**
  - ACE - Procedural Safeguards: Non-Discrimination on the Basis of Handicap/Disability: **Owen Clark made a motion to accept policy ACE. Tucker Clark seconded this motion. Motion carried 8-0.**
  - ADB/GBEC - Drug-Free Workplace & Drug-Free Schools: **Owen Clark made a motion to accept policy ADB/GBEC. Tucker Clark seconded this motion. Motion carried 8-0.**
  - ADC/GBED/JICG - Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes and E-Liquids in and on School Facilities and Grounds: **Owen Clark made a motion to accept policy ABA. Tucker Clark seconded this motion. Motion carried 8-0.**

**Withdrawn:**

- BAA: Evaluation of the Board: **Tucker Clark made a motion to withdraw policy BAA. Owen Clark seconded this motion. Motion carried 8-0.**
- BAAA: School Board Policies and Administrative Procedures: **Tucker Clark made a motion to withdraw policy BAA. Owen Clark seconded this motion. Motion carried 8-0.**
- BB: School Board Legal Status: **Tucker Clark made a motion to withdraw policy BB. Owen Clark seconded this motion. Motion carried 8-0.**
- BBBC: Board Member or District Officer Resignation: **Tucker Clark made a motion to withdraw policy BBBC. Owen Clark seconded this motion. Motion carried 8-0.**
- BBBD: Board Member Removal from Office: **Tucker Clark made a motion to withdraw policy BBBD. Owen Clark seconded this motion. Motion carried 8-0.**
- BBBF: Student School Board Members: **Tucker Clark made a motion to withdraw policy BBBF. Owen Clark seconded this motion. Motion carried 8-0.**
- BBBH: Recognition of Organization and Operation of the SAU School Board: **Tucker Clark made a motion to withdraw policy BBBE. Owen Clark seconded this motion. Motion carried 8-0.**
- BDB: Board Officers: **Tucker Clark made a motion to withdraw policy BDB. Owen Clark seconded this motion. Motion carried 8-0.**

- **BDG: School Attorney: Tucker Clark made a motion to withdraw policy BDG. Owen Clark seconded this motion. Motion carried 8-0.**
- **BEDA: Public Notification of School Board Meetings: Tucker Clark made a motion to withdraw policy BEDA. Owen Clark seconded this motion. Motion carried 8-0.**
- **BEDC: Quorum: Tucker Clark made a motion to withdraw policy BEDC. Owen Clark seconded this motion. Motion carried 8-0.**
- **BEDD: Rules of Order: Tucker Clark made a motion to withdraw policy BEDD. Owen Clark seconded this motion. Motion carried 8-0.**
- **BHC: Board-Employee Communications: Tucker Clark made a motion to withdraw policy BHC. Owen Clark seconded this motion. Motion carried 8-0.**

**Non Public:**

**Owen Clark motioned to go into non-public under RSA 91-A:3, II(a) at 6:40 pm. Tucker Clark seconded the motion. Motion passed by a roll call vote.**

**Tucker Clark motioned to re enter the public session at 7.20PM. Owen Clark seconded the motion. Motion passed by a roll call vote.**

**Owen Clark made a motion to move forward with the next stage of hiring a Business Administrator and part time Superintendent. Tucker Clark seconded the motion. Motion carried 8-0.**

**Adjournment**

**Tucker Clark motioned to adjourn the meeting at 7:25pm. Owen Clark seconded the motion. Motion carried 8-0.**

Respectfully submitted,

Molley Gilley  
Administrative Assistant