LISBON BOARD OF EDUCATION FEBRUARY 8, 2012

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, Board members Bob Adams, Audrey Champagne, Scott Champagne, Owen Clark, Wendy Ho Sing Loy, Beth Hubbard, Barry Liveston, Joe Tavernier, Principal Steve Sexton, Superintendent Paul MacMillan, Business Administrator Sandy Stone

Chairman Steve Morrison called the meeting to order at 7:00 PM.

PUBLIC INPUT

Rick Gamache was present to talk to the Board about a school bus incident on January 23. Rick said the driver abruptly stopped the bus going 50 MPH on Route 302 north. He was told two stories why this happened, one being someone was walking up and down the aisle and the other that someone was fighting in the back of the bus. Rick said he was told this happened in October, too but it was not reported. He is concerned about the safety of the students. Rick talked to Wallie Berry and Wallie has reprimanded the driver. If this happens again, Wallie said the driver will be dismissed. Rick thinks the driver should be fired now or transferred to another route. He asked the Board to require that cameras be installed on the bus. The Board said they could try to make that part of the transportation contract when it is renegotiated.

Four students were in attendance to fulfill a requirement for graduation: Leah Cate, Peter Griffin, Brittney Barrett, Amanda Gamache.

MOTION BY BETH HUBBARD, SECONDED BY AUDREY CHAMPAGNE TO APPROVE THE JANUARY 11, 2012 MINUTES AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Bills were circulated for approval.

Sandy distributed a school lunch report and the surplus/deficit statement.

Phyllis used $4100.00 from the capital reserve to purchase a steamer for the kitchen. There has been an increase in food encumbrances of $3348.00. Sandy said the expected year end balance still looks good.

There was no change in the budget revenue from last month. The total excess revenue this year is $40,785. There will be a $20,000.00 IDEA grant for speech services coming in. The predicted year end balance is $31,000.00. Sandy said the budget is in good shape and she has no worries about it.

Sandy inquired about the status of the asbestos abatement for the annex. Scott has contacted Skip Rylander and he will forward a copy to us.

Barry will send Sandy a copy of members attendance at monthly meetings so she can cut checks for stipends.

Barry worked up a list of articles for the warrant and will send them to the SAU.

1. Choosing officers
2. Report of agents, auditors, etc.
3. Proposed budget
4. Two year agreement with the teachers & appropriating the cost of the first year.
5. Clean up article – Adding $20,000. to the maintenance capital reserve if the beginning balance is more than estimated. No amount will be raised by taxes.

BUDGET:

Next year is the last year of the bond payment. Barry discussed possible ways to use money from the pay down of the bond.

Barry said the proposed budget is up $65,000. on the expense side and $63,000. on the revenue side. The warrant article will add $70,000.00 to the total expenses. At this point, he estimates a $52,000. increase in the amount to be raised by taxes next year. The Committee will continue to work to get this number down. Barry thinks it can be done.

BUILDING AND GROUNDS:

Scott said a circulator pump is out. Ben Franklin will be fixing the problem.

A contract for mowing ($85.00/visit) has been signed.

Irving Oil has been cleaning the two boilers. Scott said we will not be renewing the contract with Irving. Ben Franklin agreed to clean the boilers at the rate we have been paying Irving.

POLICY HANDBOOK:

A second reading for Policies IKF and IGE was done.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO APPROVE BOARD POLICIES IKF AND IGE AS READ. ALL IN FAVOR, MOTION CARRIED.

EXECUTIVE BOARD:

No report

NEGOTIATIONS (PROFESSIONAL STAFF):

Non public session

NEGOTIATIONS (SUPPORT STAFF):

The Committee needs to meet with the lunch, custodial, and secretarial staff to discuss their salaries for next year. The support staff will also see an increase in their health insurance co-pay which will match what the paraprofessionals pay.

STEERING COMMITTEE:

No report

TRANSPORTATION:

No report

TECHNOLOGY:

No report

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:

No report

PRINCIPAL’S REPORT:

The application for applying for the Blue Ribbon School award is a lengthy process. The middle school staff are working on the narrative. Steve hopes to have it wrapped up soon. Paul will need to review the application, Steve Morrison will be asked to sign the application and then it will be forwarded to the state department. The application is due on 3/5.

Steve distributed a recap of the NECAP results. In general they are very good. High School math scores were low but Steve said seven students were just two points away from being proficient. Had their scores been two points higher, the results would have shown 55% being proficient.

There has been a push on writing across the curriculum and it is starting to show results. There is a writing specialist who is working with the teachers. The teachers have to submit their writing activities to the specialist. Steve said that individual student results just came in.

Steve submitted the adequacy plan to Ed Murdough at the State Department of Education. Money has been added to next year’s budget to cover the cost of teaching the additional classes required.

SUPERINTENDENT’S REPORT:

Paul said they did not have an Executive Board meeting last month. Individual Boards were busy working on their budgets and negotiating with their staff and he felt there wasn’t enough on the agenda to warrant a meeting.

Paul asked the Board if they wanted their attorney at the Budget Hearing. It was decided this wasn’t necessary.

Paul said White Mountain Regional School is in line to have their career center refurbished. School calendars were discussed at a recent meeting and it was noted there is a conflict in next year’s school calendar. SAU 35, 84 and 36 have the second week of April off for spring vacation. The other districts have the third week of April off. Paul said he may come back and ask the districts to change their April vacation week.

Principals will also be asked to come up with a consensus on when to administer the science NECAP test to minimize conflicts at the vocational centers.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY OWEN CLARK TO CHANGE THE 2012-2013 SPRING VACATION TO THE THIRD WEEK OF APRIL. ALL IN FAVOR, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY AUDREY CHAMPAGNE TO GO INTO NON-PUBLIC SESSION AT 7:45 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS NEGOTIATIONS, TRANSPORTATION, AND A PERSONNEL ISSUE TAKING PRINCIPAL STEVE SEXTON, SUPERINTENDENT PAUL MACMILLAN AND BUSINESS ADMINISTRATOR SANDY STONE WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY SCOTT CHAMPAGNE, SECONDED BY BETH HUBBARD TO RETURN TO PUBLIC SESSION AT 9:00 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY AUDREY CHAMPAGNE, SECONDED BY BETH HUBBARD TO AUTHORIZE STEVE MORRISON TO SIGN A MEMORANDIUM OF UNDERSTANDING FOR AN OPEN INVITATION TO THE LISBON POLICE DEPARTMENT AND STATE POLICE TO VISIT LISBON REGIONAL SCHOOL. ALL IN FAVOR, MOTION CARRIED.

MOTION BY BARRY LIVESTON, SECONDED BY WENDY HO SING LOY TO RADIFY A TENTATIVE TWO YEAR AGREEMENT WITH THE PROFESSIONAL STAFF. ALL IN FAVOR, MOTION CARRIED.

MOTION BY BARRY LIVESTON, SECONDED BY OWEN CLARK TO APPROVE STEVE SEXTON’S REQUEST TO EXTEND HIS CONTRACT BY TWO YEARS TO 2015.

7 IN FAVOR, 2 AGAINST MOTION CARRIED

There being no further business to come before the Board, MOTION BY JOE TAVERNIER, SECONDED BY OWEN CLARK TO ADJOURN AT 9:06 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk