

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

February 15, 2023  
5:30 PM

## MINUTES

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Sam Natti, Superintendent Kate Segal, Business Administrator Toni Butterfield, Board Members Arthur Boutin, Steve Sherry, Cathy Colby, Nina Brown, Scott Peterson.

Public attendees: Kaitlyn Trevena, Debbie Vintinner, Tyler Lockwood, Hayden Thornton

Chairman Owen Clark called the meeting to order at: 5:34 pm.

### **Public Input:**

Debbie Vintinner asked Chairman Clark if he had received the message she had sent about the last meeting asking where the extra \$43,000 for the Assistant Principal was coming from. Chairman Clark explained in the past the school had a person fulfilling a part time Dean of Students and part time English Teacher position. Now, instead of having half of the salary listed in the teachers line and half in the administration line, the full salary is in the administration. Chairman Clark also explained that the salaries include benefits in the number.

**MOTION MADE BY BOARD MEMBER ARTHUR BOUTIN TO APPROVE THE JANUARY 12TH PUBLIC AND NON-PUBLIC AS WELL AS FEBRUARY 8TH PUBLIC AND NON-PUBLIC '23 BOARD MINUTES, SECONDED BY BOARD MEMBER STEVE SHERRY. ALL IN FAVOR. APPROVED.**

### **NEW BUSINESS:**

N/A

### **FINANCIAL:**

Business Administrator Toni Butterfield explained that Principal Natti has been working with Nancy on the grants for ESSER Title II and Title IV. ESSER III has \$1,727,547 to be spent by September 2024. \$345,509.40 must be used to address academic loss. ESSER II has \$768,462 and must be spent by September 2023. Principal Natti has been working on the activities for Title 2 and Title 4. The school will hear about the energy grant by April. Surplus deficit looks like a \$42,000 loss. Printed out 18 pages of changes former Superintendent Thomas and former Principal Daniels made. These were changes that were thought could be put into grants, but were not able to be. Principal Natti and Business Administrator Butterfield will be going through and

seeing what items were moved into grants and which were not. Principal Natti agrees that he is confident there are portions that he believes will certainly be covered.

The board received and update on the trust funds from Scott Champaign

	6/30/31	6/30/22	12/31/22
LIS SPED TRUST	\$31,431.31	\$31,465.37	\$31,481.20
LIS BLDG TRUST	\$479,380.02	\$479,900.00	\$480,141.78
Total	\$510,811.33	\$511,365.37	\$511,622.98

Principal Natti explained that our food service providers are adjusting to the lowered revenue by working on lowering the costs. Chairman Clark asked for student input from the public attendees on the food. There were mixed reviews, but overall students are still thankful for what is provided.

### **BUILDING AND GROUNDS:**

Board member Steve Sherry gave the building and grounds report. The home economics dishwasher has died and will not be replaced at the moment. The students are using the four sinks in the home economics kitchen to wash the dishes by hand. Chris talked with Littleton to see what product they use on their gym floor to keep it from getting slippery and found they use a product that costs \$100 a case and each case can get about 20 uses. Room 181 is has a roof leak again, but in a new spot and Chris is putting calls in about it. The convection fan in the kitchen went. Costs to replace and rebuild are being looked into. A replacement motor for the boiler pump was ordered. Casella is increasing their pricing, but not sure by how much. The roof over the elementary, gym, and multipurpose room will have to be replaced sooner rather than later. The recommendation is to replace the roof as it would be too much to try and find each and every leak and the roof has already been repaired many times. There were issues with the original roofing company as well. Board members discussed different roof options. A rubber roof was suggested. Board members discussed putting a pitched roof and using metal over the elementary.

### **BUDGET:**

Business Administrator Butterfield explained that while the budget is down \$100,000 for this year, next year if revenue and aid doesn't improve it will go back up.

### **POLICY HANDBOOK:**

N/A

### **EXECUTIVE BOARD:**

**MOTION MADE BY ARTHUR BOUTIN, ROLL CALL. NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 6:08 PM UNDER THE RIGHT TO KNOW LAW TAKING**

**PRINCIPAL NATTI AND SUPERINTENDENT SEGAL. ALL IN FAVOR, FOLLOWING A ROLL CALL VOTE. MOTION CARRIED.**

**MOTION MADE BY ARTHUR BOUTIN TO RETURN TO PUBLIC SESSION AT 6:45 PM, ROLL CALL. APPROVED.**

**NEGOTIATIONS (PROFESSIONAL STAFF):**

N/A

**NEGOTIATIONS (SUPPORT STAFF):**

N/A

**TRANSPORTATION:**

Agreed to go with Notchview Transport for a 3 year contract.

**TECHNOLOGY:**

N/A

**BROWN FUND:**

Board Member Scott Peterson reported the Brown Fund is doing well as usual. Donations for last year were over \$34,000. Donors that donated did give a little more. The Brown Fund is getting stricter on what to put it towards and have told teachers to be creative.

**LISBON EDUCATION FOUNDATION:**

N/A

**PRINCIPAL'S REPORT:**

Principal Natti shared the story of the high school boys basketball team's game in Colebrook. The boys assisted a player on the Colebrook team to make his first basket. An administrator from an area school donated lunch to the boys basketball team the other day. Indoor soccer started for grades 3-6 with kids participating from Lisbon, Landaff, and Bath. We pick kids up from Bath to participate. About 40 kids total are signed up for indoor soccer. Winter Carnival will begin next week. Sophomore projects for this semester have begun. The Academic Awards Assembly is pushed to February 21st. The school play will be happening next week at the Town Hall. Open House will take place on March 16th.

**SUPERINTENDENT:**

Superintendent Segal shared that she updated school closing and delay procedures with feedback from staff and community members. The current bus company we have now has to be contacted prior to 5 am. Superintendent Segal shared that she has all 7 towns' road agents' cell phone numbers as well as 2 of the NH road agents. The newly approved bus company for the 2023/24 school year doesn't need this information until between 5:30 and 6. Superintendent Segal stated that if you don't feel it is safe for your child to make it to school due to weather you may call the principal and see if their absence can be excused.

The NH DOE has required all schools to put IPlatform on their websites. IPlatform shares different information such as enrollment, finance, how well kids have done with academics, student cost per pupil according to the DOE. IPlatform does not list student names. This is on the website now.

**THERE BEING NO ADDITIONAL BUSINESS TO COME BEFORE THE BOARD,  
MOTION MADE BY BOARD MEMBER BOUTIN TO ADJOURN THE MEETING AT  
6:50 PM. ROLL CALL. ALL IN FAVOR, MOTION CARRIED.**

Respectfully submitted,

Alexis Blowey  
Board Clerk