LISBON BOARD OF EDUCATION JUNE 10, 2015

LISBON REGIONAL SCHOOL 6:30 PM

MINUTES

PRESENT: Chairman Bob Adams, members Rob Bruce, Rochelle Cacio, Audrey Champagne, Scott Champagne, Beth Hubbard, Jane King, Steve Sherry, Principal Steve Sexton, Interim Principal Jackie Daniels, Superintendent Pierre Couture, Business Administrator Tina Peabody.

Chairman Adams called the meeting to order at 6:30 PM.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY STEVE SHERRY TO APPROVE THE MINUTES OF THE MAY 13, 2015 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL :

Bills were circulated for approval.

Tina distributed surplus/deficit statements for the food service program and school budget. There is an estimated year-end balance of $482.77 for the food service program. The regular budget projected year-end balance looks better this month at $74,041.00. Tina said there are still some open accounts. When these get closed out, the year-end balance should increase.

Tina asked the Board to approve the Bath tuition agreement as they discussed earlier in the year. The only change in the agreement is the rate: Jr. High students - $14,175.00, Sr. High students - $15,060.00.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY BETH HUBBARD TO APPROVE THE BATH TUITION AGREEMENT AS DISCUSSED. ALL IN FAVOR, MOTION CARRIED.

The SAU signed the Café Services food agreement. The agreement went to the state and was approved.

BUILDINGS AND GROUNDS:

The greenhouse on the playground side of the building is in need of repair. It is currently not being used. Chris will get a quote on the cost to repair it.

The porta potty on the playground has been trashed. It will be locked when not in use next year.

Chris was able to find trolleys for the stage divider. He only needed two but purchased nine that were available. The Pappas Company has taken the divider down and will return to repair it.

The light near the stairs in the parking lot is too bright. The light will be adjusted down.

Fern Gagne helped Chris fix the granite sill.

Three students have been hired to help Chris this summer.

NEWTC will bring their lift here this summer to help change bulbs and clean vents in the gymnasium.

The gym floor will be refinished on June 30. Once complete, the room cannot be used for three weeks.

Janitorial supplies have been ordered for next year.

Dishwasher soap and gas for the kitchen will come out of the general fund next year. The cost (approximately $2000.) is not included in the Café Services contract.

Audrey inquired about the homeland security report. She wondered if the report will recommend cameras be placed outside of the building. She thinks a camera might solve the problem with the porta potty.

The Committee will get a price from Pappas for the cost of a new curtain for the gym. A bid received from another vendor was $4000.00.

BUDGET:

No report

POLICY HANDBOOK:

No report

EXECUTIVE BOARD:

A short meeting was held this month. Electrical work was done at the SAU office to add two dedicated circuits (20 amps) for the servers.

NEGOTIATIONS: (PROFESSIONAL STAFF):

No report

NEGOTIATIONS: (SUPPORT STAFF):

The Committee received a letter from the Support Staff. They are ready to start negotiations for next year.

STEERING COMMITTEE:

No report

TRANSPORTATION:

Ben recommended we take the money we are paying paraprofessionals to stay with the Bath students after school and run the students back to Bath Village School at the end of the day.

Pierre called their Superintendent to discuss this.

TECHNOLOGY:

No report

BROWN FUND:

The fund awarded $1000.00 scholarships to students this year.

LISBON EDUCATION FOUNDATION:

A postcard mailing to all po boxes and addresses in zip 03585 will be sent soon.

PRINCIPAL’S REPORT:

Steve nominated the following coaches for fall sports:

Boys’ Soccer – Les Poore

Girls’ Varsity and JV Soccer – Mike McKeever

Girls’ Middle School Soccer – Jill Fifield and Matt Golden

Boys’ Middle School Soccer – Todd Fisher

Steve said Les completed coaching evaluations. He hasn’t sent out surveys to students and parents yet.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY ROB BRUCE TO GO INTO NON PUBLIC SESSION AT 7:04 PM PER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL TAKING PRINCIPAL SEXTON, JACKIE DANIELS, SUPERINTENDENT COUTURE, AND BUSINESS ADMINISTRATOR PEABODY WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO RETURN TO PUBLIC SESSION AT 7:14 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY SCOTT CHAMPAGNE TO VOTE ON THE APPROVAL OF COACHES INDIVIDUALLY. ALL IN FAVOR, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY AUDREY CHAMPAGNE TO APPROVE THE NOMINATION OF LES POORE FOR VARSITY BOYS’ SOCCER COACH. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY STEVE SHERRY TO APPROVE THE NOMINATION OF MIDDLE SCHOOL GIRLS’ SOCCER CO-COACHES JILL FIFIELD AND MATT GOLDEN. ALL IN FAVOR, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY ROB BRUCE TO APPROVE THE NOMINATION OF MIDDLE SCHOOL BOYS’ SOCCER COACH TODD FISHER. ALL IN FAVOR, MOTION CARRIED.

The Varsity Girls’ Soccer coach position will be posted.

Steve thanked the Board for allowing him to be here the last eight years and years prior to that. He has nothing but good memories of his time here. He told the Board Lisbon has an outstanding staff and recommended they always hire the best people for the job.

Steve went through staff changes and moves for next year. Heather Walker will be taking over Elaine Sherry’s Family Consumer Science class. They will divvy up her other science classes between Pauline and Leslie. There will be a bit of a savings there.

Mrs. Locke will teach the one section of Civics that Amy Lawton taught this year. They will hire someone for 5/8 of a day to the cover the English classes Amy taught.

The office staffing plan has changed since the last meeting. Two positions will no longer be able to cover office duties now that Laurie Rathman is leaving and free and reduced lunch paperwork will not be done by the kitchen staff. Steve proposes to keep Mandy. She will work on attendance and calling parents for 3.5 hours/day. She will work as a paraprofessional in the afternoon when Heather Walker is teaching Family Consumer Sciences. Steve figures there will be a wash between what they would have paid the two secretaries in stipends and Mandy’s salary.

Mrs. Locke is also English certified and she may be able to combine Spanish classes to free up time to teach one English class.

It was thought that Kindergarten would be a small class next year and they were hoping to have one section. At this time, the Kindergarten count is at 25.

Grade 3/4 is now at 47 students with two teachers. The class is large this year partly due to eight Landaff students. There is a chance another teacher will need to be hired.

SUPERINTENDENT’S REPORT:

Pierre asked the Board to accept Elaine Sherry’s resignation. She has taught here fourteen years.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY JANE KING TO ACCEPT THE RESIGNATION OF ELAINE SHERRY. ALL IN FAVOR, MOTION CARRIED.

Pierre asked the Board to accept the resignation of Amy Lawton.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY STEVE SHERRY TO ACCEPT THE RESIGNATION OF AMY LAWTON. ALL IN FAVOR, MOTION CARRIED.

Pierre nominated Jessica Davis for a grade 3/4 position. She was a Lisbon valedictorian and the valedictorian of her college class. She has a double major and a minor in math.

MOTION BY BETH HUBBARD, SECONDED BY STEVE SHERRY TO APPROVE THE NOMINATION OF JESSICA DAVIS. ALL IN FAVOR, MOTION CARRIED.

Pierre nominated Lauren Hepburn for a grade 3/4 position. Lauren has been teaching in Virginia and had great references. She is interested in coaching.

MOTION BY BETH HUBBARD, SECONDED BY SCOTT CHAMPAGNE TO APPROVE THE NOMINATION OF LAUREN HEPBURN. ALL IN FAVOR, MOTION CARRIED.

Pierre nominated JoLee Horvath for the elementary guidance position.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY ROCHELLE CACIO TO APPROVE THE NOMINATION OF JOLEE HORVATH. ALL IN FAVOR, MOTION CARRIED.

Pierre nominated Amanda Bailey for a part-time receptionist and half time paraprofessional position.

MOTION BY BETH HUBBARD, SECONDED BY ROB BRUCE TO APPROVE THE NOMINATION OF AMANDA BAILEY. ALL IN FAVOR, MOTION CARRIED.

Pierre nominated Heather Walker for a 50% Family Consumer Science teacher and 50% paraprofessional position.

MOTION BY STEVE SHERRY, SECONDED BY BETH HUBBARD TO APPROVE THE NOMINATION OF HEATHER WALKER. ALL IN FAVOR, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY BETH HUBBARD TO PAY 1/6 SALARY TO LESLIE HOUGHTON AND PAULINE CORZILIUS FOR THE EXTRA SCIENCE CLASS THEY WILL BOTH TEACH NEXT YEAR. ALL IN FAVOR, MOTION CARRIED.

Pierre said the only missing personnel component is a 1/2 time English position that will need to be filled.

The Board agreed to meet in July and set the meeting for 7/15.

A second reading of the High School Teacher and Middle School Teacher job descriptions was done.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY ROB BRUCE TO APPROVE THE TWO JOB DESCRIPTIONS. ALL IN FAVOR, MOTION CARRIED.

Pierre talked about Steve Sexton and what a tremendous Principal he has been. He said that Steve makes a tough job look easy. Pierre said there are so many moving parts that keep a school going and Steve is outstanding at keeping it altogether. He thinks that Steve has done some great things, one of them being Competency Based Education. Pierre said Lisbon is the leading the state in this area. Pierre has a great appreciation for what Steve has done and he wished him well.

The Board applauded Steve and thanked him for his years of service to the school.

The being no further business to come before the Board, MOTION BY BETH HUBBARD, SECONDED BY ROB BRUCE TO ADJOURN AT 7:45 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk