

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

August 14, 2019  
6:00 PM

## MINUTES

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Lori Williams, Scott Peterson.

**Public attendees:** Robert (Bob) Moore

Chairman Clark called the meeting to order at: 6:01 pm

Mr. Moore spoke to the board about the land he owns on Plains Rd. He is planning on subdividing a couple of 30 acre lots. Mr. Moore is looking for the boards input on where he should begin this process. He is thinking about building some of the homes himself, but some of the lots will be for sale as well. He is asking for help to understand what the impact on our school might be, if any. Superintendent Couture told him about a similar development that is in Bethlehem. He said that usually at least half of the people that move in to the AHEAD housing have children in the school. We would not be in danger of going over capacity in any of our classes with new families moving into our area. Robert said that these will be nice homes and a nice area to live in. He has three homes, two of which are rental properties on his land already. Chairman Owen Clark said that we are not scared of having more students move in to our area. He says bring them in!!

MOTION MADE BY ARTHUR BOUTIN TO APPROVE THE JUNE 2019 MINUTES, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

### **FINANCIAL:**

Manifests were passed around and signed.

MOTION MADE BY BOB ADAMS TO GIVE CHAIRMAN OWEN CLARK AND SUPERINTENDENT PIERRE COUTURE PERMISSION TO SIGN THE ENGAGEMENT LETTER FOR THE AUDITORS, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

DG roofing - The new snow guards needed to be extended. That cost about \$1,200 more. They are almost done with the roof project, in fact it should be complete by the start of the school year.

Capitol Fire Alarm Company - It will cost \$4,645 to replace the two sprinkler system control valves.

MOTION MADE BY NINA BROWN TO ENTER INTO A CONTRACT WITH CAPITOL FIRE ALARM CO. TO REPLACE THE TWO SPRINKLER SYSTEM CONTROL VALVES, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

\$1.169 is the current cost of propane if we enter into a one or two year contract. Arthur recommends locking in for two years. This price will not go down much further than this.

**MOTION MADE BY BOB ADAMS TO LOCK IN TO A TWO YEAR CONTRACT FOR 22,000 GALLONS OF PROPANE PER YEAR, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.**

The students that already qualify for reduced breakfast and lunch, will now have free breakfast. This is a program that the state will be paying for.

**BUILDING AND GROUNDS:**

The elementary room doors have been changed - keys and door holder. The gym inspection found that the safety strap hoop #1 is “fraying” that will cost \$525. The elementary tile job is complete. On July 1st we replaced all of the sprinkler heads that were 50+ years old in the Multi-Purpose Room and the Gym. The two sprinkler system control valves that don’t shut off will be replaced - that cost is \$4,645. The room #102 (5th/6th grade wing) tile job is complete - this was due to the water damage last school year. P-2 replacement will be \$7,100 - this will hopefully be done before winter. ENE service plan pricing is staying the same. Top Notch Glass was here to give pricing to fix non-operational windows on August 7th. This was in the 1993 section of the building. Mayo’s Flooring gave us a quote of \$19,000 for carpeting six rooms- trip hazards, seams coming apart. This will be next summer. We had 62 yards of mulch for the playground delivered for the playground. Ed Daniels used his tractor to make the pig pile into smaller piles. All of the floors have been waxed. That job is complete. The first floor main hallway still needs to be extracted. We painted multiple rooms, the hallways and the gym. We were not able to do many extras due to the fact of being short staffed.

Chairman Clark spoke about needing to find somewhere else for our Varsity Girls to play soccer before too long. The Wire Mill has said that the field is in rough shape and is not going to be able to be played on for too many more years. We are going to need to find another field to allow our students to play on if we are going to continue having a soccer program.

**BUDGET:**

No Report

**POLICY HANDBOOK:**

We had a second reading on two policies - DJE and DAF. No changes have been made since the June Meeting.

**MOTION MADE BY ARTHUR BOUTIN TO APPROVE THE SECOND READINGS OF POLICIES DJE & DAF, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

**EXECUTIVE BOARD:**

The Exec. Board met. The SAU office will be moved up to their new office space by the end of the month.

**NEGOTIATIONS (PROFESSIONAL STAFF):**

No Report

**NEGOTIATIONS (SUPPORT STAFF):**

No Report

**TRANSPORTATION:**

No Report

**TECHNOLOGY:**

No Report

**BROWN FUND:**

No Report

**LISBON EDUCATION FOUNDATION:**

Meeting in September

**PRINCIPAL'S REPORT:**

We have the 2019-20 handbooks ready- everything highlighted in yellow are changes.  
The dress code has been updated. It is now much more gender neutral.

**MOTION MADE BY ARTHUR BOUTIN TO ACCEPT THE CHANGES MADE TO THE HANDBOOK, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.**

The building is looking good. Teachers will be back next week.

**SUPERINTENDENT:**

Staff resignations:

- Anne Kirkland- moved away
- Prudence Kaiser

**MOTION MADE BY STEVE SHERRY TO ACCEPT THE TWO STAFF RESIGNATIONS, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

Anne's replacement will be Lisa Colby. Lisa has been in our school for the last year, doing long term subbing and paraprofessional for the rest of the year.

MOTION MADE BY LORI WILLIAMS TO ACCEPT LISA COLBY AS THE NEW SECOND GRADE TEACHER TAKING ANNE KIRKLANDS POSITION, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

New Hires are:

KELLY LOCKE, AMANDA O'DELL AND APRIL SWIEITZER

MOTION MADE BY NINA BROWN TO ACCEPT THE THREE NEW HIRES, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

Mrs. Daniels, Superintendent Couture and Chairman Owen Clark have been discussing our space issue and the annex building. Superintendent Couture told the board that we have had some studies done on the Annex and the engineers have said that we can use the current building, but it will be a large chunk of money. The Annex as it sits is just not structurally okay to use. We think it's time, no matter how long the timeline is for the board, we just need to really start figuring out a plan. We just can't keep putting it off. Chairman Clark asked if we could maybe make an agreement with the town to tear it down and truck the debris out. We could pay them maybe half the money than it would cost. This is putting the money back into our own town. Mrs. Daniels would like to have a one level building.

There being no additional business to come before the Board, MOTION MADE BY ARTHUR BOUTIN, SECONDED BY STEVE SHERRY TO ADJOURN THE MEETING AT 7:19 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey  
Board Clerk