LISBON BOARD OF EDUCATION OCTOBER 8, 2014

LISBON REGIONAL SCHOOL 6:30 PM

MINUTES

PRESENT: Chairman Bob Adams, members Rob Bruce, Rochelle Cacio, Audrey Champagne, Owen Clark, Beth Hubbard, Steve Morrison, Steve Sherry, Principal Steve Sexton, Dean of Students Ben Jellison, Superintendent Pierre Couture, Business Administrator Tina Peabody

Chairman Adams called the meeting to order at 6:30 PM.

Erin Proctor, Calsea Bryer and Abby Bronson requested approval for the Anatomy class to take a trip to Philadelphia to visit the Franklin Institute and Mutter Museum. The trip is scheduled for 11/9 – 11/12. Seven students and two adults will be travelling to Pennsylvania on Amtrak. The cost of the trip is $3300.00. The group received money from the Education Foundation and is holding fundraising events to meet the balance.

MOTION BY STEVE MORRISON, SECONDED BY BETH HUBBARD TO APPROVE THE MINUTES OF THE

SEPTEMBER 10, 2014 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED

FINANCIAL:

Bills were distributed for approval.

Tina asked the Board to formally approve the fuel bid. The prepaid cost is $57,271.50.

MOTION BY STEVE MORRISON, SECONDED BY ROB BRUCE TO APPROVE THE STILES FUEL BID FOR 19,500 GALLONS @ $2.937/GALLON. ALL IN FAVOR, MOTION CARRIED.

Tina distributed Surplus/Deficit statements and said the budget is in good shape.

The school lunch Surplus/Deficit statement shows a negative balance. Tina said there are startup costs early in the year and the statement should look better in the next month or two.

The school property was recently evaluated and the two parcels were valued at $3,896,100.00 and $392,300.00.

BUILDINGS AND GROUNDS:

Owen reported on the recent meeting. A circulation pump in the elementary wing may have to be replaced. Chris will be ordering a few pumps to have on hand for spares.

Bulbs and ballasts are being replaced as needed.

Ceiling tiles are being replaced as needed.

The generator was serviced on 9/29. There are 91 hours on it.

Three tons of ice melt will be delivered this month. There are 1.5 tons of ice melt left from last year.

A substitute janitor from Littleton School District has been filling in occasionally in Lisbon. The Board asked Pierre if a background check is necessary as he had one done for SAU 84.

BUDGET:

Steve Morrison asked the Board if he could enlist the help of John Fitzgerald and Jim Trudell to work with the Committee to set the budget for next year. The Board agreed to ask for Jim and John’s help.

The process will start with Steve Sexton. Tina said salary figures are already entered in the spreadsheet.

POLICY HANDBOOK:

No report

EXECUTIVE BOARD:

The Superintendent will cover in his report.

NEGOTIATIONS (PROFESSIONAL STAFF):

No report

NEGOTIATIONS (SUPPORT STAFF):

No report

STEERING COMMITTEE:

No report

TRANSPORTATION:

A folder was passed around containing three contracts for Board signatures. Owen said the final cost to terminate the kindergarten bus contract is $4280.25. This must be paid by the end of the school year.

TECHNOLOGY:

Ben said the freshman laptops have been distributed. Several new computers were ordered for the Library and paid for with Brown Fund monies and the general fund. They should be up and running next week.

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:

The Foundation gave out $6682.00 for grant requests in September. They will be using social media to reach parents and friends of the school in hope of finding more donors. A direct mailing will be done through the USPS called Every Door Direct.

PRINCIPAL’S REPORT:

Steve asked the Board to approve two volunteers: Pat Riggie - girls’ varsity soccer and Joseph Hamsilik - music accompanist.

MOTION BY BETH HUBBARD, SECONDED BY AUDREY CHAMPAGNE TO APPROVE VOLUNTEERS PAT RIGGIE AND JOSEPH HAMSILIK. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT’S REPORT:

The Executive Board will be doing Pierre’s evaluation this month. Board members were asked to submit their questionnaire to Marge Brown.

The advertisement for the Principal’s position has been posted. School Spring will rank the candidates based on the Committee member’s feedback. Board members serving on this Committee are Rochelle, Rob and Steve Sherry.

Pierre said they are moving ahead with the school lunch study. Ben will be organizing the group. They will observe a school that uses Café Services. Pierre has told vendors, Lisbon’s expectation is to break even. They will not pay higher costs for a contracted service. A presentation should be ready for the November meeting.

The SAU Budget Hearing is scheduled for 5:00 pm, November 12 at Profile High School.

Federal Grant Coordinator, Susan Maltais will be leaving the SAU. She will work an additional month once a replacement is found. Since the whole job can’t be seen in a month, Susan has agreed to come back on an as needed basis.

The Administrative Team is working well together on the goals. They are supporting each other with the teacher evaluation plan.

A Technology Committee has been developed and Ben has agreed to chair it. They have met twice.

Internet contacts are due to expire and the Committee will be renegotiating this as a whole SAU.

At Ben’s recommendation, the Executive Board approved the purchase of a new firewall.

The Committee is looking at technical support in all the schools and will be doing assessments. Pierre said that Lisbon is in good shape.

Pierre presented the resignation of Paraprofessional, Chris Ness.

MOTION BY BETH HUBBARD, SECONDED BY STEVE SHERRY TO ACCEPT THE RESIGNATION OF CHRIS NESS. ALL IN FAVOR, MOTION CARRIED

The new bus has been ordered and Ben expects it to arrive in December. It worked out that the first two years of payments will be covered by the sale of the van.

MOTION BY STEVE MORRISON, SECONDED BY ROCHELLE CACIO TO APPROVE THE ANATOMY CLASS TRIP TO PHILADELPHIA. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY STEVE MORRISON, SECONDED BY BETH HUBBARD TO ADJOURN AT 7:10 PM. ALL IN FAVOR, MOTION CARRIED

Respectfully submitted,

Cindy Derosia

Clerk