LISBON BOARD OF EDUCATION JANUARY 10, 2017

LISBON REGIONAL SCHOOL 6:00 PM

MINUTES

PRESENT: Chairman Bob Adams, members Arthur Boutin, Rochelle Cacio, Scott Champagne, Owen Clark, Steve Sherry, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Tina Peabody

Chairman Adams called the meeting to order at 6:00 PM.

Caylea Bryer attended the meeting to fulfill a graduation requirement.

Keegan Burke and Rich Sibley asked the Board to consider reinstating Keegan to play soccer in the fall. Keegan said he has been keeping up with this school work and his grades are good. He has not been in trouble since the incident that banned him from playing sports. Rich said Keegan has been working hard in school and doing an internship with Joe Tavernier until 5:00 in the afternoon. Jackie said Keegan goes to Voc Ed first thing in the morning and then attends the IMPACT program in Littleton from 9:30 – 12:30. Pierre spoke with Keegan and his mother and suggested they attend this meeting to request that Keegan be able to play soccer again. The Board will make a decision this evening and Jackie will contact Keegan with their answer.

MOTION BY OWEN CLARK, SECONDED BY SCOTT CHAMPAGNE TO APPROVE THE MINUTES OF THE DECEMBER 14, 2016 MEETING WITH THE FOLLOWING CORRECTION TO THE FINANCIAL REPORT: CHANGE “AID” TO “TAX BASE” IN THE FIFTH SENTENCE. ALL IN FAVOR, MOTION CARRIED

FINANCIAL:

Manifests were circulated for approval.

Tina distributed the following reports: school lunch, budget, and financial.

She said the lunch program is in good shape and running about the same as last year. Chris from Café Services expects us to have a balance of $75.00 at the end of the year. There is no need to make any changes to the program.

The regular budget is looking good. The estimated year-end balance is $298,266.05. This is $64,000.00 more than the projected balance last month. Tina said the changes include correcting an encumbrance error, partial salary being paid by Title I, student placement change, and Primex adjustment. She suggested the Board consider using some of the year-end balance to fund warrant articles and gave the Board a list of articles to consider. Jackie thinks there may be many things in the 1400 lines that have not be encumbered. Tina and Jackie will work together to encumber more line items by the Budget Hearing. The Board will decide on the amount of money to put in each article prior to the Hearing.

Scott asked the Board about the possibility of increasing the beginning balance for the new budget to $100,000.00. Tina will make the change and send to Scott so that he can see what it does to the bottom line. The Board will decide what to use for a beginning balance prior to the Hearing.

BUILDINGS AND GROUNDS:

Chris changed and greased the roof top filters over Christmas break.

Forty-eight sprinkler heads were changed in the elementary wing. This brings us up to code.

Two values were replaced in the locker room for the new heating system.

The installation of new partitions was completed in four of the six bathrooms. Chris is waiting for parts to complete the last two bathrooms.

Royal Electric connected the flow switch sensor to the sprinkler control panel. Chris believes it was connected at one time but when the control panel was replaced they forgot to hook it back up. He will discuss this with Royal and ask if they will waive the recent charge.

EEI switched the heat over to the propane boiler during the holiday break and it ran fine.

Chris thinks a delivery driver may have pushed the new kitchen door open too wide and the closing mechanism was broken. He has fixed it.

The dishwasher in the home economics room was replaced.

The lock on the inner front door needs to be replaced. The parts are on order.

There was a hole in the roof over the first stairwell that leaked. Chris found the hole and Rodd Roofing came and patched it for free.

Chris had the u-bolt on the truck replaced. The town mechanic did the work.

The oil burner and hot water heater will be cleaned over spring break.

A janitor is out due to personal reasons. The other janitors are working overtime to make up for his absence.

There was an issue with overheating in room 100. It has been corrected.

We will need to insulate 180’ of pipe between rooms 185 and 188 at some point.

Pierre said part of the final payment to EEI should be withheld until Chris is satisfied with their work.

BUDGET:

The Committee continues to work on the budget.

POLICY HANDBOOK:

The Committee did a first reading of four policies: ACE – Procedural Safeguards, BEDG – Minutes, EEAA – Video & Audio Surveillance on School Property, EF – Food Policy.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO ACCEPT THE FIRST READING OF POLICIES ACE, BEDG, EEAA AND EF. ALL IN FAVOR, MOTION CARRIED

The Board decided against establishing a Narcan policy.

EXECUTIVE BOARD:

No report

NEGOTIATIONS (PROFESSIONAL STAFF):

The Committee has been meeting with the LTA and may have an agreement to present soon.

NEGOTIATIONS (SUPPORT STAFF):

The Committee will meet with the Support Staff on Friday at 8:00 AM.

STEERING COMMITTEE:

No report

TRANSPORTATION:

No report

TECHNOLOGY:

No report

BROWN FUND:

Jackie said a lot of money has been going out to students who met the criteria of the scholarship.

LISBON EDUCATION FOUNDATION:

The LEF will meet on January 18 at 5:15 PM.

PRINCIPAL’S REPORT:

Jackie said they are about half way through the first half of the year. Seniors are completing their college applications. Elementary classes will start Project Lead the Way this month. NEWT and the Lisbon Education Foundation have supported PLTW.

Jackie listed upcoming events in her written report.

SUPERINTENDENT’S REPORT:

Pierre nominated Brianna Sabourin for a Para-Professional position.

MOTION BY OWEN CLARK, SECONDED BY STEVE SHERRY TO APPROVE THE HIRING OF BRIANNA SABOURIN. ALL IN FAVOR, MOTION CARRIED

Elementary teachers from Lisbon participated in Science training during three different half day sessions. The cost of training was $1000.00 and Jackie was able to use a LEAP grant to cover the cost. Pierre said they are focused on helping elementary teachers bring science in to the classrooms.

Pierre said they had a positive meeting with the Landaff School Board regarding the tuition agreement. Landaff accepted our proposal of the discounted rates and will be putting this on a warrant article for their voters.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO APPROVE THE LANDAFF TUITION AGREEMENT FOR A TOTAL OF FIVE YEARS WITH A 1% DISCOUNT EACH YEAR OF THE AGREEMENT AND AN ADDITIONAL DISCOUNT BASED ON THE NUMBER OF CHILDREN THEY SEND. ALL IN FAVOR, MOTION CARRIED

They also met with Bath School Board to talk about tuition rates. Pierre said there was not a lot of discussion that night and the Bath School Board did not take action. St. Johnsbury Academy’s tuition rate is expected to increase by 5% next year. This will make SJA tuition rates higher than ours.

Pierre has been working on adequacy information. He distributed a list of our legislative representatives and an information sheet with facts about NH Adequacy Aid. The information can be used in a letter, e-mail or conversation. Pierre asked for the Board’s permission to do a presentation on Adequacy Aid at the annual meeting. He said the more we educate the public the better they will understand. The Board agreed and were in favor of Pierre’s proposed presentation.

Rochelle asked if there is a way to figure out the cost to tuition our students to another district. Pierre will work on a cost estimate. He also gave the Board a heads up that the new Governor said in his inaugural address that he will push for school choice and that the state money will follow a child to where they go to school. Pierre said this is illegal to do with public money.

MOTION BY OWEN CLARK, SECONDED BY SCOTT CHAMPAGNE TO APPROVE THE SALE OF OUR CONNEX BOX CONTAINER FOR $2500.00. ALL IN FAVOR, MOTION CARRIED

MOTION BY SCOTT CHAMPAGNE, SECONDED BY STEVE SHERRY TO ENTER INTO NON PUBLIC SESSION AT 7:38 PM PER RSA 91A: 3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS A STUDENT REQUEST TAKING PRINCIPAL DANIELS, DEAN OF STUDENTS FRANK, SUPERINTENDENT COUTURE, AND BUSINESS ADMINISTRATOR PEABODY WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED

MOTION BY OWEN CLARK, SECONDED BY STEVE SHERRY TO RETURN TO PUBLIC SESSION AT 7:45 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED

Jackie informed the Board they may need to hire another Para-professional to work with a new student who has significant needs.

MOTION BY OWEN CLARK, SECONDED BY SCOTT CHAMPAGNE TO ALLOW KEEGAN BURKE TO BE REINSTATED TO PLAY SOCCER IN THE FALL AS LONG AS HE PASSES HIS CLASSES AT THE COMPLETION OF THE SECOND SEMESTER WITHOUT INCIDENCE. ALL IN FAVOR, MOTION CARRIED

There being no further business to come before the Board, MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO ADJOURN AT 7:50 PM. ALL IN FAVOR, MOTION CARRIED

Respectfully submitted,

Cindy Derosia

Clerk