LISBON BOARD OF EDUCATION AUGUST 8, 2012

LISBON REGIONAL SCHOOL 7:00 PM

MINUTES

PRESENT: Chairman Steve Morrison, Board members Bob Adams, Rob Bruce, Beth Hubbard, Joe Tavernier, Superintendent Paul MacMillan, Business Administrator Sandy Stone.

Chairman Morrison called the meeting to order at 7:00 PM.

MOTION BY BETH HUBBARD, SECONDED BY ROB BRUCE TO APPROVE THE MINUTES OF THE JULY 11, 2012 MEETING AS WRITTEN. ALL IN FAVOR, MOTION CARRIED.

FINANCIAL:

Sandy distributed surplus/deficit statements for the lunch program and the budget. The lunch program ended the year with a balance of $8269.29. Phyllis is in the process of ordering a buffalo chopper.

The end of year balance for the regular budget is $51,374.40. Most of this amount is excess revenue. Sandy said they are well within the estimated $35,000.00 they intended to start the new school year with.

Sandy received the okay to transfer from the expendable trust fund. $19,596.00 was transferred last year and when the keyless entry and boiler work are complete, she will request the balance of $30,798.00 be transferred. Installation of the CAT wiring and keyless entry are going over budget. This amount ($1198.00) will have to come out of the regular budget.

BUILDINGS AND GROUNDS:

Joe received word from Scott that the boiler replacement is almost complete.

The security system is almost ready to go live.

The roof company showed up yesterday to start the repairs.

The generator project is almost complete. The asphalt has been laid and Joe said the town crew will put in the security posts.

Sandy has the asbestos report on file in the SAU office. She said that Chris, John and Kelly received certification of asbestos training.

BUDGET:

No report

POLICY HANDBOOK:

Beth asked if anyone had questions about policy JH. If the policy is approved, they will be deleting six other policies.

MOTION BY JOE TAVERNIER, SECONDED BY BETH HUBBARD TO APPROVE POLICY JH- ATTENDANCE, ABSENTEEISM AND TRUANCY AND DELETE POLICIES JE, JHB, JHB-R, JHBB, JHA, JH. ALL IN FAVOR, MOTION CARRIED.

MOTION BY JOE TAVERNIER, SECONDED BY BETH HUBBARD TO APPROVE POLICY JJIE – ATHLETIC CODE OF CONDUCT. ALL IN FAVOR, MOTION CARRIED.

MOTION BY BETH HUBBARD, SECONDED BY JOE TAVERNIER TO APPROVE POLICY JJIEA – CO & EXTRA-CURRICULAR ACTIVITES AND TO ADD A CLAUSE, “STUDENT MUST NOT BE FAILING MORE THAN ONE CORE/ELECTIVE COURSE”. THE MOTION ALSO INCLUDED BYPASSING A SECOND READING IN ORDER TO GET THE POLICY IN THE HANDBOOK BEFORE THE START OF SCHOOL. ALL IN FAVOR, MOTION CARRIED.

Beth did a first reading of Policies JLCK – Special Physical Health Needs and EFA – Healthy Foods.

EXECUTIVE BOARD:

Paul will cover under his report.

NEGOTIATIONS (PROFESSIONAL STAFF):

No report

NEGOTIATIONS (SUPPORT STAFF):

No report

STEERING COMMITTEE:

No report

TRANSPORTATION:

No report

TECHNOLOGY:  
No report

BROWN FUND:

No report

LISBON EDUCATION FOUNDATION:

No report

PRINCIPAL’S REPORT:

Steve asked Paul to bring a coaching nomination to the Board. Paul recommended Todd Fisher for Boy’s Middle School soccer. He will replace Nikki Woods who is no longer able to coach.

MOTION BY BETH HUBBARD, SECONDED BY ROB BRUCE TO HIRE TODD FISHER TO COACH BOY’S MIDDLE SCHOOL SOCCER. ALL IN FAVOR, MOTION CARRIED.

MOTION BY JOE TAVERNIER, SECONDED BY BETH HUBBARD TO DONATE $100.00 TO CYSTIC FIBROYSIS IN MEMORY OF MARY COLEMAN’S MOTHER, DOROTHY BLACK. ALL IN FAVOR, MOTION CARRIED.

SUPERINTENDENT’S REPORT:

A printout of 2012-2013 Board meeting dates was distributed.

At the last E-Board meeting, Paul informed them of the Community Link. This will be updated and sent out quarterly.

An Administrative Retreat will be held on August 16 at the Highland Center. Paul said they will cover teacher evaluations, principal evaluations, common core standards, and Smarter Balance. Teacher evaluations will be tied to professional development. The state’s model for a teacher evaluation system was distributed. Paul said it shows the principals, evaluation framework, and standards of practice. The state will begin implementing this system in the next school year with volunteer schools. Principal performance will be evaluated against eight standards. The standards were adopted by the National Principal’s Association. Paul said the evaluation will be 360 as students, parents, the School Board, and the Superintendent will all have input. Paul distributed an outline of the requirements.

Paul and Gabby continue to work on job descriptions. The lower and upper primary grades are complete. Four samples of the format (teacher, aide, custodian, director of guidance) were distributed to the Board.

A copy of Paul’s welcome back letter to the staff was distributed. The tentative date he will meet with the staff prior to the opening of school is August 22 at Profile School.

Paul hopes to find out at the end of September if NCES made it through the first round of the grant cycle for Race to the Top. This is a tri-state application and NCES is the only group applying from NH. Wayne Gersen’s July update to NCES Superintendents was distributed.

Paul said that Sam Natti had met with him to plead his case as to why he is able to coach the boys’ basketball team in Lisbon while teaching in Groveton. Paul asked Sam to attend tonight’s meeting to answer any concerns the Board may have.

Sam explained that at Groveton, the majority of IEP meetings are done before school. Sam said there would be several away games where he could not ride the bus and Jamie Myers has volunteered to cover for him. He said they would be playing Pittsburgh away on the MLK Holiday. Sam said there are basically three practice times after school. He could not practice with the boys during the first slot but can be back in Lisbon by 4:00 PM. This leaves two practice slots and he can take either of them or they can switch back and forth with one of the other teams.

Beth thanked Sam for putting the time and effort into running a summer basketball program. It was thought that two other people have applied for the coaching job.

MOTION BY BETH HUBBARD, SECONDED BY JOE TAVERNIER TO GO INTO NON-PUBLIC SESSION AT 7:53 PM UNDER RSA 91A:3, I, II OF THE RIGHT TO KNOW LAW TO DISCUSS PERSONNEL TAKING SUPERINTEDENT PAUL MACMILLAN AND BUSINESS ADMINISTRATOR SANDY STONE WITH THEM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY JOE TAVERNIER, SECONDED BY BETH HUBBARD TO RETURN TO PUBLIC SESSION AT 8:40 PM. ALL IN FAVOR FOLLOWING A ROLL CALL VOTE, MOTION CARRIED.

MOTION BY BETH HUBBARD, SECONDED BY JOE TAVERNIER TO APPOINT BEN JELLISON DEAN OF STUDENTS/TECHNOLOGY COORDINATOR AND CHANGE HIS CONTRACT ACCORDINGLY. STEVE SEXTON AND PAUL MACMILLAN TO WRITE A JOB DESCRIPTION. ALL IN FAVOR, MOTION CARRIED.

There being no further business to come before the Board, MOTION BY BETH HUBBARD, SECONDED BY ROB BRUCE TO ADJOURN AT 8:45 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Cindy Derosia

Clerk