LISBON BOARD OF EDUCATION MAY 8, 2013

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, members Bob Adams, Rob Bruce, Rochelle Cacio, Audrey Champagne, Owen Clark, Beth Hubbard, Principal Steve Sexton, Superintendent Paul MacMillan, Business Administrator Sandy Stone

Angel Plant was in attendance to fulfill a requirement of her portfolio. Paul distributed Policy JEB – Entrance Age Requirements in anticipation of a parental request for early admittance of their child.

Chairman Morrison called the meeting to order at 7:00 PM. He welcomed Landaff School Board members Chrissy Smith and Marilyn Booth and asked if they had any questions or concerns. Marilyn said she was pleased to see many of the Landaff students on the honor roll. The Landaff Board members had no issues to discuss.

MOTION BY OWEN CLARK, SECONDED BY BETH HUBBARD TO APPROVE THE MINUTES OF THE APRIL 10, 2013 BOARD MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY BETH HUBBARD TO CORRECT THE MINUTES OF THE FEBRUARY 13, 2013 MEETING FROM JLIC-STUDENT AND STAFF HEALTH ISSUES TO JLCI-COORDINATED SCHOOL HEALTH PROGRAM. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL

Bills were circulated for approval.

Sandy distributed financial reports for the lunch program, regular budget and the last tuition invoice.

The current lunch budget was based on revenue and expenses from the previous year. Sandy said the figures were not clicking and she asked Karen to get the exact numbers. It was found the program is in the negative $5399.00 and this number may increase by the end of the year. Revenue is down over $26,000. due to lack of participation. The new state requirements have a lot to do with the lack of participation. Some of the changes include no more scratch baking, menu approval by the state, more labor to keep up with reports, etc. Phyllis laid off one part time worker to help lower expenses. Sandy said other districts are in worse shape than Lisbon. A discussion followed.

On the regular budget there was a gain in revenue of $9000.00. Three Bath students withdrew making the overall change in revenue $1100.00 in the positive.

Sandy voided all the checks ($59,000.00) beginning December 1 to present for the placement student because of the pending litigation. She added in the costs of the new placement for now until June.

There was a gain on the printout of $92,000.00 since last month. The year-end balance is estimated at $44,639.00. Sandy said the outlook is much better than what she reported last month.

Steve asked Sandy to check on the number of Bath tuition students budgeted for next year.

The oil tank is approximately half full. There is $6,000.00 - $7,000.00 in the budget for oil but it is not encumbered. The Board will wait until June to decide if they want to fill the tank.

The gym and bleacher inspection has been quoted by Athletic Products as the previous company we used is no longer in business. They found a deficiency with the guard rails on the stairs. The current standard allows for 4” between the rods. Our rails have 6” spacing. Sandy will bring a copy of the annual maintenance program to the next Board meeting.

BUILDINGS AND GROUNDS

Rochelle said the stage curtain is 20 years old and the grommets need to be repaired or the curtain will have to be replaced. A heat test is now part of the elevator inspection. The elevator passed this part of the test, however, the sensor is not talking to the main panel. Steve talked to Fire Chief George Stevens to see if we are okay and if he will sign off. The cost of connecting the sensor is $880.00.

The lawn mowing service is raising their price from $85.00/mow to $95.00/mow.

The brakes have been replaced in the new truck.

A window was broken by a baseball and the replacement cost was $370.00.

The boilers and air conditioning are working well.

The Committee talked about the oil tank replacement at their last meeting.

The State needs an air admissions statement on the generator. Kevin Clement and Todd Colby will show Chris how to do it. Rochelle said they would like to plant shrubs to block the view of the generator. There may be money left in the Anthony Day Memorial fund to purchase shrubs.

BUDGET

No report

POLICY HANDBOOK

After a second reading of BDE – Committees and Delegates and BEB – Emergency Board Meetings, MOTION BY BETH HUBBARD, SECONDED BY OWEN CLARK TO APPROVE POLICIES BDE AND BEB. ALL IN FAVOR, MOTION CARRIED.

Audrey said they followed the skeleton of the Wellness Policy, JLCF when they made revisions to it. The guidelines were followed but they left some leeway for celebrations. Audrey presented the first reading of the policy.

EXECUTIVE BOARD

Paul will cover under his report.

NEGOTIATIONS (PROFESSIONAL STAFF)

No report

NEGOTIATIONS (SUPPORT STAFF)  
No report

STEERING COMMITTEE

No report

TRANSPORTATION

Wallie donated one of his buses and gas for the senior class trip. He is also providing transportation for our students to go to the play in Landaff next week.

TECHNOLOGY

No report

BROWN FUND

The Committee is meeting this week to discuss the scholarship applications.

LISBON EDUCATION FOUNDATION

No report

PRINCIPAL’S REPORT

Rob, Rochelle, Steve, and Audrey will hand out diplomas at graduation.

Steve received a parental request for Lisbon to become part of the NHIAA ski program next year. LRS can add this sport for a cost of $150.00. The parent would like to take their child to Littleton to participate in their ski program and pay all associated costs to do so. The Board discussed this request and decided against it.

Steve said the senior class trip went extremely well. They received many compliments on how well the students behaved.

SUPERINTENDENT’S REPORT

Paul presented Steve’s recommendations for classified employees for the 2013-2014 school year.

MOTION BY BETH HUBBARD, SECONDED BY AUDREY CHAMPAGNE TO ACCEPT THE LIST OF CLASSIFIED EMPLOYEES WITH THE EXCEPTION OF HELENE PELLITIER. ALL IN FAVOR, MOTION CARRIED.

The SAU Executive Board voted to offer Pierre Couture the Superintendent position. Pierre comes from Groveton High School where he is highly recommended. Paul said they had two strong finalists for the position and the Board voted to go with experience. They also voted to give Courtney Vashaw from Profile High School a stipend for working on curriculum instruction and assessment throughout the SAU.

Paul distributed a quick reference guide regarding standards for professional learning.

A list of 2012-2013 accomplishments and works in progress was compiled and distributed to the SAU Boards. Paul said everyone should be proud of the work that has been done throughout the SAU.

Paul circulated three proposed classroom teacher job descriptions (kindergarten, lower primary, and upper primary) for a first reading. Steve will review these and then show to the staff for their feedback. Paul will ask for approval of the job descriptions in June. The last time they were updated was in 1987. Once approved, they will be added to the policy handbook.

Paul asked the Board about their preference for summer meetings.

MOTION BY OWEN CLARK, SECONDED BY AUDREY CHAMPAGNE TO SKIP THE JULY BOARD MEETING. ALL IN FAVOR, MOTION CARRIED.

There was a discussion about a possible parental request for an exception to entrance age requirements.

Steve extended an invitation from Tracy Locke, National Honor Society advisor to their induction of new members on Wednesday, May 15 at 1:00 PM.

There being no further business to come before the Board, MOTION BY BOB ADAMS, SECONDED BY OWEN CLARK TO ADJOURN AT 8:20 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk