Lisbon Board Of Education                                                                            February 21, 2018

Lisbon Regional School 5:00 PM

Lisbon, New Hampshire

MINUTES

PRESENT: Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Board members Arthur Boutin, Mike King, Owen Clark, Business Administrator Kristin Franklin, Superintendent Pierre Couture, Steve Sherry, Nina Brown, Jim Trudell, Robert Bruce and Rochelle Cacio.

Community Members Present: Myles Barnes - Student, Mariko Aldrich-Holmes - Student, Robert Sochor- Paraprofessional at Lisbon.

Chairman Adams called the meeting to order at 5 pm

Public Input:

Mariko Aldrich-Holmes and Myles Barnes asked the board for permission for this years senior class to miss school on March 12th and 13th for their senior class trip to Jay Peak Ski Resort and Waterpark. They told the board that their trip is paid for and that they are just seeking permission to go.

MOTION MADE BY ROBERT BRUCE TO APPROVE THE JANUARY MINUTES, SECONDED BY ROCHELLE CACIO. ALL IN FAVOR. APPROVED.

FINANCIAL:

Manifests were circulated and signed.

Principal Daniels and Kristin Franklin have discussed unencumbered balances. We have been able to free up some monies in extension courses. The $37,000 in unencumbered balances in Special Ed. services for a student have been firmed up. We have about $10,000 available now. As of right now, we are $24,000 under budget for this year.

Lunch report - Superintendent Couture and Kristin discussed the December lunch account - It has gone up from $10, 000 and change to $15,000, so we are waiting to see if Cafe Services has resolved the issues we had with lunch accounts. As of right now we are waiting for the January numbers. The demand for breakfast and lunch has decreased since last year.

Primex is the insurance company we use for the school. Right now we are tracking what the premiums have been over the last few years. Lisbon has a cap agreement through 2022 - It is a 9% cap for property and liability insurance and a 10% in workers comp. This insurance will protect us in the event that we have a lot of claims- it can only go increase to the 10% and protects us from the high insurance spikes. Ultimately it just sets the maximum increase that it can go up.

MOTION MADE BY OWEN CLARK TO ACCEPT BOTH CAP AGREEMENTS FOR THE NINE AND TEN PERCENTS WITH PRIMEX, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

BUILDING AND GROUNDS:

Circulator #10 seals and bushings fixed on January 10th and 11th. On January 13th ENE found impeller to be damaged - the bearing assembly. Replaced the entire unit on January 18th for $1,800. We have 10-12 of these types of circulator pumps - which are 1992. Check valves were installed on February 1st. As of February 2nd the propane boilers were back to 100%. On February 3rd the propane boilers failed at 6 am. Chris called ENE - It was determined that there is a loose wire at the boiler. They arrived to fix it at 12:45 pm and it was fixed by 1:30 pm.

RTU-4 failed on February 1st - checked all fuses, breakers, and resets. Found the problem to be overloads. The dishwasher broke down - North Country Mechanical - circuit board had a loose connection. It was re-soldered.

Rod Roofing looked at the roof leak near the music room. It can’t be fixed because the roof is coated with sealer, the stuff they’d use to fix or repair that section will not bond with the sealer. We got the maintenance truck back on 2/16. Now it has to go in for service because the plow lights dont work - that is something the town will be paying for. The lights worked before the town borrowed the truck. On February 19th a softball went through a window in the multi purpose room/cafeteria. Chris is borrowing a lift from the Wire Mill over school break to clean the dust filters, RTU’s, etc. Chris will be going for his re-cert in VST on February 28th in Concord. We have ordered the hose and cable for the floor scrubber - it was ordered on 2/19/18. Our school bus will be serviced during school break.

BUDGET:

No Report

POLICY HANDBOOK:

Had the 2nd readings of the policies we went over last month. No changes to the policies.

MOTION MADE BY OWEN CLARK TO ACCEPT THE SECOND READINGS, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

EXECUTIVE BOARD:

Did not meet

NEGOTIATIONS (PROFESSIONAL STAFF):

Teachers professional contracts - 1% each year over two years (2% total). $50 increase for longevity. 110 cap on sick time per year. Insurance buyout - $5,000 for family plan, $4,000 for a two person plan and $3,000 for a single plan - must be a full year before the insurance buyout option is available.

MOTION MADE BY JIM TRUDELL TO APPROVE THE PROFESSIONAL STAFF NEGOTIATIONS, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

NEGOTIATIONS (SUPPORT STAFF):

Paraprofessional staff contracts - One extra sick day, one holiday. The salary step program has moved up - step one will now start out at what step three was before.

MOTION MADE BY ARTHUR BOUTIN TO ACCEPT THE PARAPROFESSIONAL STAFF NEGOTIATIONS, SECONDED BY STEVE SHERRY AND NINA BROWN. ALL IN FAVOR. APPROVED.

STEERING COMMITTEE:

Did not meet but will be meeting to approve the changes to the senior projects.

TRANSPORTATION:

Marge spoke to Tina at Berry Bus Co., we are waiting on new a contract from them.

TECHNOLOGY:

No Report

BROWN FUND:

Students have received more money than expected this year. It came out to be about $1500 per student.

LISBON EDUCATION FOUNDATION:

No Report

PRINCIPAL’S REPORT:

The first semester ended on January 19th. We had almost 40% of our middle and high school students who made the honor roll. At the elementary level 29% of the students made the honor roll. There were 36 students on the Principal's List. These students had a GPA of 3.6 or higher and a 3 or 4 on their Habits of Learning. The elementary Principal’s List students went to Polly’s Pancake Parlor with Mrs. Daniel’s for breakfast and the middle and high school students enjoyed a pizza party following their assembly with their families.

A state police officer with his drug dog as well as an officer from the Lisbon Police Department came to the school to check the lockers. Parents were notified with a letter that the dog would be coming at some time. I am pleased to let you know that nothing was found in the school. This particular dog was trained to search for opiates and drugs like that. We may request a dog trained for marijuana at another time in the year.

We had a very successful parent introduction to the GEAR UP program on February 20th. Many of the 7th and 8th grade students came with their parents for an informational meeting and pizza dinner.

The majority of the senior class (84%) applied to colleges on the free application day that Mrs. Coleman set up with NHHEAF’s (New Hampshire Higher Education Assistance Foundation) support. All of those students have been accepted to a college.

UPCOMING EVENTS:

February 21 - 5:00 School Board Meeting followed by Budget Hearing at 7 pm in the library

February 22 - 7:15-9:30 Grade 10 touring Littleton CTE center

February 26 - March 2 February vacation - School Closed

March 3 - Academic team participating in OATH tournament

March 8 - 7:00-3:30 PAWS ice climbing

March 10 - Lisbon Main Street Talent Show, $50.00 prize for first place

March 15 - 12:00 Early Release for staff development

March 21 - 7:45-11:00 Grade 11 will be taking the SAT in the library, 5:00 School Board meeting followed at 7:00 PM by the Annual Meeting in the gym

March 30 - Quarter 3 ends

April 6 - 9:00-1:00 Grade 10 will attend the College Access Convention at WMCC

April 12 - 5:30 Grade 11 will attend the College Readiness Workshop with their parents in the library

SUPERINTENDENT:

Superintendent Couture sent the board members an email in regards to a new roof for our school. Chairman Adams thinks the best way to get a warrant article passed would be through a bond. It needs to be done in steps. The board needs to discuss replacing the roof. Board member OWEN CLARKS PROPOSAL -- The roof is constantly leaking and we are constantly replacing ceiling tiles. We have got a good 25 years out of it. The proposed one we are going with is another 20 year roof. We should take out a ten year bond- Owen is not in favor of using the building and grounds capital reserve fund. It has taken a long time to build it up so he don’t want to waste it all on a roof that we are getting a bond for anyway. It will take to long to build that account back up - we need to keep it in the account in the event that something were to happen and we really needed money to pay for something. We have $100,000 in the building and grounds account right now. Bleachers need to be upgraded because we are way out of compliances with them- before someone gets hurt, they need to be fixed. Maybe we can use a bond to do the roof and bleachers ($47, 000 for bleachers). We’d like to do a bond for the bleachers and the roof or just the roof if the town won’t accept the bond amount for both to be replaced. If they chose just the roof, we can use the building and grounds account money to replace the bleachers.

Board members looked over numbers on the financial report that Kristin provided to go over what a payment would be or the tax increase would be to the townspeople for the bond.

Superintendent Couture suggests we do the bleachers…. they failed the inspection for the ADA compliance laws - we are out of compliance with that.The cost of replacing the bleachers has gone up $3,000 since the last time we looked into replacing them which was a few years ago. It will cost a lot more than that if someone gets hurt. They will continue to go up in price, not down at all. The manager of Mascoma Bank in Littleton would like to have all of our districts schools do business with their bank. Through Mascoma Bank the roof project will be 2.65 percent on the $350,000 amount - no fees, no prepayments. The warrant article that we are proposing does not lock us into a certain lender or anything. We can choose to do business with any banking institution.

We have a loan out right now. It’s the lease for the heating project - the principal and interest together is $34,000 total payment. This is for the energy efficiency project - it did not increase our budget as it is paid out of savings form energy efficiency.

MOTION MADE BY OWEN CLARK TO ACCEPT OWEN’S PROPOSAL TO DO THE ROOF AND BLEACHERS IN ONE BOND, NOT TO EXCEED $350,000 FINANCED OVER A 10 YEAR TERM (10 YEAR BOND), SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

When doing a bond there are legal obligations. At 6:30 this evening there is a bond hearing. After the March meeting the polls will stay open for an hour for this article alone. It has to be ⅔ voters approval. The moderator will keep the polls open to do counts.

Jackie and Kristin have been working carefully with the numbers. We are at $24,000 right now on surplus but we don’t know what will happen by the end of the year. We currently have $96,000 in our Special Education account. We’ve had a big influx in students moving into our school this year. If we approve the warrant article and don’t use it, the money goes back to the town. Principal Daniels is asking for a $20,000 warrant article. Bond articles have to be posted by March 6th.

Bond hearing at 6:30 tonight and Budget meeting at 7 pm.

Adequacy legislature update - - Superintendent Couture attended a meeting in Concord, NH. Voucher Bill - Superintendent Couture met with John Reegan - state senator. He was asked why he sponsored the Voucher Bill…. He thought it would be good to create competition in schools. Seven states in our country have the Voucher Bill and none of them have academics that have been approved because of the Bill. This bill Just adds stress on towns, schools and districts.

The Voucher Bill is in house finance right now - many people are hoping this bill does not make it out of the house. This bill has a lot of problems right now. Superintendent Couture is continuing to email and talk to people as much as he can about these bills.

Article 7: To see if the District will vote to withdraw the sum of Twenty Thousand Dollars ($20,000.00) from the Capital Reserve Fund established on March 11, 1999 to meet the expenses of educating educationally disabled children under the provisions of RSA 35:1-b for the purpose of meeting unanticipated special education expenses for the current fiscal year. Recommended by the Lisbon Regional School Board.

MOTION MADE BY ROCHELLE CACIO TO APPROVE THE SENIOR TRIP REQUEST FOR SENIORS TO MISS SCHOOL FOR THE TRIP TO JAY PEAK MARCH 12TH-13TH, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Kristin has the tax rate impact on the rest of the warrant articles. She handed out a packet to all of the board members. Kristin called attention to tax calculations on the base operating budget for Lisbon. It will increase by 51% based on enrollment.

There will be a 30 cent increase to Lyman’s tax rate and a 62 cent increase to Lisbon’s if the professional staff negotiations are approved. There will be a 17 cent increase for the town of Lisbon if the support staff negotiations are approved.

If the Bond is approved the town of Lyman has a one penney increase and Lisbon will have three cent increase for the first year. The second year will be a 32 cent increase for Lisbon.

There being no additional business to come before the Board, MOTION MADE BY OWEN CLARK, SECONDED BY NINA BROWN TO ADJOURN THE MEETING AT 6 PM. ALL IN FAVOR, MOTION CARRIED.

BOND HEARING OPENED AT 6:30 PM - All board members are in attendance, as well as (public attendance)- Rachel Bruce, Robert Socher, Sandra Roberts and David Simpson. The board presented the financing report.

Respectfully submitted,

Amanda Bailey

Clerk