



Lisbon School Board  
Lisbon Regional School  
November 13, 2024  
Board Meeting at 5:30 P.M.

**Chairman:** Arthur Boutin **Principal:** Sam Natti **Superintendent:** Kate Segal **Business Administrator:** Toni Butterfield **Board Members:** Scott Peterson, Cathy Colby, Steve Sherry, Nina Brown, Brian Hubbard, Owen Clark, Bob Adams

Public Attendees: Megan Trudell, Lienna Trudell Pokroeowicz, Lydia Alexander

I. Call to Order: Arthur Boutin calls meeting to order at 5:34 P.M.

II. Approval of the Minutes: **Motion to approve minutes listed below by Steve Sherry, seconded by Nina Brown. All approved.**

1. Public Meeting Minutes October 9, 2024
2. Non-Public Meeting Minutes October 9, 2024

III. Public Input

IV. New Business

1. February Budget Hearing and March Annual Meeting Dates Discussion: January 8<sup>th</sup>

Budget hearing, February 19<sup>th</sup> Budget hearing, March 19<sup>th</sup>. Board meetings will be at 5:00PM, Hearings at 7:00PM. Annual Meeting at 7:30PM.

2. Region 3 CTC Agreement: Career and Technical Education agreement with Littleton and White Mountain Regional Schools. **Motion to approve the agreement by Owen Clark, Cathy Colby second. All agreed.**

3. Landaff's Tuition Rate and Contract Discussion and follow-up in December: Landaff board would like to meet and discuss tuition rate and possible contract. **19,000 across the board for tuition. Owen Clark motion to approve tuition, Steve Sherry seconded. All approve. Owen Clark motion to have no agreement for tuition with Landaff, Nina Brown second. All approve.**

#### V. Continuing Business

Review of Federal Grants Funds: Professional development courses.

#### VI. Standing Reports

##### A. Principal

Monthly Report: Report handed out to all in attendance. National Honor Society put on a Halloween movie night and had a great night. Discussion with ALMA, could potentially replace Powerschool. Withdrawal committee meeting tonight.

##### B. Superintendent

1. Lisbon Regional School SAU 35 Superintendent's Report  
2. Certificate of Eligibility: Administered to a elementary special education teacher, she has a year to meet requirements. **Motion to approve certificate of Eligibility Nina Brown, Owen Clark second. All approve.**

##### C. Business Administrator

Budget to Actual YTD- Handout given to all in attendance of budget breakdown for the current year. Trust Fund was not depleted for the roof. Working with auditors, full report to be given next month.

#### VII. Committee Reports

- A. Building and Grounds (RA, SS, OC)
- B. Budget (OC, TC, AB, NB)
- C. Executive Board (AB)
- D. Negotiations with Professional Staff (RA, AB, NB, OC)-  
Ongoing, meeting tomorrow at 6:00PM.
- E. Negotiations with Support Staff (RA, AB, NB, OC)
- F. Transportation (SP, TC)
- G. Brown Fund (SP, -)
- H. Lisbon Educational Foundation (SP, NB)

#### VIII. Policy Handbook (SS, CC, -)

1. AC Non-Discrimination, Equal Opportunity Employment and District Anti-Discrimination Plan-Required
2. AC-E Annual Notice of Contact Information for Civil Rights Officer, Title IX Coordinator, 504 Coordinator and Civil Rights Agencies- Required
3. ACF – Food and Nutrition Services: Anti-Discrimination and Civil Rights Complaints- Required, Civil rights officer and coordinator is Sam Natti and new address change.
4. AC-R Title IX Grievances- Withdrawn
5. ADB Drug-Free Workplace- Required, no syringe requirement
6. CA Administration Goals- Recommended
7. DGD School District Credit Cards: Maximum limit needs to be set \$5,000. If more than 5,000 they need board approval. Building Principle is only allowed to use the card. Discussion ensued. Optional
8. DID Fixed Assets (Inventories)- Recommended
9. EEAB Establishment of School Bus Routes- Recommended, building principle approves final routes
10. FAA Annual Facility Plan and Unused District Property- Recommended
11. GBCD-RG Background Investigation and Criminal History Records Check – Internal Control and Procedures- Required
12. GBEC Drug-Free Workplace Policy and Drug Free School
13. GBED Tobacco Products Ban
14. IHBA Programs for Pupils with Disabilities- Required
15. IHBA-R Programs for Pupils with Disabilities – Section 504 – Notice of Parent and Student Rights-
16. IMGA Service Animals- Required
17. IMGB Therapy Animals- Optional, Superintendent or Building Principle to allow.
18. JFABE Education of Children in Foster Care- Required
19. JI Student Rights and Responsibilities- Required
20. JICD Student Discipline and Due Process- Required
21. JICG Prohibitions Regarding Use and Possession of Tobacco Products, E-Cigarettes And E-Liquids In and On School Facilities and Grounds
22. JKAA Use of Restraints- Required
23. JRA Student Records and Access – FERPA- Recommended, First Reading
24. KEE Website Accessibility and Grievance- Recommended
25. ADC- First Reading
26. BGAA- First Reading, recommended
27. DAFB- Required

**Motion to accept all discussed, with changes, by Owen Clark, seconded by Nina Brown. All approve.**

IX. School Staffing Notifications and Approvals

X. Non-Public Session as per RSA 91A:3, I, II if required

XI. Adjournment

**Motion to adjourn by Owen Clark, Nina Brown seconded. All approve. Adjourned at**

6:49PM.

Next Board Meeting: December 11, 2024

Notice is hereby made that public comment shall be made without expectation of a response by any School Board member to matters raised by such commentary. The Board will not hear personal complaints about school personnel nor against any person connected with the school system during public sessions. Complaints may be conducted in non-public by a unanimous roll call vote by the Lisbon School Board. The expectation of all in attendance is to conduct themselves in a civil manner. The Board respects the right of the public to communicate its stance of matters of interest, but meetings are scheduled in advance to conduct business put forth on its publicly posted agenda only.