

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

November 17, 2021
5:30 PM

MINUTES

PRESENT: Vice Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Tari Thomas, Board Members Arthur Boutin, Steve Sherry, Scott Peterson, Mo Chandler,

Public attendees: Dale Locke

Vice-Chairman Bob Adams called the meeting to order at: 5:35 pm.

MOTION MADE BY BOARD MEMBER STEVE SHERRY TO APPROVE THE OCTOBER 13 '21 BOARD MINUTES, SECONDED BY BOARD MEMBER ARTHUR BOUTIN ALL IN FAVOR. APPROVED.

FINANCIAL:

Superintendent Tari Thomas explained Business Administrator Toni Butterfield is not present tonight and will discuss her financial report in the next meeting.

A number of meetings have been held regarding the search for a Superintendent. Within these meetings, characteristics and qualities of the next Superintendent have been discussed as well as timelines, etc. It is hopeful a new Superintendent will be named in February.

Board Member Arthur Boutin brought up his concern about the \$500,000 that we promised to pay back toward the taxpayers. This is not reflected in the budget. Superintendent Tari Thomas explained that Business Administrator Toni Butterfield is not present and has an answer to this but will have to discuss this with the board at the next meeting. Superintendent Thomas added that she does not have enough of the information to explain this, however, can say that money from the last fiscal year was taken out of the wrong account. Business Administrator Toni Butterfield will have to be the one to speak on this. Vice-Chairman Bob Adams expressed this concern has to be taken care of before the next meeting.

BUILDING AND GROUNDS:

Board Member Steve Sherry gave the building and grounds report. The Kindergarten door handles are not releasing. The doors were replaced with up to code fixtures (4 more are needed).

It cost \$125 per handle; the total cost, including travel, is \$280. The playground parts for the posts that are needed for repairs will take about 10-12 weeks to get here. Preventative maintenance happened for HVAC including service grease, filters, volts, amps, etc. Kitchen floor drains were plugged by Schofields. The heating fittings are leaking in the main doorway; this will be fixed for preventative maintenance. There are shingles missing on the left side of the Annex roof and will soon leak in. The right side of the Elementary double doors is not locking; parts are being ordered.

BUDGET:

Principal Jackie Daniels explained Reagan is collecting all of the teachers' budgets. Nurse salary/benefits will be reflected in the school budget instead of the SAU budget. The SAU will come up with a contract for the school to use. Principal Daniels asked what the percentages will be for next year for retirement, social security, health, and dental insurance. Superintendent Thomas explained the retirement rate is 21.02%, the Social Security rate is 7.65%, health insurance increase of 6.9% and a 1.5% decrease in dental.

POLICY HANDBOOK:

The first readings of GADA and GBEC/ADB were read. These are required policies for the State of NH and also for our federal grants. Superintendent Tari Thomas is asking for these to be approved as written as the school was cited for not having it and need to have it on the books as soon as possible. GADA is all about how the District shall act in good faith when providing employment references and verification of employment for current and former employees. GBEC/ADB is all about being drug-free workplaces/schools.

MOTION MADE BY BOARD MEMBER MO CHANDLER TO APPROVE GADA-EMPLOYMENT REFERENCE AND VERIFICATION POLICY AND GBEC-DRUG-FREE WORKPLACE AND DRUG FREE SCHOOLS FOR A FIRST READING. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO APPROVE NOT HAVING THE SECOND READING OF GADA AND GBEC/ADB. SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

EXECUTIVE BOARD:

The budget hearing for the SAU was held Monday night; no additional recommendations or suggestions were made. The Full Board Meeting will be on December 1st at 5:30pm at Lisbon Regional. Superintendent Tari Thomas explained the SAU's budget hearing. The proposed budget is \$965,840 showing a \$46,000 and change increase. Increases are primarily due to salary.

Some increase in the superintendent line and business manager line is healthcare as the new superintendent may choose to take healthcare as Superintendent Thomas did not. Professional development was in the wrong line, there is a decrease now where that once was. SAU is suffering from decreases in revenue as they don't have a way to bring in money other than from in-kind grants. The big change in the superintendent line is due to possible additional costs. The budget is \$120,000 plus healthcare plus professional development. The support staff is a 3% increase.

Superintendent Thomas announced the Full Board meeting will be held at Lisbon Regional on December 1st at 5:30 pm.

NEGOTIATIONS (PROFESSIONAL STAFF):

NEGOTIATIONS (SUPPORT STAFF):

TRANSPORTATION:

TECHNOLOGY:

BROWN FUND:

LISBON EDUCATION FOUNDATION:

PRINCIPAL'S REPORT:

Principal Jackie Daniels gave the Principal's Report as follows.

Winter coach nominations include Kiara Burke for middle school basketball, Brent Covell for varsity girls basketball, and Daniel Rosenfield for varsity boys basketball.

MOTION MADE BY BOARD MEMBER STEVE SHERRY TO APPROVE KIARA, BRENT, AND DANIEL AS MIDDLE SCHOOL, VARSITY GIRLS, AND VARSITY BOYS BASKETBALL COACHES. SECONDED BY BOARD MEMBER ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

The basketball protocols are as follows; players on the court will be unmasked, players on the bench will be masked, coaches will be masked during timeouts/between quarters, fans are allowed if they are masked, locker rooms may be used with users being masked, there will be no

travel restrictions, and there will be no concessions. These rules will be sent out to other schools. Schools will follow the Lisbon rules when they come to Lisbon.

COVID UPDATE- as of right before this meeting, we have a total of 9 active cases 29 resolved cases.

Dean of Students Paula Frank gave the Quarter 1 discipline report as follows. She explained since the six years she has been working with Lisbon Regional she has kept data on discipline reports. November 5th marked the end of 1st quarter. 305 total students within the school. There were 106 total referrals 75% referrals came out of elementary school, 4% from middle school, and 22% from high school.

Dean of Students Paula Frank explained some of the interventions/services/programs the school is able to offer to students since the board usually only hears of the discipline numbers. This year we have had 2 counselors from Ammonoosuc Community Health Services-Approximately 35 hours per week. We have a Student Assistance Program (SAP) three days a week. We are in the process of implementing MTSSB (Multi-tiered system of support for behavior) and Social-Emotional Learning (SEL) throughout the school. We also work with Fast Forward (wrap-around services for students), the local police department, and DCYF. This Fall we also began working with a consultant from Evolve and Effect (comprehensive special education evaluation k-12). The school also prepares weekend food bags to go to some homes, as well as provides snacks to students who don't have any during the day. The school participates in winter clothing programs, Christmas gift programs, Gear Up secondary education grants for eligible Junior and Senior students, and more.

IMPORTANT DATES:

November 17 - Public Hearing to accept \$50,000 from Crotched Mountain Foundation - 5:30

- School Board Meeting - following public hearing

November 19 - PAWS Vertical Dreams field trip

- YRBS (Youth Risk Behavior Survey) survey for high school students

November 20 - All State Auditions - three Lisbon students participating

November 23 - Academic Team virtual competition with Profile - 7:00 PM

November 24 - Early release for Thanksgiving break - 12:00 dismissal

November 25-26 - Thanksgiving break - No School

November 27 - Lisbon Main Street Craft Fair in the Lisbon Regional School gym 9:00-3:00

November 30 - Trimester 1 for grades K to 2 ends

December 3 - Early release professional development - 12:00 dismissal

- Second dose COVID vaccines
- Student tour of WMCC in Berlin with seniors

December 5 - Toys for Tots toy collection campaign ends

December 6 - Chemistry class field trip to NEWT

December 8 - School Board meeting - 5:30

December 10 - Culinary Arts field trip to King Arthur Flour

December 15 - MS/HS Choral and Instrumental Winter Concert - 6:00 PM

December 17 - Vision screening - grades K-8 (*forms due to nurse on December 15*)

SUPERINTENDENT:

Superintendent Thomas gave the Superintendent Report as follows. New hires include Kailie Boothby as the new special ed teacher shared with Landaff, Elizabeth Howard as a paraeducator, Kim Ingerson as the MTSS and Preschool Coordinator, and Marie Robert as a paraeducator.

MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO APPROVE THE SLATE OF NEW HIRES. SECONDED BY BOARD MEMBER SCOTT PETERSON. ALL IN FAVOR. APPROVED.

Superintendent Thomas gave two intents to retire including John Dotski by June 2023 who, once retired, will have served Lisbon Regional for 35 years, and Principal Jacki Daniels for June 2023 who, once retired, will have served Lisbon Regional for 34 years.

MOTION MADE BY BOARD MEMBER MO CHANDLER TO APPROVE THE SLATE OF NEW INTENTS TO RETIRE. SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.

Superintendent Thomas shared LIS, just as all the schools in the SAU, are experiencing a COVID case here and there; Jackie, Christine, and the staff are wonderfully navigating each case professionally and confidentially; given the “very high” current risk levels and occasional cases, it would be advantageous to continue the masking for all students and adults in the school.

This month’s November Newsletter features videos from our schools, inclement weather information, budget hearing and budget development information, and more.

Superintendent Thomas brought the tuition agreement to the attention of the board. Superintendent Thomas explained Landaff’s school board met about the tuition agreement. Dale Locke attended tonight’s meeting to discuss the tuition agreement with the Lisbon school board. Dale Locke explained the voucher system the Landaff Blue School uses and some issues they are experiencing with their students using vouchers to attend private schools. Board members and Dale discussed how to change the wording to the Lisbon/Landaff tuition agreement. Landaff would like to meet with Lisbon more often to be able to discuss the tuition agreement. Board members agreed to meet with the Landaff board members after the scheduled Lisbon board

meeting for Wednesday, December 8th. Superintendent Thomas will be sending an invite for a 6:30 meeting to the Landaff Blue School Board of Education.

Libby will be connecting with Board Member Moe Chandler soon to do a policy review/comparison. The SAU has a limited inventory of policies on file for all five districts that may be inaccurate. The first step is for the SAU to meet with each district's policy designee to rummage through them and make sure the accounting of policies for each board and the SAU is aligned. Superintendent Thomas explained Lisbon has been using the Lawyer vetted policies without changing the wording which is best practice instead of wordsmithing.

The budget hearing and annual hearing for Lisbon are scheduled for February 16th and March 16th. Superintendent Thomas is asking where and what time our meetings will be held. Board members answered that the school board meetings take place at 5:00 pm and 7:00 pm for the budget hearing or annual meeting. These meetings take place here at the school.

**THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD,
MOTION MADE BY ARTHUR BOUTIN, SECONDED BY STEVE SHERRY TO
ADJOURN THE MEETING AT 7:05 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Alexis Blowey
Board Clerk