

Lisbon Board Of Education
Lisbon Regional School
Lisbon, New Hampshire

November 14, 2018
6:00 PM

MINUTES

PRESENT: Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Rochelle Cacio, Mike King, Nina Brown, Steve Sherry, Amber Wright and Jim Trudell.

Public attendees: Bruce and Anne Bean, Cathy and Michael Colby, Bethany Carignan, Donna Clark, Sheila Post.

Superintendent Couture called the meeting to order at: 6:01pm

No public input.

MOTION MADE BY JIM TRUDELL, SECONDED BY ROCHELLE CACIO TO APPROVE THE OCTOBER 2018 BOARD MINUTES. ALL IN FAVOR. APPROVED.

FINANCIAL:

Starting this year we are tracking the number of lunches ordered - this includes free & reduced lunches and breakfasts, paid breakfast & lunches and total meal sales all together. This year we are at \$11,208.00 so far. Last year's sales were just under \$11,000. There is an increase in free breakfasts this year.

We are looking at possibly five out of district placements (worst case scenario) which is about \$315,000 in out of district placement costs. Even looking at the monies from the Ruth Marzek gift, the Spectrum refund, etc. taking all of the unanticipated amounts into consideration we are looking at a deficit.

As for the electrical work that needs to be done (see maintenance report) - We have had a few bids come in, with one being from Catamount Electric (the company that did our generator). Catamount came in with the low bid at \$8,900. The bids ranged from \$8,900 (Catamount Electric) to just over \$31,000 (JA Corey Electrical). Chris (maintenance) is very happy with the work that Catamount has done.

MOTION MADE BY JIM TRUDELL, SECONDED BY ARTHUR BOUTIN TO ACCEPT THE \$8,900 BID FROM CATAMOUNT ELECTRIC AND TO HIRE THEM. ALL IN FAVOR. APPROVED.

We need to have snow guards put up on the clerestories. We asked DG Roofing what they bid - they came back at \$57.70 per linear foot.

Lyman Committee - Kristin went back to 2012 looking through files to see enrollment and look at the articles. The tuition is a bit higher than it was when the articles of agreement were adopted, however it's not the highest that it has been in prior years. There are a few scenarios to look at.... One scenario would be letting Lyman use 100% ADM, instead of sharing aid with Lisbon. In order for Lyman tuition to be less, Lisbon would have to pay more. Jim Trudell suggested putting a warrant article in to allow Lyman to use 100% of their ADM. Superintendent Couture stated that the Lyman townspeople could go forward with creating a warrant article on their own without the school board's approval. The latest the warrant article could be done would be January. Jim Trudell said that the numbers are out of whack and that something has to happen - we need the tuition numbers to be closer together. He also stated that they

would like the board to support them so that they have a chance of passing it. Superintendent Couture said that they will not be voting on it tonight, but it will be voted on either in December or January.

MOTION MADE BY JIM TRUDELL, SECONDED BY STEVE SHERRY TO ACCEPT AND APPROPRIATE THE \$12,947.90 GIFT FROM RUTH MARZEK. ALL IN FAVOR. APPROVED.

Kristin discussed vendors wanting to get paid sooner than they are. Some vendors understand that we are a school and have a board meeting only once a month. We are racking up overage charges and such by not paying our bills on time.

MOTION MADE BY ARTHUR BOUTIN, SECONDED BY STEVE SHERRY TO AUTHORIZE KRISTIN FRANKLIN OR SUPERINTENDENT COUTURE TO RELEASE CHECKS TO PAY OUR VENDORS. ALL IN FAVOR. APPROVED.

BUILDING AND GROUNDS:

DG came to measure for quotes for the clerestories on October 15th.

There was damage to the front door air lock and door closer - \$256 and \$229

Zizza Locksmith were called to work on the air lock, fixed the stripped screw to door frame - \$293

There was damage to a clock in a room - that cost was \$25

Electrical- We have ordered a replacement battery backup for the phones, bells, etc. for the power "blips"

Chris sent Kristin the information for the RFP to replace all of the oily breakers. Five local electricians bid on the job. The board made a motion to accept the bid from Catamount Electric

On 10/22 in room 224 there was a chair thrown at a wall

On 10/23 the front entry door closer was replaced

(2) ST-25V expansion tanks (water logged) estimated \$800

There is pitting to a flanged fitting above P-2

Rebuild to P-2 (1992) in the Mechanical Room

Lead testing results came back - we had 20 samples done and we failed one. Chris has already ordered the new bubbler head for the failed one. After it is replaced it will be re-tested.

There was reported damage to two rooms. One space may need the carpet replaced with tile during the summer break.

BUDGET:

Jackie gave Jim a copy of where the budget is at right now. They are going to meet right after Thanksgiving.

POLICY HANDBOOK:

We have seven policies for second reading.

MOTION MADE BY JIM TRUDELL, SECONDED BY STEVE SHERRY TO APPROVE THE POLICIES. ALL IN FAVOR. APPROVED.

EXECUTIVE BOARD:

There will be a meeting on December 5th at 6 pm in the AHEAD conference room.

Governor Sununu recommended moving the opening to school to after Labor Day, however it was discussed by the Exec. Board and it was decided to keep the start date before Labor Day.

NEGOTIATIONS (PROFESSIONAL STAFF):

None

NEGOTIATIONS (SUPPORT STAFF):

None

STEERING COMMITTEE:

No Report

TRANSPORTATION:

In the middle of a new contract.

TECHNOLOGY:

No Report

BROWN FUND:

No Report

LISBON EDUCATION FOUNDATION:

No Report

PRINCIPAL'S REPORT:

We have completed the first quarter of the year as of November 2. Habits of Learning have been assessed as a formative to give students feedback to let them know if they have areas to work on before the end of the semester when we do honor roll. It is not added in as part of the final grade. We are very fortunate to have our partnership with Amonoosuc Community Health to start to meet some of the emotional health needs of our students. A therapist meets with students. The school provides the therapist with a space to meet with the students. Being able to meet with a therapist at the school often removes the barrier of transportation and time. On November 27 from 3:30 to 5:30 Scarlett Lewis will present at Profile for all of the SAU 35 schools on the Choose Love Movement that she is using to promote social emotional learning (SEL) in schools.

UPCOMING EVENTS:

November 14 – School Board meeting 6:00 PM

November 15 – I am College Bound event 8:00-10:30 – seniors apply to college for free with support from NHHEAF

November 17 – Free clothing give away at the Town Hall 10:00-2:00 - Choir auditions in Manchester 12:00-6:00

November 21 – LRS Alumni Day 10:30-12:00 – recent graduates are invited back to share their post-graduation experiences - Early Release for Thanksgiving break 12:00

November 22-23 – No school – Thanksgiving break

November 24 – Craft Fair (at the school)/Shop Small/Memorial Tree Lighting sponsored by Lisbon Main Street

November 27 – Scarlett Lewis Choose Love presentation at Profile School 3:30-5:30

December 12 – School Board meeting 6:00 PM

December 17 – K-6 Winter Concert 6:00 PM

December 19 – 7-12 Winter Concert 7:00 PM

December 24-January 1 – Christmas break – no school

SUPERINTENDENT:

We have a paraeducator resignation - Brenda Fortier-Dube has accepted another job. However she praised our school highly in her letter of resignation.

MOTION MADE BY STEEVE SHERRY, SECONDED BY ARTHUR BOUTIN TO ACCEPT BRENDA FORTIER-DUBE'S RESIGNATION. ALL IN FAVOR. APPROVED.

Superintendent Couture has created a technology group with one representative from each school. Superintendent Couture was at a meeting on November 2nd where he found out that by this coming June 2019 we have to have a board policy for Data and Security. Part of what we need is an inventory of all software and websites that teachers use. This has created some work, but we will get through it. Superintendent Couture said that we are lacking room and classrooms here at Lisbon. There has been some discussion about re-opening the annex building. However, the annex would need renovating- new windows, heat, electrical, etc. Arthur Boutin suggested maybe buying or renting a space somewhere in town, instead of putting so much money into the annex building.

We are looking at possibly using the New England Center for Children program. The trainers would come in and give a few of our paraprofessionals an intense training on working with children with certain behaviors. Principal Daniels went to Lin-Wood School to see this program in action today. If we were to move forward with this program, and offer it at our school, we could turn it into a revenue.

There being no additional business to come before the Board, **MOTION MADE BY ARTHUR BOUTIN, SECONDED BY NINA BROWN TO ADJOURN THE MEETING AT 7:13 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Amanda Bailey
Board Clerk