

**Lisbon School Board**  
**Approved Meeting Minutes**  
**January 14, 2026**

School Board Members: Arthur Boutin, Chair; Robert Adams; Nina Brown; Tucker Clark; Brian Hubbard; Dylan Blowey, Scott Peterson Cathy Colby (6:15 p.m.)

Administration: C.J. Watson, Superintendent; Sam Natti, Principal; Toni Butterfield, Business Manager, Kayla Heathe, Assistant Principal

Minutes Recorder: Kate Segal, District Clerk

The School Board Meeting was called to order by Arthur Boutin at 5:31pm

**Approval of Board Minutes**

**Nina Brown motioned to accept the public minutes of December 10, 2025. Scott Peterson seconded the motion. Motion carried 7-0.**

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Public Input: None

**New Business**

A. [School Calendar](#)

Principal Natti reviewed the school calendar. **Tucker Clark made a motion to approve the 26-27 school calendar, seconded by Nina Brown. Motion carried 7-0.**

B. Achievement Data

Superintendent CJ Watson reviewed the two years of achievement data which shows over-all growth in elementary, middle, and high school student academics. The superintendent emphasized that this is one point of data.

1. [2023/2024](#)

2. [2024/2025](#)

C. [Open Enrollment](#)

Superintendent CJ Watson discussed the open enrollment conversation at the state level. If approved by the state, open enrollment could result in the Lisbon district paying 80 percent of Lisbon's tuition, if a student enrolls at another district. If a Lisbon homeschool student enrolls in another district, Lisbon would be expected to pay 80 percent of Lisbon's tuition. The North Country school districts

are considering an open enrollment warrant article which would allow student choice. The warrant article would include language that would allow the district to stop tuition if the student withdraws. The warrant article could also dictate enrollment caps. The superintendent recommended moving forward with the open enrollment article, which can be reviewed at the next budget meeting and put to a vote in March.

Lisbon currently has verbal tuition agreements with Landaff and Bath and the board may want to consider putting this in writing.

**Nina Brown made a motion to have administration draft an open enrollment warrant article, seconded by Brian Hubbard and carried 7-0.** Principal Natti and Superintendent Watson will follow up with a draft of the warrant.

Currently Lisbon Elementary School cost per pupil is \$28, 397.00, Middle School cost per pupil is \$17, 581, and High School School cost per student

D. [Grants Balance](#)

Principal Natti reviewed grants and updated the board on Title 2 grants which will be about \$13,000 more than anticipated. All funds need to be tied to student growth and achievement.

E. Budget Hearing Review

Principal Natti reviewed the budget, which includes a reduction of one position. The estimated increase is \$87,000, including an increase in health insurance and cost of living.

II. Continuing Business

A. Board Report Tabled

III. Standing Reports

A. Principal Natti is will continue to work on the budget and school calendar. There has been an increase in student participation in athletics.

1. [Report](#)

B. Superintendent

1. [Report](#)

C. Business Administrator

1. Year to Date Finance Report

Estimated fund balance is \$270,239.00. Guidance balance is above budget, as part of the guidance salary is grant funded. Once the district receives the grant the balance will go back to zero.

#### IV. Committee Reports

- A. Building and Grounds (RA, OC) The committee met with Chris Leavitte. The art room drain repairs are complete. The Lisbon water department received NHDS testing. The quote for the Cab heater in room 120 is \$2,300. Serve Pro is scheduled June 15-19 to complete the duct cleaning. The kitchen door was ordered from Notch Glass and will take 4-6 weeks for delivery. An appointment with Royal Electric has been made to update the Elementary panel. Kitchen hood cleaned and inspected on January 6th.. Fire inspection has been completed, resulting in the need to install magnetic door releases for room 120.
- B. Budget (OC, TC, AB, NB) N/A
- C. Executive Board (AB) N/A
- D. Negotiations - Professional Staff (RA, AB, NB, OC) N/A
- E. Negotiations - Support Staff (RA, AR, NB, OC) N/A
- F. Transportation (SP, TC)
  - 1. Bus Contract N/A
    - District purchased former Lisbon cruiser for student transportation
- G. Brown Fund (SP) The next meeting is January 28th.
- H. Lisbon Educational Foundation (SP, CC) N/A.
- I. SAU Start Up. Starting a 6 month transition plan and the new SAU will be ready to go on July 1, 2026.

#### V. Policy Handbook (CC & DB)

- A. First Reading (new)
  - 1. [BDC: Appointed Board Officials](#) **Nina Brown made a motion to approve, Tucker Clark . Motion carried 8-0.**
  - 2. [CA: Administration Goals](#) **Nina Brown made a motion to approve, Tucker Clark seconded . Motion carried 8-0.**
- B. Second Reading (new)
  - 1. [BBAB: Roles and Duties of the Board Chairperson](#) **Nina Brown made a motion to approve, Tucker Clark seconded. Motion carried 8-0.**

2. [BBB-F: Certificate of Oath of Office](#)

**Nina Brown made a motion to approve, Tucker Clark seconded.**

**Motion carried 8-0.**

3. [BCA: School Board Member Ethics](#)

**Nina Brown made a motion to approve, Tucker Clark seconded.**

**Motion carried 8-0.**

4. [BDE-R: Committees List](#)

**Nina Brown made a motion to approve, Tucker Clark seconded. Motion carried 8-0.**

C. First Reading (revision) **Nina Brown made a motion to table until February, seconded by Cathy Colby. Motion carried 8-0.**

1. [BBBC board member or district officer resignation](#)
2. [BBBE: Vacancies and Unexpired Term Fulfillment](#)
3. [BEDG: Meeting Minutes](#)
4. [CB: School Superintendent](#)
5. [CBI: Superintendent Evaluation and Goal Setting](#)
6. [CCB: Line and Staff Relations](#)
7. [CFA: Individual School Administrative Personnel](#)
8. [CFB: Building Principal\(s\) Evaluation](#)
9. [CHA: Development of Regulations](#)
10. [CHCA: Approval of Handbooks and Directives](#)
11. [CHD: Administration in Policy Absence](#)
12. [CLA: Treatment of Outside Reports](#)

D. Revision **Nina Brown made a motion to table until February, seconded by Cathy Colby. Motion carried 8-0.**

1. [BA: School Board Self Evaluation and Goal Setting](#)
2. [BBA: School Board Powers and Duties](#)
3. [BBAA: School Board Member Authority](#)
4. [BBB: School Board Elections](#)
5. [BBBA: Board Member Qualifications](#)
6. [BCB: Board Member Conflict of Interest](#)
7. [BDA: Board Organizational Meeting](#)
8. [BDB: Board Officers](#)
9. [BDD: Board-Superintendent Relationship](#)
10. [BDE: Committees and Delegates](#)
11. [BDF: Advisory Committees to the Board](#)
12. [BDG: School Attorney](#)
13. [BEA: Regular Board Meetings](#)

14. [BEAA: School Board Meeting Preparation](#)
15. [BEAB: School Board Member Use of Electronic Communication Devices During School Board Meeting](#)
16. [BEB: Emergency Board Meetings](#)
17. [BEC: Non-Public Sessions](#)
18. [BEDA: Public Notification of School Board Meetings](#)
19. [BEDB: Agenda Preparation and Dissemination](#)
20. [BEDH: Public Comment and Participation at Board Meetings](#)
21. [BFE: Administration in Policy Absence](#)
22. [BGAA: Policy Development, Adoption, and Review](#)
23. [BGF: Suspension of Policies](#)
24. [BHE: School Board Use of Email and Other Electronic Communications](#)
25. [BIA: New Board Member Orientation](#)
26. [BIE: Board Member Indemnification](#)
27. [BK: School Board Memberships](#)

B. Withdrawal

1. [BG: Board Policy Process](#)
2. [BKA: Liaison with School Board Association](#)
3. [CBB: Appointment of Superintendent](#)
4. [CBG: Superintendent's Development Opportunities](#)
5. [CF: School Building Administration](#)
6. [CH: Policy Implementation](#)
7. [CHB: Board Review of Administrative Regulations](#)
8. [CM: School District Annual Reports](#)

VI. School Staffing Notifications & Approvals N/A

VII. Public Input

Any Citizen wishing to speak will identify themselves with their name and address and speak for no longer than three (3) minutes. See Board policy BEDH.

VIII. Non Public Session RSA 91-A:3,II

**Motion for non public made by Scott Peterson, Nina Brown seconded. Motion approved by roll call vote at 6:34 p.m.**

**Nina motion to accept SAU 110 contracts for Business Manager, Administrative Manager and a paraprofessional, seconded by Cathy Colby. Motion carried 8-0.**

**Nina motion to approve Les Poore's retirement, with thanks and regrets, seconded by Cathy Colby. Motion carried 8-0.**

IX. Return to public at 7:04.

X. Adjournment

**Motion to adjourn by Nina Brown, seconded by Cathy Colby. Motion carried 8-0 at 7:04.**

Next meeting: February 11, 2026