LISBON BOARD OF EDUCATION SEPTEMBER 10, 2014

LISBON REGIONAL SCHOOL 6:30 PM

MINUTES

PRESENT: Chairman Bob Adams, members Rochelle Cacio, Scott Champagne, Owen Clark, Beth Hubbard, Steve Morrison, Steve Sherry, Principal Steve Sexton, Dean of Students Ben Jellison, Superintendent Pierre Couture, Business Administrator Tina Peabody, Special Education Coordinator Laura Clark.

Chairman Adams called the meeting to order at 6:30 PM.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO APPROVE THE MINUTES OF THE

AUGUST 13, 2014 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED

MOTION BY SCOTT CHAMPAGNE, SECONDED BY STEVE MORRISON TO GO INTO NON-PUBLIC SESSION AT 6:32 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS A STUDENT TAKING PRINCIPAL SEXTON, DEAN OF STUDENTS BEN JELLISON, SPECIAL EDUCATION COORDINATOR LAURA CLARK, SUPERINTENDENT COUTURE, AND BUSINESS ADMINISTRATOR PEABODY WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY ROCHELLE CACIO TO RETURN TO PUBLIC SESSION AT 6:50 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

Laura Clark left at 6:50 PM.

FINANCIAL:

Bills were circulated for approval.

The invoice for the balance of the oil tank installation was paid out of the regular budget. Tina asked the Board to let her know if and when they want to transfer money from the capital reserve fund to the regular budget to cover this cost.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY STEVE MORRISON TO TRANSFER $32,005.00 FROM THE BUILDING MAINTENANCE TRUST TO THE REGULAR BUDGET TO COVER THE COST OF THE BALANCE OF THE OIL TANK REPLACEMENT. ALL IN FAVOR, MOTION CARRIED.

The Building Maintenance account will have a balance of $5,000.00 once the funds are moved.

Special Education tuition income increased to $37,350.00.

Currently, the tuition income breakdown is Landaff - $382,069.00, Bath - $191,857.00, Parental - $5,460.00 & Special Education – $37,350 = $616,736.00. Tuition income was budgeted at $748,737.00. This creates a shortfall of $132,001.00.

The invoice from Rodd Roofing came in $720.00 over the quoted amount. Rodd had to remove and replace some wet insulation.

Tina will have financial reports available next month.

BUILDINGS AND GROUNDS:

There is a roof leak in the hallway by the music room. A call was made to Rodd to get a price for replacing it.

The cost of replacing the oil tank was a little higher than expected.

Licensing of the generator has been changed from one to five years. The cost is $1200.00.

Some of the carpets are becoming a hazard and need to be replaced. Owen will check on the cost of epoxy floors which should be easier to maintain.

Many of the toilet valves have been replaced.

The oil pump that was making noise has been fixed.

There is a leaky connection on the boiler that Chris will try to fix.

Some of the metal doors are rusted through and quotes are being requested to have them replaced.

Many of the metal window blinds are broken.

BUDGET:

No report

POLICY HANDBOOK:

After a second reading, Steve asked the Board to approve the Assessment Procedures for the Policy Handbook.

MOTION BY STEVE MORRISON, SECONDED BY OWEN CLARK TO APPROVE THE ASSESSMENT PROCEDURES. ALL IN FAVOR, MOTION CARRIED

Steve said that student enrollment (Lisbon/Lyman) is at 295. At the end of last year, the enrollment was 297. This number is used in the state aid formula.

EXECUTIVE BOARD:

Pierre will discuss in his report.

NEGOTIATIONS (PROFESSIONAL STAFF):

No report

NEGOTIATIONS (SUPPORT STAFF):

No report

STEERING COMMITTEE:

No report

TRANSPORTATION:

Owen talked to WW Berry Transportation about the cancellation a four year contract for the Kindergarten route. WW Berry is requesting the school pay 25% ($4000.00) of the cost of the first year of the contract. They are willing to void the balance of the contract. Tina will send Owen a copy of the contract. He will make the amendment to the contract and get it signed.

Ben said they missed the boat on Medicaid reimbursement for the van. He proposed they trade the van for a small bus that will hold two wheelchairs and twelve other students. The best plan he found is to buy a bus as a lease/purchase. WC Cressey quoted a 4 year lease/purchase of approximately $12,000.00 annually or 3 years at about $16,000.00 per year. The trade in price of the van is between $21,000.00 and $23,000.00. The Medicaid reimbursement rate is $2.60/student (with an IEP)/mile or about half of the least/purchase payment, whichever is less.

Medicaid reimbursement is paid out following the year that money is expended.

Ben thinks the way to go is to take the money from the van trade in and use it to pay the first two annual payments so that the budget is not affected.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO TRADE THE VAN FOR A NEW SCHOOL BUS. ALL IN FAVOR, MOTION CARRIED.

TECHNOLOGY:

Freshman computers were distributed today.

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:

The next meeting is scheduled for 9/17 at 5:15 PM.

PRINCIPAL’S REPORT:

The French class is travelling to Montreal on November 5th. The Board acknowledged this trip.

Power School is not a competency based program. The teacher input portion is working fine. Ben and Steve are working to improve a part of the program that reports to parents.

SUPERINTENDENT’S REPORT:

Pierre asked the Board to accept Principal Sexton’s resignation.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY STEVE MORRISON TO ACCEPT THE RESIGNATION OF STEVE SEXTON EFFECTIVE 6/30/2015. ALL IN FAVOR, MOTION CARRIED.

Pierre distributed a principal search timeline. He said they are updating the principal’s job description and have an advertisement prepared. Pierre thinks they should move quickly as there will be competition in the North Country for hiring a principal.

MOTION BY STEVE MORRISON, SECONDED BY OWEN CLARK TO APPROVE THE PROPOSED PRINCIPAL SEARCH TIMELINE. ALL IN FAVOR, MOTION CARRIED.

After hearing from students last year, Pierre recommended forming a committee to look at alternatives for the school lunch program. Pierre will work with Steve to set up a committee. They will bring a report back to the Board. The Board gave their okay to go forward with this plan.

The Executive Board approved the Administrative Team goals. They were distributed to the Lisbon Board.

The opening day of schools in the SAU went well.

Pierre had opening day enrollment figures for all schools in the district. He said the numbers were holding steady even though overall, New Hampshire enrollment is declining.

The new Superintendent at SAU23 has requested we meet with the Bath School Board. Steve, Pierre, and Bob Adams will attend one of their monthly meetings.

Pierre presented the Board with paraprofessional and coach nominations.

MOTION BY BETH HUBBARD, SECONDED BY ROCHELLE CACIO TO APPROVE THE NOMINATION OF KATHERINE RUFF AS A PARAPROFESSIONAL FUNDED BY BERLIN SCHOOL DISTRICT. ALL IN FAVOR, MOTION CARRIED.

MOTION BY BETH HUBBARD, SECONDED BY ROCHELLE CACIO TO APPROVE THE NOMINATION OF ANNIE MCDONALD AS A PART TIME PARAPROFESSIONAL. ALL IN FAVOR, MOTION CARRIED.

MOTION BY OWEN CLARK, SECONDED BY SCOTT CHAMPAGNE TO APPROVE THE NOMINATION OF MATT GOLDEN FOR THE MIDDLE SCHOOL GIRL’S SOCCER COACH POSITION. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY STEVE MORRISON, SECONDED BY BETH HUBBARD TO ADJOURN AT 7:55 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia