LISBON BOARD OF EDUCATION NOVEMBER 13, 2013

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, members - Bob Adams, Rob Bruce, Rochelle Cacio, Audrey Champagne, Scott Champagne, Owen Clark, Beth Hubbard, Principal Steve Sexton, Dean of Students Ben Jellison, Superintendent Pierre Couture, Business Administrator Sandy Stone

Chairman Morrison called the meeting to order at 7:00 PM.

Beth Carrigan asked the Board if they had considered alternative heating sources before deciding on replacing the fuel tank. She read about a school that is changing to biomass. Scott said they hadn’t checked but do not have the space for biomass. Beth also asked if the Board had checked with the parents of children who would be affected by the purchase of a handicapped van. Steve said parents may choose to continue transporting their handicapped children to school but if a van is available, the school will no longer pay parents to drive.

Principal Sexton presented an adult education diploma to Ashley Bousquet-Livingston for successfully completing all of her requirements. The Board congratulated Ashley on her achievement.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY ROB BRUCE TO APPROVE THE MINUTES OF THE OCTOBER 9, 2013 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Bills were distributed for approval.

The school lunch program is still running in the black. The year to date balance is $3,775.63.

Sandy went over the surplus/deficit statement. There was a decrease in tuition from the withdrawal of a few Bath students. She also had bad news concerning adequacy aid. The state is now waiting until they receive September ADMs and then adjusting funding to the up to date enrollment figures. Since Lisbon and Lyman had a drop in enrollment, funding was $92,000. less than anticipated. The decrease in aid will increase the Lisbon tax rate by $.04/$1000. of valuation and Lyman by $.10/$1000. of valuation. Steve asked Sandy to send an explanation of the adequacy aid change to Jim Trudell.

The estimated year-end balance is $178,129.

Sandy distributed calculations for 2014-2015 tuition rates. The overall increase was 4.3%. The typical increase is about 3%. Sandy asked the Board to review the handout and decide how they want to proceed at the December meeting.

The three year tuition agreement with Landaff expires in June. There will be an article regarding a new agreement for the annual meeting in March.

BUILDINGS AND GROUNDS:

Sandy asked that Scott send her a copy of the 10 year maintenance plan.

Steve received a parental concern about the air quality of the building. This will be discussed further in executive session.

Bids from Garland were received for replacing the roof on the new part of the building:

$479,000. 00 for asphalt – 40 year warranty

$528,000.00 for cold base adhesive – 45 year warranty

We have been repairing leaks in this roof for the past year.

Tanner Hill Milling bid on our oil tank replacement. The bids were $65,000. for a 6000 gallon tank and $80,000. for a 10,000 gallon tank. The plans will go to the Department of Environmental Services for approval.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY AUDREY CHAMPAGNE TO REPLACE THE TANK WITH A 6000 GALLON TANK. ALL IN FAVOR, MOTION CARRIED.

There was an issue with hot water going into the toilets. A mixer value was replaced at a cost of $142.00.

The generator ran all day when the power was out. Since the school is not receiving service from the Town, Irving was called when the fuel ran low. Irving arrived within an hour of our call. Scott will check with Town on fuel purchases and generator maintenance.

Control Tech came and fixed an issue with the heat sensors.

Winter tires have been put on the truck.

A+ Athletics will be coming to inspect the bleachers. They have dropped their charge from $1500. to $1000. because they are inspecting at Profile HS the same day.

A floor scrubber and vacuum were recently purchased. Both items were in the budget.

Steve has a call in to schedule a fire inspection. The state fire marshall may need to sign off on the inspection as well as the fire chief.

Steve said the janitors do an air quality assessment once a year to meet guidelines of the state.

BUDGET:

The staff budgets are due back to Steve Sexton tomorrow.

Steve Morrison will set up a Budget Committee meeting in the next week.’

POLICY HANDBOOK:

No report

EXECUTIVE BOARD:  
Pierre will report on this.

NEGOTIATIONS (PROFESSIONAL STAFF):

The Committee met last night and signed the ground rules.

NEGOTIATIONS (SUPPORT STAFF):

A meeting is scheduled for Monday, 11/18 at 5:30 PM.

STEERING COMMITTEE:

The Committee will be meeting in December.

TRANSPORTATION:

No report

TECHNOLOGY:

No report

BROWN FUND:

The Committee is working on the scholarship application.

LISBON EDUCATION FOUNDATION:

No report

PRINCIPAL’S REPORT:

Steve asked the Board to approve the hiring of Ronald Lapointe as a full time night custodian.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY BETH HUBBARD TO HIRE RON LAPOINTE AS A FULL TIME CUSTODIAN. ALL IN FAVOR, MOTION CARRED

Steve and Ben discussed the purchase of a handicapped van. Littleton Chevrolet has a 2013 van they are selling for $37,500. The van is full size, includes a lift, and will carry 1 wheelchair and 4 students. Ben showed figures for the current cost to transport 3 students and the income that can possibly be generated from transporting Bath students.

MOTION BY OWEN CLARK, SECONDED BY ROCHELLE CACIO TO PROCEED WITH PURCHASING A VAN UPON THE COMPLETION OF CHECKING ON THE TRANSPORTATION CONTRACT. THE COST OF THE VAN IS NOT EXCEED $37,500. IF ZERO PERCENT FINANCING IS AVAILABLE, THE BOARD WILL FINANCE THE VAN. IF NOT, THE BOARD WILL PURCHASE THE VAN. 6 IN FAVOR, 1 OPPOSED, MOTION CARRIED

SUPERINTENDENT’S REPORT:

Pierre said the SAU office will remain at its present location. He will be meeting with the new owners to negotiate a lease for next year and will be asking for the use of a vacant room behind the lunchroom.

The 2014-2015 budget was approved and includes a 2% salary increase.

The full Board meeting will be held on December 4th.

Pierre presented a first reading of job descriptions for the following positions: Paraeducator, Custodian, Cafeteria Assistant, and Food Service Manager.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY ROB BRUCE TO GO INTO NON-PUBLIC SESSION AT 8:20 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL, NEGOTIATIONS AND A STUDENT ISSUE TAKING PRINCIPAL STEVE SEXTON, DEAN OF STUDENTS BEN JELLISON, SUPERINTENDENT PIERRE COUTURE, AND BUSINESS ADMINISTRATOR SANDY STONE WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY AUDREY CHAMPAGNE TO RETURN TO PUBLIC SESSION AT 9:03 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY BOB ADAMS, SECONDED BY BETH HUBBARD TO ADVERTISE FOR A RECEPTIONIST AND RESTRUCTURE THE OFFICE AS PRESENTED BY PRINCIPAL SEXTON. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY OWEN CLARK TO HIRE A ONE ON ONE PARAEDUCATOR. ALL IN FAVOR, MOTION CARRIED.

MOTION BY BETH HUBBARD, SECONDED BY OWEN CLARK TO APPROVE BETH CARRIGAN AS A VOLUNTEER MIDDLE SCHOOL GIRL’S BASKETBALL ASSISTANT. ALL IN FAVOR, MOTION CARRIED.

Steve invited the Board to a surprise reception for Alice Moulton on 11/14 in honor of her retirement at the end of the year. The Board was informed of the National Honor Society induction on 11/26 at 1:30 PM and was invited to attend.

There being no further business to come before the Board, MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO ADJOURN AT 9:10 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia, Clerk