LISBON BOARD OF EDUCATION NOVEMBER 14, 2012

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, Board members Bob Adams, Rob Bruce, Audrey Champagne, Scott Champagne, Owen Clark, Wendy Ho Sing Loy, Beth Hubbard, Principal Steve Sexton, Business Administrator Sandy Stone

Chairman Morrison called the meeting to order at 7:00 PM.

Geof and Katie Lopus asked the Board to reinstate the ski team. They feel skiing is a major component of the North Country. Geof said many local people are employed at nearby ski areas and many of these families ski weekly. Geof said the Lion’s program provides instruction to grade 6 and after that there is no other place to go. At this time there are 14-15 students interested in skiing on a school team. There are Bath students in grades 5 and 6 that are interested in skiing. Geof said Lisbon is the only school in the area that doesn’t have a team. Littleton and Woodsville schools are interested in training and sharing transportation costs with Lisbon. Geof presented a petition to the Board signed by 84 Lisbon, Lyman, and Landaff residents requesting that the ski team be re-established at Lisbon School. A proposed budget and a list of interested students were also given to the Board.

Steve reminded Board members of the invitation to meet with the Landaff School Board on November 20th at 6:00 PM at the Blue School.

MOTION BY BETH HUBBARD, SECONDED BY ROB BRUCE TO ACCEPT THE MINUTES OF THE OCTOBER 10, 2012 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Sandy had good news regarding the Lunch Program. Federal monies have been received for August and September. All applications for free and reduced lunches were approved. The estimated year- end balance is $8600.00.

Regarding the regular budget, there was a wash in tuition monies last month. A regular tuition student was lost and a SPED tuition student was picked up. Overall, there was not much change in the revenue. Sandy is holding substitutes, account funds, and supply lines in the budget and she has accounted for the IDEA grant. There was a $61,000.00 change in the budget since last month. The changes include unemployment compensation, 1 on 1 paraprofessional added, Littleton Voc Ed tuition, SPED transportation contract encumbered, field trips encumbered (and over budget). Sandy said they may have to tap the SPED and Maintenance reserve funds. She doesn’t believe there is any chance of a revenue change except for possible new tuitions and Medicaid reimbursement.

Sandy distributed the proposed tuition rates for the 2013-2014 school years. The rates were increased about 3%. She asked the Board to look them over. They can be changed or approved at the December meeting.

BUILDINGS AND GROUNDS:

Kellee Coleman has submitted his resignation as of November 26th.

The replacement hot water heaters did not get the water to the right temperature so a tank was purchased for this purpose.

The town is willing to trade plow trucks with us and would like $3000.00 in addition to the truck.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO TRADE OUR TRUCK AND $3000.00 FOR THE LISBON TOWN PLOW TRUCK. ALL IN FAVOR, MOTION CARRIED.

Scott presented an estimate of $17,466.00 for controls for the elementary heating system. He said they could find other issues in addition to the control system.

The Board discussed a yearly service contract for the generator that was sent by the Town Selectmen. Scott will check to see if a service contract is necessary to keep the warranty from being void. Todd Colby may be able to service the generator for much less than purchasing a contract with an outside service.

Garland called Steve to let him know the subcontractor has the materials to finish repairing the elementary roof. They don’t know when they will be here to fix it.

Steve said he can freeze the budget if the Board feels it should be done.

BUDGET:

Steve Morrison said they will start the process soon. He asked the Board what their goal is for next year’s budget. He also wanted to know their wishes about the Assistant Principal’s position. John Fitzgerald has volunteered his time to help form next year’s budget. Steve recommended we use his expertise and experience and the Board agreed. Steve Sexton said we had a zero percent increase the past four years and said we can’t keep holding the budget. One of the bonds will be paid this year and that might ease up some money. Teacher’s budgets are due to Steve this Friday. It usually takes Alice two weeks to enter the information.

POLICY HANDBOOK:

Audrey presented a second reading of the following policies:

IKC-Academic Honors, Class Ranking, Valedictorian, and Salutatorian

IMBD – High School Credit for 7th & 8th Grade Advanced Course Work

IMC-Controversial Speakers and Programs

IJNDB-School District Internet Access for Students

IHBAA-Evaluation Requirements for Children with Specific Learning Disabilities

IIC-Instructional Time Schedule

IIB-Class Size

IHAMB-Teaching About Self-Protection

IJK-Supplemental Materials Selection and Adoption

MOTION BY WENDY HO SING LOY, SECONDED BY BETH HUBBARD TO APPROVE THE FOLLOWING POLICIES: IKC, IMBD, IMC, IJNDB, IHBBA, IIC, IIB, IHAMB, IJK. ALL IN FAVOR, MOTION CARRIED

Policy IMBA was by-passed until changes are made and IHBH was by-passed until Mike and Bob respond with their thoughts on the policy.

Audrey did a first reading of the following proposed policies:

JHC-Student Early Release Precaution

JLCC-Communicable Diseases

JLCB-Immunizations of Students

EBBC-First Aid (The nurse made a few changes to the policy)

JLCG-Exclusion of Students from School for Illness

JLCD-Administering Medicines to Students (The nurse made a few changes to the policy)

JLC-Student Health Services

Audrey said the school nurse would like to change the sports physical policy and follow the guide set by NHIAA. The NHIAA recommends students get a physical when entering high school and after that a yearly update be made in writing by parents. Currently, we require that sports physicals are done annually.

EXECUTIVE BOARD:

Will be covered under the Superintendent’s report.

NEGOTIATIONS (PROFESSIONAL STAFF):

No report

NEGOTIATIONS (SUPPORT STAFF):

No report

STEERING COMMITTEE:

The Committee went over the grading policy at their last meeting.

TRANSPORTATION:

Non public

TECHNOLOGY:

Ben said he is making progress on Power School. Parent and students are now able to log in. This is a better program for the Guidance Department and the classroom teachers.

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:

The Foundation awarded $7195.00 in grants at their last meeting.

PRINCIPAL’S REPORT:

Steve distributed minutes from the lunch program advisory council meeting on November 7th.

Steve asked Board Members to sign the athletic accounting of fall expenses.

Christine Palozzi will be attending Impact Training (for concussions) on December 7 at Profile School.

Principal Sexton had three staff appointments for the Board to consider:

Elizabeth Storella – One on One aid – Full time

Gina D’Orazio – Title I Paraprofessional – Full time

David Hill – Custodian – Four hours/day

MOTION BY AUDREY CHAMPAGNE, SECONDED BY OWEN CLARK TO APPOINT ELIZABETH STORELLA, GINA D’ORAZIO, AND DAVID HILL FOR THE STAFF POSITIONS PRESENTED BY PRINCIPAL SEXTON. ALL IN FAVOR, MOTION CARRIED.

The Board discussed the purchase of a Special Education van.

Steve received a request from a parent of a home schooled student. They asked to be charged the same amount for driver’s education as a student who is enrolled at LRS. The Board agreed and asked that a reimbursement be made for anything over the standard cost of $280.00.

Steve spoke on the trip they made to Washington to accept the Blue Ribbon School award. He said they had a chance to do workshops and hear the Superintendent and Teacher of the year speak. He said it was one of the better conferences he has attended.

The Celebrating Leadership in Education dinner will be held at the Common Man in Plymouth on December 11th.

Steve will be away December 12 -14. Ben will attend the monthly Board meeting in his place.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY ROB BRUCE TO ACCEPT THE RESIGNATION OF KELLEE COLEMAN EFFECTIVE 11/26/12. ALL IN FAVOR, MOTION CARRIED.

Ben reported on discipline. There have been 84 infractions this year. Last year at this time there were 138 infractions. He said the majority of issues have been on the Boy’s and Girl’s Club bus and in the 5th and 8th grade classes. Ben said the high school has had a great start to the year. The Board asked Ben for a quarterly absence report in addition to a generic discipline report.

SUPERINTENDENT’S REPORT:

In Paul’s absence, Sandy presented his written report. Information included facts from last night’s SAU35 Budget Hearing, Issue 2 of the SAU35 Community Link., Race to the Top update, Professional Development and Teacher Assessment Committee meeting notes.

The SAU full Board Meeting is scheduled for December 5th at 6:00 PM at the Profile School.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY AUDREY CHAMPAGNE TO GO INTO NON- PUBLIC SESSION AT 8:52 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS BUS CONTRACTS AND A PARENTAL REQUEST TAKING PRINCIPAL SEXTON AND BUSINESS ADMINISTRATOR STONE WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO RETURN TO PUBLIC SESSION AT 9:07 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY BETH HUBBARD, SECONDED BY OWEN CLARK TO APPROVE A FIVE YEAR CONTRACT WITH WW BERRY TRANSPORTATION AS PRESENTED: KINDERGARTEN AND VOCATIONAL EDUCATION TRANSPORTION FIRST YEAR 5% INCREASE AND REMAINING FOUR YEARS 2% INCREASE EACH YEAR, REGULAR TRANSPORTATION 2% INCREASE EACH OF THE FIVE YEARS. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY WENDY HO SING LOY TO GRANT A PARENTAL REQUEST TO ALLOW THEIR CHILD TO ATTEND LISBON REGIONAL SCHOOL. THE PARENT MUST FIND HOUSING IN LISBON BY THE FIRST OF THE YEAR FOR THEIR CHILD TO CONTINUE ATTENDING OUR SCHOOL. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY AUDREY CHAMPAGNE, SECONDED BY OWEN CLARK TO ADJOURN AT 9:11 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk