LISBON BOARD OF EDUCATION JULY 11, 2012

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, Board members Bob Adams, Rob Bruce, Audrey Champagne, Scott Champagne, Owen Clark, Beth Hubbard, Joe Tavernier, Superintendent Paul MacMillan

Chairman Morrison called the meeting to order at 7:00 PM.

MOTION BY BETH HUBBARD, SECONDED BY OWEN CLARK TO APPROVE THE MINUTES OF THE JUNE 13, 2012 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Paul distributed Sandy’s report as she has been out sick the past several days. There is not much change since last month and the budget is in good shape. Any questions can be e-mailed to Sandy.

BUILDINGS AND GROUNDS:

Joe reported that the boiler will be installed within the next several weeks. Network wiring is being installed now. Owen brought up an additional 12,000’ of cable. The generator has been installed. Joe said he would have poles placed around it for safety. They also plan to plant shrubs on 2 or 3 sides of the generator. It will be test fired on July 18 and then on a monthly basis. The asphalt will be put down when the town paves Water Street in late July. There were problems with the hot water tank. It was replaced and the cost was $2000.00. The installation of the security system is in the works. The gym floor will be done in two weeks.

Joe received time sheets from Chris that list his overtime this past year. Chris is asking for reimbursement of 123 ¾ hours.

MOTION BY JOE TAVERNIER, SECONDED BY OWEN CLARK TO PAY CHRIS $1230.00 FOR EXCESS WORK DURING THE YEAR. ALL IN FAVOR, MOTION CARRIED.

The Board thanked Joe for seeing the installation of the generator through.

BUDGET:

No report

POLICY HANDBOOK:

Audrey said they discussed the attendance policy at the last meeting. The Committee thought it would be best to implement the state policy and obsolete the multiple policies Lisbon currently has. The Board discussed the policy and decided that when Steve does his newsletter in the fall, the attendance policy should be explained. It was also suggested that the co-curricular activity contract be included so that both students and parents are aware of it. Paul suggested putting this in a separate addendum and sending it home with the student handbook which is signed by parents and returned to school.

A first reading of policy JH-Attendance, Absenteeism and Truancy was done.

To make the Athletic Code of Conduct more clear the Board made the following change to the policy:

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO CHANGE THE FIRST SENTENCE IN #3 UNDER ATHLETIC ELIGIBILITY TO: A STUDENT MUST NOT BE FAILING MORE THAN ONE COURSE (ELECTIVE OR CORE) FOR ANY ONE MARKING TERM TO BE ELIGIBLE TO REPRESENT HIS/HER SCHOOL IN ANY INTERSCHOLASTIC ATHLETIC CONTEST. ALL IN FAVOR, MOTION CARRIED.

EXECUTIVE BOARD:

No report

NEGOTIATIONS (PROFESSIONAL STAFF):

Steve signed some contracts tonight.

NEGOTIATIONS (SUPPORT STAFF):

No report

STEERING COMMITTEE:

No report

TRANSPORTATION:

No report

TECHNOLOGY:

No report

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:  
No report

PRINCIPAL’S REPORT:

Steve goes back to the doctor this week to get clearance to return to work.

SUPERINTENDENT’S REPORT:

Paul has created an SAU35 community link. The information will be available in printed form and placed in public places across the towns. It will also be on the web-site. The purpose is to increase communication and keep everyone up to date on legislation.

Gabby and Paul are redoing job descriptions this summer. They started with the lower primary grades and will do upper primary levels next. Middle and High School job descriptions will be done in specific subject areas. They will also be doing the specialist areas. The staff will be asked for their input. Paul will bring these back to the Board for review and adoption.

Ben asked Paul to thank New England Wire Technologies for the donation of the CAT 6 cable.

Paul reported back to the Board with an answer to a question from the last meeting. There are two types of certification for paraprofessionals, Highly Qualified and Certified.

There was a discussion about the stipends that are part of Steve and Ben’s contracts. Steve receives a $3000.00 stipend for taking on more responsibility in the absence of an assistant principal. Ben will receive $3000.00 next year for helping with discipline.

The Board asked Paul to check on the cost and how it would work if they hired an independent evaluator to work with our administration.

The Board discussed whether a staff member who is not teaching should remain on the teacher’s contract. Paul will discuss this with Steve.

Owen said there is a possibility we will receive an additional tuition student this fall.

Audrey inquired about the interview process and wondered if we have a committee that interviews applicants. She asked if a Board member could sit on the committee. Paul will check on how they are being done.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO HAVE A BOARD REPRESENTATIVE PRESENT DURING THE INTERVIEWING OF TEACHERS, COACHES, PARAPROFESSIONALS AND SPECIALISTS. ALL IN FAVOR, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO GO INTO NON-PUBLIC SESSION AT 8:13 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL TAKING SUPERINTENDENT PAUL MACMILLAN WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO RETURN TO PUBLIC SESSION AT 8:18 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO ADJOURN AT 8:19 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk