

Lisbon Board Of Education  
Lisbon Regional School  
Lisbon, New Hampshire

February 19, 2020  
5:00 PM

## MINUTES

**PRESENT:** Chairman Owen Clark, Vice Chairman Bob Adams, Principal Jackie Daniels, Dean of Students Paula Frank, Superintendent Pierre Couture, Business Administrator Kristin Franklin, Board Members Arthur Boutin, Steve Sherry, Nina Brown, Mike King, Scott Peterson.

Chairman Clark called the meeting to order at: 5:04 pm.

**Public attendees: Class of '20 Seniors -** Jared Jesseman, Desiray Murphy, Precious Rodrigues

Desiray and Jared asked the board for permission for the senior class to miss school for two days to go on an overnight senior class trip. They plan on going to Riding High Ranch in Upstate NY (Near Lake George) on March 19-20. Riding High Ranch has all accommodations for the students on site, including all meals. Some of the activities they have available are: basketball, horseback riding, fishing, archery, laser tag, paintball and dune buggies. The plan is to stay at the ranch the first day then go shopping and maybe to the Great Escape Water Park in Lake George on the second day. The class has enough money for their entire trip as well as the bus transportation. The chaperones will be: Mr. Dotski, Mrs. Clark & Mrs. Grisham. As of right now there are 15 seniors that plan on attending.

MOTION MADE BY MIKE KING TO APPROVE THE JANUARY 2020 BOARD MINUTES, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

### **FINANCIAL:**

It was brought to the board about students' names being on the manifests. From this point forward the manifests will be thinner as we took those out. Kristin spoke about will liquidating the special education account. Special education expenses have been pretty fluid with changes in place. It's hard because it's been perpetual. We have a contract for occupational therapy - we will be outsourcing this from now on. This will be a 1 year contract with Dunstan Pediatric Services. They will be hiring the occupational therapist up here. Going in this direction will be \$10,000 less than we are paying now. The services per hour \$73.20 OT, 58.00 certified assistant.

MOTION MADE BY NINA BROWN TO ACCEPT THE SPECIAL ED CONTRACT FOR OT AT \$73.20 AND FOR CHAIRMAN CLARK TO SIGN THE CONTRACT, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

Transportation fees - 1225.00 + 450

Contribution - 1800.00

Refund - 3860.93

UNITIPATED REVENUES - \$7365.93

MOTION MADE BY MIKE KING TO ACCEPT AND APPROPRIATE THE REVENUES, SECONDED BY NINA BROWN. ALL IN FAVOR. APPROVED.

**BUILDING AND GROUNDS:**

1/14 - Small leak at flanges for Mod Con hot water pump - \$310 (propane heater). ENE & Chris installed the new flange gaskets. They needed to shut down the entire heating system. The isolation valves didn't work. Then they chased air out of the system for about 2 hours. The new window quotes are in. It is apples to apples between Granite State Glass (\$77,900.00) and Portland Glass (\$78,797.00) - 9 week lead time needed. Ordered the new controller for the plow truck - it had faulty buttons. Ordered the oil tank cover. We needed a new one because the other one was lost while plowing on 1/19/20. Small leaks were noticed in the gym roof over the weekend 1/18-19. Water was dripping near the drain by the bleacher nearest to the locker rooms. 1/11 Replaced pump assembly bracket - \$2,100. 1/28 Ordered a new controller for Proof/Hold oven - \$1,200. Milk cooler (Hood) drain line broke off. It was found on 2/10. The garbage disposal started making noise - Amazon \$3,600 new. Called "Insinkerator" for local service co. and got one for \$2,575.00 - will be done over Feb. vacation week. Ansul Inspection 2/13 - nozzles are not compliant, there's not enough flow over the skillet.

Solarium windows (seals are leaking)- \$7000, Replace Elementary Windows (from 1959)- \$80,000, Carpet Replaced in 6 classrooms (frayed/safety)- \$19,000, Circulator Pumps (12 from 1993)- \$36,000

**BUDGET:**

Discussed at the public budget hearing at 7 pm.

**POLICY HANDBOOK:**

No Report

**EXECUTIVE BOARD:**

A letter in response to the comments published in the newspaper has been sent. It was an E-board member that made the comments about Pierre. A rebuttal was sent in to be published in the paper as well.

**NEGOTIATIONS (PROFESSIONAL STAFF):**

Still working on language

**NEGOTIATIONS (SUPPORT STAFF):**

No Report

**TRANSPORTATION:**

No Report

**TECHNOLOGY:**

No Report

**BROWN FUND:**

No Report

**LISBON EDUCATION FOUNDATION:**

The only thing that was not approved was a new exterior sign. The Ed Foundation granted \$2,000 towards the Nature's Classroom field trip. They have asked for some new ideas going forward.

**PRINCIPAL'S REPORT:**

The Communication Survey went out to parents and guardians. We sent it out through email and let people know that it is also available as a printed copy. We have gotten 60 responses at this point. Hopefully we will have more responses. The middle school and high school robotics teams qualified for the state competition at Manchester Community College and competed on February 15th and 16th. These students have put in a lot of time building, programming, and practicing with their robots. Student Council is trying something new - a community party at the ski tow on Friday, Feb 21. The plan is to have a sledding party open to everyone from 5-7 PM, and a bonfire and cornhole tourney from 7-10 for ages 12 and up. There will be hot chocolate and a s'mores pit available for everyone.

**IMPORTANT DATES:**

January 24 - Quarter 2/Semester 1 ends

January 25 - PAWS hike

January 27 - Semester 2/Quarter 3 begins  
- Lisbon town budget meeting 6:00

January 30 - Peer Mentoring Leadership Training with Paradigm Shift - 1:00-2:00

January 31 - Sports team photos - 2:00

February 3 - The Role of the Paraprofessional in Trauma Sensitive Schools –  
3:30-6:60

February 4 - Middle School meeting 11:30

February 6 - Class meetings 10:20-10:50

February 9-10 - PAWS Jay Peak trip

February 10 - Advisor meetings 10:50-11:15  
- New Teacher meeting 2:45

February 11 - State/Federal Elections

February 12 - High School Staff Meeting 2:45

February 17 - 21 Winter Carnival Week/Read Across America Week  
- SAU 23 February Vacation

February 17 - Lisbon town budget meeting 6:00

February 18 - PALS meeting in room 112 - 6:30

February 19 - Elementary Staff Meeting 2:45  
- School Board 5:00  
- Budget Hearing in the library 7:00

February 24-28 - Lisbon February Vacation

**SUPERINTENDENT:**

We have Spring Sports Baseball/Softball- Coach Appointments:

VB- JEREMY ALDRICH

VG- ARTHUR BOUTIN

MSB- NATHAN LOCKE

MSG- PAT RIGGIE

MOTION MADE BY SCOTT PETERSON TO ACCEPT THE COACHES NOMINATIONS, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

We have two new staff members. They are:

Tim Alger- Night time custodian

Nathan Locke - Paraprofessional

MOTION MADE BY NINA BROWN TO ACCEPT THE TWO NEW HIRES, SECONDED BY ARTHUR BOUTIN. ALL IN FAVOR. APPROVED.

We have two staff resignations:

TAMI GOFF and HAYLEY FISHER

MOTION MADE BY NINA BROWN TO ACCEPT THE TWO STAFF RESIGNATIONS, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

Union- Superintendent Couture spoke to the board about the three office ladies joining the union. There will be negotiations in the Fall which would then go into effective July of 2021. There will be a brand new paraprofessional contract which would then be called the support staff contract. Vice Chairman Bob Adams asked what would happen if the board did not agree to them joining the union. Superintendent Couture said that our lawyer and the union lawyer would have to come to an agreement. This would be costly.

Superintendent Couture said we join a consortium with all other NH schools which hired a company to vet all of the websites that we use and whether or not the website vendor will agree with the vetting or not. We are not using websites that will take information. We have a data security team now with all the the IT people from the 5 schools along with a principal, Pierre and Kristin.

MOTION MADE BY VICE CHAIRMAN BOB ADAMS, SECONDED BY NINA BROWN TO GO INTO NON-PUBLIC SESSION PER RSA 91A:3,1,11 AT 5:57 PM UNDER THE

RIGHT TO KNOW LAW TAKING PRINCIPAL DANIELS AND SUPERINTENDENT COUTURE. ALL IN FAVOR. APPROVED.

Roll call taken and non-public session entered into at 5:57 pm.

Scott Peterson exited the non-public session at 6:03 pm.

MOTION MADE BY NINA BROWN TO EXIT NON-PUBLIC SESSION, SECONDED BY STEVE SHERRY. ALL IN FAVOR. APPROVED.

Roll call taken and non-public session exited at 6:15 pm.

Board voted in non-public to approve the modification petition of the Lisbon Paraprofessional Association, 6 to 1.

There being no additional business to come before the Board, MOTION MADE BY ARTHUR BOUTIN, SECONDED BY BOB ADAMS TO ADJOURN THE MEETING AT 6:16 PM. ALL IN FAVOR, MOTION CARRIED.

Respectfully submitted,

Amanda Bailey  
Board Clerk