

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

APRIL 11, 2018  
6:00 PM

## MINUTES

PRESENT: Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Owen Clark, Mike King, Nina Brown, and Steve Sherry.

Superintendent Couture called the meeting to order at: 6:01 pm

Superintendent Couture asked the board to nominate a chairman of the board - CHAIRMAN ADAMS WAS NOMINATED AS CHAIRMAN OF THE BOARD. ALL IN FAVOR. APPROVED. OWEN CLARK WAS NOMINATED AS VICE CHAIRMAN. ALL IN FAVOR. APPROVED.

PUBLIC: No Input.

Cafe Services members Chris Faro and Chris Cantlin came to the meeting this evening to present information to the board in regards to the changes made to our food services agreement, as it is contract renewal time. Chris said next year they are forecasting the programs to need a subsidy of \$9,100 dollars. There is an increased labor cost and a slight increased food cost. The labor market is tight right now, so they said they have to go higher on the wage scale than they have in the past. Participation in terms of meals has been down but revenues are flat - the comparison was \$76,397 in January 2017 and January 2018 was a couple of dollars higher. Rose Finkhauser, (cafe manager) has done a good job in getting the breakfast participation up. Next week starts the new program Breakfast after the Bell. Superintendent Couture said we make equal monthly payments all year long to Cafe Services. Last year we got back \$4,600 and the year before that was \$9,000 from them. Next year Cafe Services has a projected cost of \$156,081 in expenses for our meal program at Lisbon Regional. There is a link address posted on the menu and on the website for a survey about our food program - Chris and Chris recommend that parents go on and fill out the survey.

MARCH BOARD MINUTES CORRECTION: The resignation made by Leah Cate was APPROVED, not opposed.

MOTION MADE BY ARTHUR BOUTIN TO ACCEPT THE MARCH MINUTES, SECONDED BY OWEN CLARK. ALL IN FAVOR. APPROVED.

### FINANCIAL:

The bills were passed around and signed.

Kristin spoke about the food service contract that was included in all board members packets this evening. We are getting ready to start seeing driver education money trickle in. Kristin has a check for Lisbon (that came payable to SAU 35, they will cut a check) - This is a reimbursement

check from the North Country Charter Academy for an extra seat that we were paying for at that program and sold to another school district.

Late this afternoon the SAU office received the bus contracts. There has been a change in language. Kristin will run it by the attorney to check through before it is signed. We will get that at the May board meeting. One change that needs to be made to the bus contract is that they have school starting in September for us, which needs to be changed to August.

Kristin asked for a motion to be made for us to decide to go with Mascoma savings bank, for financing the bond.

#### BUILDING AND GROUNDS:

Chris is still waiting on parts for the science drains (\$1,500). The bleacher removal is scheduled for June 13th. He was able to get a 4.25 percent discount off the estimated price of the bleachers - \$45,000 instead of the \$47,000. The gym recoat is scheduled for the week of June 18th. Rooms 101 and 103 will be changed to tile, they currently have carpet. State Health Inspection for kitchen - We need to get 2 pre-wash sprayers (\$375) because of the length of the hose. We are now at \$400 for broken windows in the multi-purpose room. RTU-2 (MPR) Circulator motor is \$240. Chris is looking to add a full year part-time (4 hours/day) elementary custodian - extra 15 weeks x 5 days per week x 4 hours per day = 300 hours (about an extra \$4,000). Truck pricing - Chris has two quotes so far, not even close to the \$27,000. The state elevator smoke test inspection was cancelled yesterday. It will be rescheduled. Mrs. Daniels has Chris looking into locker refurbishing for the 2019-2020 school year. Chris' contact for sprinkler inspections has left the company he worked for and started his own business. He is all certified, insured and he will offer the same price. He is very knowledgeable of our setup here. The district will be scheduling asbestos training in the near future.

MOTION MADE BY OWEN CLARK TO ADD A FULL YEAR PART-TIME CUSTODIAN POSITION TO CLEAN THE ELEMENTARY WING, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

Keep in mind that the tile in the multi-purpose room is starting to show wear. They will have to be taken up and replaced in the future.

#### BUDGET:

It passed!

#### POLICY HANDBOOK:

The second reading of the Advanced Course Work/Advanced Placement Courses Handbook-IHCD/LEB was completed. Principal Daniels made no changes.

MOTION MADE BY OWEN CLARK TO APPROVE THE SECOND READING OF THE POLICY HANDBOOK, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

#### EXECUTIVE BOARD:

The Executive board did not meet. There will be a full SAU board meeting on May 2nd. The meeting will be held in the Ahead conference room at the SAU 35 building at 6 pm.

#### NEGOTIATIONS (PROFESSIONAL STAFF):

No Report

NEGOTIATIONS (SUPPORT STAFF):

No Report

STEERING COMMITTEE:

No Report

TRANSPORTATION:

We just got the contract from the bus company. We will have it available for signatures at the May meeting.

TECHNOLOGY:

No Report

BROWN FUND:

No Report

LISBON EDUCATION FOUNDATION:

They gave away a lot of money for different needs.

PRINCIPAL'S REPORT:

We have completed the third quarter of the year. The end of the year is a busy time for the staff and students.

Seniors are awaiting some college acceptance letters as well as financial aid packages. Colleges that the seniors have been accepted to so far include: UNH, Plymouth, Keene, NHTI, and LRCC. They are working on their scholarship applications and finalizing their senior project presentations. They will be presenting their projects on April 16th and 17th.

Jane King, Mary Coleman, Superintendent Pierre Couture and Principal Jackie Daniels attended the regional GEAR UP meeting in Gorham. We learned about some more services that will be available as we prepare the cohort group and our other students to be thinking about college in the future. We also got some help with the data tracking part of working with a federal grant. All of the students in grades 7 to 12 have been added to the Naviance system and we will be introducing Naviance to them as the year progresses. Naviance is used to help students assess their interests and skills and then make college and career choices based on what may fit best for them. We have it free through the GEAR UP grant through 2023.

UPCOMING EVENTS:

April 11 – 6:00 School Board meeting

April 12 – 7:00 AM-6:00 PM Mr. Superchi field trip to Boston Museum, 10:30 class meetings, 5:30 Grade 11 will attend the College Readiness Workshop with their parents in the library

April 14 – Lions Club Spring Dinner

April 16-17 – Senior Project Presentations

April 20 - PAWSitive reward trip for middle school - rock climbing  
April 23-27 – April Vacation  
May 5 – 7:00-4:30 Middle School Northern Districts Music Festival at Kennett Middle School  
May 5 – Spay Clinic  
May 7, May 9, May 10 – 8<sup>th</sup> grade State Testing  
May 8 – 8<sup>th</sup> grade field trip to WMCC for Discover U  
May 9 – 12:00 Early Release for professional development, 6:00 School Board Meeting  
May 9-11 – Nature’s Classroom trip to Freedom, NH  
May 11 – Middle school PAWSitive reward trip, 6:00 Middle School Spring Fling dance  
May 17 – Spring Concert featuring middle school and high school choruses and instrumental groups  
May 18 – Professional Development Day to double score PACE assessments with schools in the SAU  
May 19 – Prom at the Maplewood

Dean of Students - Paula Frank went over the discipline referral numbers.

**SUPERINTENDENT:**

The new roof project request for proposals will be in the newspaper next week. April 23rd at 1:00 pm the architect will have all of the interested builders here at our school. Chris will be here to bring them all up to the roof to show them the area. We will have a bid submitted before the May board meeting. We asked the architect to give us recommendations for roofing companies and it will be posted in the paper.

**MOTION MADE BY OWEN CLARK TO APPROVE FINANCING THE BOND WITH MASCOMA SAVINGS BANK, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.**

Owen Clark spoke about subsidizing the lunch program ourselves. Superintendent Couture said the problem with staffing it ourselves is that the rules have changed and it could be a challenge finding someone that has 4 year degree to lead the lunch program -which is what we would need.

It was discussed that maybe we should go out to bid to find other food services companies, since numbers are down for students eating lunch.

**MOTION MADE BY NINA BROWN TO GO OUT TO BID FOR A NEW FOOD SERVICE COMPANY, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.**

**MOTION MADE BY STEVE SHERRY TO ACCEPT THE PROFESSIONAL STAFF NOMINATIONS FOR THE 2018-2019 SCHOOL YEAR, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

Resignation made by Robert Sochor. He will be moving on to the TRRE program - a rural teaching program, to eventually become a teacher.

**MOTION MADE BY OWEN CLARK TO ACCEPT ROBERT SOCHORS' RESIGNATION, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.**

MOTION MADE BY OWEN CLARK TO ACCEPT THE SPRING COACHES NOMINATIONS, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

There being no additional business to come before the Board, MOTION MADE BY OWEN CLARK, SECONDED BY NINA BROWN TO ADJOURN THE MEETING AT 7:41 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey  
Clerk