



Lisbon School Board
Lisbon Regional School
February 14, 2024
Board Meeting at 5:30 P.M.
2nd Budget Hearing at 7:00 P.M.

Present: Chairman: Bob Adams Principal: Sam Natti Superintendent: Kate Segal Business
Administrator: Toni Butterfield Board Members: Scott Peterson, Nina Brown, Cathy Colby,
Tucker Clark, Steve Sherry Student Rep: Rachel Kociban

Public Attendees: Natasha Holbrook, Mariah Charest, Carson Colby, Micheal Becker

I. Call to Order: Robert Adams calls meeting to order at 5:34 P.M.

II. Approval of the Minutes: Motion made by board member Nina Brown to approve the
January 10th, 2024, seconded by board member Steve Sherry. All in favor. Approved.

III. Public Input –N/A

IV. New Business-N/A

V. Continuing Business

1. Review of ESSER Grants Funds- Some money left is going to the robotics and drawing programs along with the Take Flight grant.
2. Review of Federal Grants Funds- Teachers are taking classes and some technology will be covered as well.

VI. Standing Reports

A. Principal

Monthly Report:

NEWA testing window has started. Overall there has been improvement. Robotics class traveled to Belmont for competition and two team qualified for the elimination round and one made it to semi-finals. Threat assessment training for the next two days, February 15 and 16th.

Student Report: Senior Class Trip Proposal- Heading to Boston, daily breakdown given. Monday- Wednesday April 1st-3rd. Nina Brown motions to excuse seniors from class for April 1st-3rd, Cathy Colby seconded, all approved.

Letter was written and sent to food service company regarding concerns and likes/dislikes of food. Portion sizes are being discussed with the company. Sam will be working with company to get some changes in place.

B. Superintendent

1. Benefits of North Country Education Services- Looking for vote to approve full membership for this upcoming year. Membership is already in the budget. Tucker Clark motions to vote, Nina Brown seconded. All in favor. Approved.

2. ED 306 School Approval Minimum Standard Update- Handout given with the new updates and standards. Rules change every 10 years.

3. February 2024 SAU 35 Superintendent's Report- 3 visits to Lisbon this past month. 6 credential licensing's are being worked on. Handout given to all members. Family Portal is available for parents interested in accessing their students SAS assessment.

C. Business Administrator

1. Budget to Actual Report- Surplus/Deficit statement handed out. Working on ending fund balance. Working on encumbered funds.

2. Warrants- Warrant articles handout for 2024 given out. Discussion of possibly getting a line of credit with the bank instead of using bonds. Roof repairs may

need to be added to the warrants for town meeting, roofing company is holding spot until end of month.

3. Question regarding signing contract on oil prices. Each delivery has had a different price per gallon, will follow-up at next month's meeting.

VII. Committee Reports

- A. Building and Grounds (RA, SS, OC) – January 17th, new boiler started. 1959 part of the roof is leaking and many rooms have leaks. February 2nd we received quote on roof, after putting it out for bid. Heat valve and actuator failed and got replaced. Insurance will cover all damages inside the building due to the leaks, but not the roof repairs. Working on finding money for roof repairs. Roof repairs would take about 4 weeks.
- B. Budget (OC, MC, TC, AB)- Currently at a 3.09% increase. Gross budget of \$7,057,071.
Budget handout given and discussion ensued.
- C. Executive Board (RA)
- D. Negotiations with Professional Staff (RA, AB, NB)
- E. Negotiations with Support Staff (RA, AB, NB)- All contracts are completed this year.
- F. Transportation (SP, TC)- Motion to allow Bob to sign for this 2024-2025 transportation agreement for PE from Landaff, Nina Brown motion, Steve Sherry seconds. All approved.
- G. Brown Fund (SP, -)
- H. Lisbon Educational Foundation (SP, NB)

VIII. Policy Handbook (SS, CC) – All policy's given out to board members and discussion ensued.

- 1. BBB – School Board Elections
- 2. BBB-F – Oath of Office
- 3. BEDG – Minutes- First Reading
- 4. BGAA – Policy Development System- First Reading- Will provide report to the entire board at least once a year. 7 days prior to the meeting a proposed action will be given.
- 5. DFGA – Crowdfunding- First reading
- 6. EBCC – Bomb Threats
- 7. EBCG – Communicable & Infectious Diseases
- 8. FA – Facilities Development Goals/Priority Objectives
- 9. FAA – Annual Facility Plan and Unused District Property- Unused District Property is an optional policy. Policy has been withdrawn.
- 10. IC – School Year
- 11. IKL – Academic Honesty and Integrity- Disciplinary consequences shall be consistent with board policy and the student handbook. First reading

12. JICC – Student Conduct on School Buses

13. KCD – Gifts from the Public

Motion to approve BBB, BGAA, EBCC, EBCG, FA, IC, JICC, KCD for first, second, and approve. Nina Brown motion, Tucker Clark second, All approved.

First reading for BEDG, IKL, DFGA Motion by Tucker Clark, seconded by Steve Sherry. All approved. Thank you very much to the policy committee for completing and updating the policy's.

Motion to suspend meeting until after budget meeting, Tucker Clark, seconded by Cathy Colby
6:50P.M. Resume meeting at 7:25P.M.

IX. School Staffing Notifications and Approvals- N/A

IX. Non-Public Session as per RSA 91A:3, IIA

Tucker Clark motion to move to non-public, seconded Nina Brown. Entered non-public at 7:42P.M.

Out of non-public 8:21P.M.

X. Adjournment

Motion to adjourn Cathy Colby, seconded Scott Peterson.

All approve. Adjourned at 8:22P.M.

Next Board Meeting: March 20, 2024 @ 5:00 PM, Annual Meeting @ 7:30 PM