



Lisbon School Board Meeting  
Location: Lisbon Regional School  
Date: March 19, 2025  
Time: 5:00 P.M. – School Board Meeting  
7:00 P.M. – Annual Meeting

Principle: Sam Natti  
Assistant Principle: Paula Frank  
Business Administrator: Toni Butterfield  
Chairman: Arthur Boutin  
Board Members: Scott Peterson, Cathy Colby, Steve Sherry, Brian Hubbard, Tucker Clark, Owen Clark, Bob Adams, Nina Brown

Public: Emily Mitton, Cadence Richey, Amanda Richie

I. Call to Order: Arthur Boutin calls the meeting to order at 5:07 P.M.

II. Approval of the Minutes: Motion to approve minutes listed below by Tucker Clark, seconded by Brian Hubbard. All approve.

1. Public Meeting Minutes – February 12, 2025
2. Non-Public Meeting Minutes – February 12, 2025
3. Budget Hearing Meeting Minutes – February 12, 2025

III. Public Input: Proposal for senior trip. \$4,000 budget, \$600 for graduation. Friday April 18- Saturday April 19<sup>th</sup>. Looking to miss April 18<sup>th</sup> for school, which is a half day. \$2,040 plus meals. Softball game on Friday 18<sup>th</sup>. **Motion to have no negative impact for seniors to miss April 18<sup>th</sup> by Owen Clark, Nina Brown second. All approve.**

IV. New Business

Tucker Clark: Student working in a paid internship with the Wire Mill.

V. Continuing Business

1. Review of Federal Grants Funds: No changes from February minutes.
2. Superintendent Search Update: Superintendent was offered and accepted the position.

## VI. Standing Reports

### A. Principal

1. Monthly Report: Budget hearing tonight. Looking to change the schedule to add a Flex block due to internships and vocational. Shortening each block by 5 minutes.

2. Professional Staff Nominations: High school English open position, complex disabilities position open, no other changes. **Owen Clark motion to approve as noted, Tucker Clark second. All approve.**

3. Spring Coach Appointments: Jeremy Aldrich (High school boys), Shelby Humphries (middle school girls), Arthur Boutin (high school girls), Nick DeCaro (middle school boys) **Owen Clark motion to approve, Cathy Colby seconded. All approve.**

### B. Business Administrator

Budget to Actual YTD: Handouts given, explained by Toni. Not many changes since last month. Discussion ensued regarding ending funds. **Arthur Boutin motion to have all left over funds from 23-24 moved to the trust fund, only at maximum of \$185,000, seconded Nina Brown. All approve. Owen Clark motion to encumber any money over \$185,000 to the new roof seconded by Tucker Clark. All approve.**

## VII. Committee Reports

A. Building and Grounds (RA, SS, OC): Gym divider key- broken and repaired. Cover for gym Exit/Emergency light unit was ordered. UV1 repairs complete. Mayo's replaced carpet 223-233 hallway. Cintas upgraded the "Ansul" system to cover the panini press. Room 144 heat valve replaced \$1,250. During April break Scofield's will be opening the floor drain for room 232. **We will need the landscaping to go out to bid ASAP.** Top Cleaning Restoration bid for MPR, Gym, and stage will need to be done, if roof passes. Roof leak in band room. RAC 2 "Heart Failure Alarm" diagnosing 3/21/25. Carpet extractor out being serviced \$625. Roofing Companies has adjusted their proposal to 10% for now.

B. Budget (OC, TC, AB, NB)

C. Executive Board (AB)

D. Negotiations with Professional Staff (RA, AB, NB, OC)

E. Negotiations with Support Staff (RA, AB, NB, OC)

F. Transportation (SP, TC)

G. Brown Fund (SP, -)

H. Lisbon Educational Foundation (SP, NB)

## VIII. Policy Handbook (CC, SB)

1. AC – Non-Discrimination, Equal Opportunity Employment and District Ant-Discrimination Plan – 1<sup>st</sup> and 2<sup>nd</sup> Reading

2. DAF – Administration of Federal Grants Funds – 1<sup>st</sup> and 2<sup>nd</sup> Reading

3. DAFB – Equivalence in Instructional Staff and Materials – 1<sup>st</sup> and 2<sup>nd</sup> Reading

4. JJA-R(1) – Student Activities and Organizations – 1<sup>st</sup> and 2<sup>nd</sup> Reading
5. JLCJA – Emergency Plan for Sports Related Injuries – 1<sup>st</sup> and 2<sup>nd</sup> Reading
6. JLF – Reporting Child Abuse or Neglect – 1<sup>st</sup> and 2<sup>nd</sup> Reading
7. JLP – Parental Notification of and Involvement in Student Welfare – 1<sup>st</sup> and 2<sup>nd</sup> Reading

**Motion to 1<sup>st</sup>, 2<sup>nd</sup>, and approve all policies and all Title 9 updates listed above by Bob Adams, seconded by Tucker Clark. All approve.**

IX. School Staffing Notifications and Approvals

A letter was sent in from the front office staff asking to accrue vacation time, up to 80 hours. Discussion ensued. Year-round employees are offered 80 hours for the year. Table until April to review current contract.

X. Non Public Session as per RSA 91A:3, I, II if required

XI. Adjournment: **Motion to adjourn by Tucker Clark, seconded by Cathy Colby. All**

**approve.**

Adjourned at 6:24 P.M.

Next Meeting: April 9, 2025 at 5:30 PM

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system during public sessions. Complaints may be conducted in non-public by a unanimous roll call vote by the Lisbon School Board. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.