

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

March 15, 2023  
5:00 PM

## MINUTES

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Sam Natti, Dean of Students Paula Frank, Superintendent Kate Segal, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Scott Peterson, Mo Chandler, Tucker Clark

Public attendees:

### **I. Call to Order**

Chairman Owen Clark called the meeting to order at: 5:17 pm.

### **II. Approval of the Minutes**

Board Clerk Alexis Blowey explained there were a few mistakes in the February 15, 2023 meeting minutes regarding wording and placement in the minutes.

**MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO APPROVE THE FEBRUARY 15 '23 BOARD MINUTES WITH THE DISCUSSED AMENDMENTS, SECONDED BY BOARD MEMBER NINA BROWN. ALL IN FAVOR. APPROVED.**

### **III. Public Input**

### **IV. New Business**

Landaff board meeting, inviting the Lisbon Board to their April 18th Landaff Board Meeting. Last year Lisbon brought a few board members. Superintendent Segal will bring examples of other school's tuition agreements for Lisbon Board members to look at before their meeting. Board members discussed the tuition agreement possibilities for the future. Board members discussed what portion Lyman pays for Lisbon Regional which is estimated to be \$835,367 for the 2023-2024 school year. On the agenda for the next meeting will be more discussion on whether Landaff residents could save money paying into Lisbon instead of The Blue School.

### **V. Continuing Business**

Superintendent Kate Segal and Business Administrator Toni Butterfield explained the energy grant was denied. Moving forward Sam will be working with Nancy, Toni and Anne to write the HVAC system into the ESSER grants. About 1.5 million is available to do what the school intends to with the HVAC. \$229,000 that must be spent before Sept 30th. It looks as though the budget next year will increase due to repairs to the building and line items that were thought to be able to be paid through grant monies, but were not able to be.

Superintendent Segal discussed what has to go through for an ESSER grant to be covered. The Promising Futures grant was written by Laura Clark this allowed the school to put in vape detectors and have Youth Beatz come into the school. For federal grants the school has the Promising Futures grant as well as the Systems of Care grant which includes Stephanie Eastman and what she is doing with MTSSB (Multi-Tiered Systems of Support for Behavioral Health) with Lisbon and Landaff.

Board member Tucker Clark asked about the possibilities of a new building for the special education department being funded through a grant. Board members discussed in what ways grants are able to help in funding new buildings.

Principal Sam Natti talked about how all of the school's professional development is funded through grants.

Vice Chairman Adams discussed parks and recreation grants. This could be useful for funding a new soccer field. Board members discussed different areas/properties that would be optimal locations.

## **VI. Standing Reports**

Principals Report:

Principal Natti shared that the school play was held Friday night before vacation. This was the first school play held in 7 or 8 years. There were 178 people who attended. Overall the play was well received and people were happy to see the town hall used for something. The play was advertised on facebook and the sign in the center of Lisbon.

Staff nominations were passed around for board members to read over.

**Motion made by Board Member Arther Boutin to accept all Staff Nominations. Seconded by Board Member Nina Brown. All in favor. Approved.**

Board members discussed spring coaching nominations. Board members also discussed there will not be enough students for middle school teams. Students grades 7 and below will have the opportunity to sign up for Lisbon Lions Club sports.

**Motion made by Chairman Owen Clark to approve Arthur Boutin as High School Softball Coach and Jeremy Aldrich as High School Baseball Coach. Seconded by Board Member Tucker Clark. All in favor. Approved.**

Chairman Clark discussed how Lions Club sports are funded to play teams. Chairman Clark shared an idea if there were not a school based middle school team that the school pays for the 12U to play a wider range of games. Board member Arthur Boutin discussed how the high school teams work and playing time for middle school students. It looks as though there are enough students to make a Lions Club team for 6/7 graders and uniforms can possibly be used for this team.

Board members discussed how indoor soccer for the younger students is going great.

Principal Natti discussed he would like to put guidelines into place for eligibility to attend the vocational school in Littleton. Lisbon pays for students to go to Littleton specifically. Principal Natti gave some ideas of ways to define eligibility for board members to discuss including credits and an appeal process or an application and interview process. Doing some sort of eligibility guidelines/process can help keep some students in Lisbon for first block classes that aren't actually interested in the coursework in Littleton vocational classes. Board members discussed including an attendance policy for if a student misses so many days they shouldn't continue going. Principal Natti shared that students struggling in vocational classes are generally students who are struggling in their Lisbon classes as well. Principal Natti will come up with some options for guidelines and bring those options to the board. Principal Natti also shared that sophomore and senior projects can be evaluated for the future.

Principal Natti shared that he has coordinated with the New Hampshire School Fair Funding Project to do a presentation at Lisbon Regional. The group will focus on house bill 529. The North Country Hub is recruiting board members from surrounding schools as well as tax payers to attend. This is the last option for fighting for funding for the school through the state. Lisbon Regional will provide the facility and the group will do the work of contacting legislators.

Principal Natti shared there are students who, due to violations against the athletic policy, are suspended for multiple games. Board members discussed the athletic policy.

Dean of Students Paula Frank passed out a discipline report to each board member.

**Superintendent Report:**

Superintendent Kate Segal explained that in August she shared her Entry Plan and in September made goals specific to that plan. Superintendent Segal gave an update on the goals from that plan gauging levels of proficiency in each goal.

**Business Manager's Surplus/Deficit Report:**

Business Administrator Toni Butterfield shared the Surplus/Deficit is in good shape. It looks like we will be in the black with \$13,000 estimated. Special ed is through the roof due to placements etc. Business Administrator Butterfield shared they have the books as well as the budget summary report one pager for the Annual Meeting following.

Board members discussed and decided they will continue with the NCES contract. Business Administrator Butterfield shared that for the bus contract the company has agreed, in the event of a pandemic, to pay the school back for federal payroll money they receive as well as fuel money, however, the school will still be paying the drivers and the lease payments. Business Administrator Butterfield shared that she thanked W.W. Berry for their service over the years and let them know we will be using a new service in the new school year.

## **VII. Committee Reports**

### **A. Building and Grounds**

Board Member Steve Sherry gave the building and grounds report. The spare circulator pump motor will be \$558.43 with freight. The Convection motor was rebuilt for \$536.65. On February 20th there was a fan speed error in the boiler and a flapper was ordered. The roof is leaking in rooms 181, 182, 132 stage, gym, the trophy hallways, boys bathroom, kitchen floor near the office. On March 6th there was a domestic hot water leak. DSL Plumbing was able to get us back on the line by 12:00. There is still fine tuning to the hot water temperature as there are two mixing valves. During the state inspection for the kitchen on March 6th a few things came up including the hot water temperature on the dishwasher, light bulb shields, hand wash sink side guards, and trays. On March 7th the gym water fountain sprung a leak at 6:30 PM. A spare one will be installed over April Break. The floor scrubber for the Multipurpose room and gym is in need of casters and suction hose. There was a bi-monthly elevator inspection on March 13th.

### **B. Budget**

### **C. Executive Board**

### **D. Negotiations with Professional Staff**

### **E. Negotiations with Support Staff**

### **F. Transportation**

### **G. Technology**

## **H. Brown Fund**

## **I. Lisbon Educational Foundation**

### **VIII. Policy Handbook**

Board members read through the KFA Conduct on School Property policy that the NH school board association recommends.

**MOTION MADE TO APPROVE THE KFA CONDUCT OF SCHOOL PROPERTY POLICY READING BY BOARD MEMBER MO CHANDLER. SECONDED BY BOARD MEMBER TUCKER CLARK. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY ARTHUR BOUTIN. NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 6:44 PM UNDER THE RIGHT TO KNOW LAW TAKING PRINCIPAL NATTI AND SUPERINTENDENT SEGAL. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.**

**MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO RETURN TO PUBLIC SESSION AT 7:05 PM. SECONDED BY BOARD MEMBER SCOTT PETERSON. ALL IN FAVOR. APPROVED.**

**MOTION TO GIVE CHRIS LEAVITT 2 EXTRA VACATION DAYS STARTING WITH THE NEXT SCHOOL YEAR CONTRACT BY BOARD MEMBER TUCKER CLARK. SECONDED BY BOARD MEMBER SCOTT PETERSON. ALL IN FAVOR. APPROVED.**

**THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD, MOTION MADE BY BOARD MEMBER TUCKER CLARK, SECONDED BY BOARD MEMBER ARTHUR BOUTIN TO ADJOURN THE MEETING AT 7:06 PM. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Alexis Blowey  
Board Clerk